

SELECTMEN'S MEETING MINUTES
September 20, 2011

PRESENT: Chairman Littlefield, Selectmen: Woodsome, Gale & Abbott, Clint Andrews, Frank Allen, Tammy Wells, David Lowe & Christina Silberman

Chairman Littlefield opened the meeting at 6:08 pm with the Pledge of Allegiance and explained that the late start is due to their executive session held just prior to this meeting.

HEARING OF DELEGATION: None

REPORTS:

Selectmen's reports: Chairman Littlefield reported that the Charter Review Commission reconvened last night and they will have a public hearing to receive input on their proposals on November 7th.

Transfer Station Manager: Clint Andrews, Transfer Station Manager, reported that they have hired a new part-time fill in employee named Don Schuler and he is working out really well. The Transfer Station employees went to Sanford two weeks ago to take a class in electronic and universal waste and they are now all certified. Chairman Littlefield asked what this means. Mr. Andrews responded that the course was about 3.5 hours and covers how to handle light bulbs, televisions, spills, etc., as well as what to look for and what can/cannot go in the trash.

Mr. Andrews reported that demolition debris is down by about 100 tons, household waste is down almost 17 tons and single stream is down 28 tons. Mr. Andrews stated that this is perhaps due to the economy. Selectmen Woodsome said this seems to be happening throughout the state. Mr. Andrews said there has been double the amount of brush from what they thought they would have. Chairman Littlefield commented that this is due in part to the recent storm.

Mr. Andrews said that the income to date is \$35,774 for a two month period. Chairman Littlefield asked if this was up or down from last year and Mr. Andrews said it is up. Mr. Andrews said the compactor is running and we are averaging 8.1 tons per load now. Selectman Woodsome asked what the tonnage was for the old compactor and Mr. Andrews said it was about 5.9. Selectman Woodsome commented that they were expecting 10 tons and Mr. Andrews said perhaps they could come back and reset the machine. It does seem that the machine is pushing a heavy load and it seems that it is almost at the limit of what it can hold because the hooks are getting bent. Selectman Abbott said that Atlantic needs to look at why this is happening. Selectman Abbott asked Mr. Andrews to find out what other Towns are bringing in for weight.

Mr. Andrews said that they are still waiting for Lucas to put the heater in. They turn their heaters on around Sept. 15th each year to make sure everything is working. Mr. Andrews said that Lucas has put two heaters in and they have both gone because for some reason the thermostat goes and they continually run. Mr. Andrews said that we don't want to let it freeze up or someone would have to come and repair it and they would be down for a week.

Selectman Woodsome said looking at the recycling tonnage, we are in the same ballpark as other Towns. Selectman Abbott said that people are always touting Bridgton and we are in the same percentage. Mr. Andrews said we are pretty close to where we were last year.

Mr. Andrews asked if the paving would be done there this year. Selectman Abbott asked about the cost and Mr. Andrews said the estimate is \$6,500 and it is in the budget. Selectman Abbott said that

this should be done sooner rather than later and Chairman Littlefield and Selectman Woodsome agreed. Selectman Woodsome asked about the drainage and Mr. Andrews said the drainage has been good.

EcoMaine Representative: Selectman Abbot reported that EcoMaine's Annual Recycling Festival is this Saturday from 8:30 am – 11:30 am. There will be displays, games & other points of interest. Breakfast sandwiches will be available and radio station 93.1 will be there. They will be giving away 250 recycling bins. There will also be composting instructions. Selectman Abbott said that WGME recently did a segment on eliminating junk mail and EcoMaine has a link on their website that will take you to Catalog Choice where you can register to eliminate receiving junk mail at your address. There is a link on the Town's website also for this on the transfer station's page. Selectman Woodsome commented that EcoMaine gave away a kayak one year and asked if they have anything like that this year. Selectman Abbott said he is not aware of any significant prizes. You can tour the single sort facility or the power plant. Selectman Woodsome said this is a great educational tour for kids.

NEW BUSINESS:

1. Extend the time limit for the final report of the Charter Commission: This item was removed from the agenda because it was previously addressed on 6/28/2011.

2. Property Tax Abatement requests #12-01, #12-02, #12-03, & #12-04: Selectman Abbott moved to approve tax abatements #12-01, #12-02, #12-03, & #12-04 as recommended by the Assessor, seconded by Selectman Woodsome, voted and passed – all in favor.

3. Discuss/Vote partial payment waiver approval: Selectman Abbot moved to accept the partial payment waiver form as presented, seconded by Selectman Gale, voted and passed – all in favor.

OLD BUSINESS:

1. Discuss/Vote to approve the revised Purchase Order Policy, Payment Policy and Town Credit Card Policy and to revoke the current Municipal Purchasing Policy as amended through 12/2/2008: Selectman Gale moved to approve the revised Purchase Order Policy, seconded by Selectman Abbott, voted and passed – all in favor.

Selectman Abbott moved to approve the Payment Policy, seconded by Selectman Gale. Chairman Littlefield questioned the payroll submission deadline of noon on Monday and stated that we are not open on Monday. David Lowe said that the employees that are not in on Monday submit their payroll by Friday. Selectman Abbott stated that because we always seem to struggle with payrolls, why don't we move the payroll end date to Thursday, but on an interim basis we do need to have some policy in place. The motion was then **voted** and passed – all in favor.

Selectman Abbot moved to approve the Credit Card Policy as presented by the Town Administrator, seconded by Selectman Woodsome, voted and passed – all in favor.

Selectman Abbot moved to revoke the current Municipal Purchasing Policy as amended through 12/2/2008, seconded by Selectman Woodsome, voted and passed – all in favor.

OTHER:

1. Moved by Selectman Gale, seconded by Selectman Woodsome to sign warrants for bills and payroll, voted and passed – all in favor.

2. Moved by Selectman Woodsome, seconded by Selectman Gale to accept the minutes of the 9/13/11 regular meeting as written, voted and passed – all in favor.

AGENDA ITEMS FOR NEXT WEEK:

1. Report on accruals.
2. Discuss changing the payroll end day to Thursday.
3. Discuss the Eagle Scout Project to be referred to as the "Town Hall Beautification Project".
4. There will be a public hearing on the Ross Corner Rd./Middle Rd. name change
5. Get an update on reconciliation of the checkbook
6. Discuss progress of the draft audit.
7. Walt Stinson of Sebago Technics is coming to discuss the transfer station boundaries
8. Town Administrator's Performance Evaluation

Chairman Littlefield read the reminders.

ADJOURNMENT: Selectman Gale moved to adjourn the meeting at 6:45 pm, seconded by Selectman Abbott, voted and passed – all in favor.

SIGNED:

1. Warrants for bills & payroll
2. Minutes of 9/13/11
3. Property Tax Abatements
4. Partial Payment Waiver
5. Concealed Weapons permit

APPROVED: Date: _____
