

## **SELECTMEN'S MEETING MINUTES**

### **October 18, 2011**

**PRESENT:**, Selectmen: Woodsome, Gale, Girard & Abbott, Town Administrator Nancy Brandt, Kimberley L. White-Kaiser, Director - York County Emergency Management, Dennis Lajoie - Central Maine Power, Roger Macomber, Pam L'Heurux, Lisa Bennett, & Christina Silberman. Assessor Jerry Daigle was present for the property tax abatement item.

Selectman Abbott opened the meeting at 6:04 pm with the Pledge of Allegiance. Selectman Woodsome moved to appoint Selectman Abbott as Chairman Pro Tempore, seconded by Selectman Gale. There were no other nominations. The motion was voted and passed - **4 yeas**.

**APPOINTMENTS:** Chairman Abbott welcomed Kimberley L. White-Kaiser, Director - York County Emergency Management and Dennis Lajoie of Central Maine Power, Co. to discuss the recent tropical storm Irene. He explained that in the past during storms with power outages, Mr. Depeter of the Alfred CMP office would send them daily status updates. During the most recent tropical storm Irene, the Town did not receive these and felt out of the loop. The updates helped the Town plan how to address issues. The Town was included in the conference calls with the York County EMA office. Chairman Abbott stated that he would like to open a dialogue to improve communications. Ms. White-Kaiser commented that she has an e-mail group in place with Pam L'Heurux as a primary contact and Chief Bors as a secondary contact. She said she could add additional contacts to this e-mail list and will include any interested town officials in the conference calls. Ms. White-Kaiser stated that Chief Bors was very active with participation in the conference calls during the storm. Selectman Girard indicated that she also participated in the conference calls and said she would have liked more information from CMP. Residents look to the Town for information and the Town did provide information but information from CMP was missing. Selectman Gale gave a specific example of an issue on Chadbourne Ridge and indicated that the Town would like some way to determine whether a certain line has power or not. This would help the Road Commissioner with his work. Mr. Lajoie said CMP's #1 priority is public safety. There were over 160 calls at the Alfred office with wires down from the storm. EMA calls have a high priority. Somehow, the Chadbourne Ridge issue got dropped. Chairman Abbott stated that we have a road crew and Fire Department that are able to get out and clear the roads. What we need is somebody (from CMP) to come into Town within hours of the event to review the questionable areas with the Road Commissioner and Fire Chief. Ms. White-Kaiser said she knows how frustrating it can be when people keep asking when, when and you don't know the answer. She will discuss communications and the possibility of daily status reports with Mr. Lajoie and will provide feedback to the Board.

Selectman Girard moved that Old Business Item #1 be moved up and heard now, seconded by Selectman Gale, voted and passed – **4 yeas**. **OLD BUSINESS #1** Discuss/Vote York County Hazard Mitigation Plan & Promulgation Statement: Selectman Girard moved to approve the York County Hazard Mitigation Plan & Promulgation Statement, seconded by Selectman Gale, voted and passed – **4 yeas**.

**HEARING OF DELEGATION: None**

**CORRESPONDENCE:** Selectman Abbott reviewed the following correspondence;

1. Twelve Town Group meeting notices
2. Rep. Libby e-newsletter
3. Time Warner cable notice
4. Letter re: donating land to the Town

**REPORTS: Selectmen's Report:** Selectman Gale reported that last night, he attended the 12 Town Group for a short period and then the Recreation Committee meeting. They discussed the finances and are in good shape. The Recreation Committee discussed new signs for the park in the spring. Selectman Girard asked about budgeting for the signs. Ms. Brandt stated that the signs are being provided by Healthy Maine Communities.

Selectman Girard reported that Maine Conservation Corps. has been working on new trails on Ossipee mountain. The work will be done on Thursday and there will be an article on this project in the *Journal Tribune* on Saturday.

Selectman Abbott reported on the 12 Town Committee meeting. They discussed the County budget and an issue with a building on top of a septic system and some things that have to be dealt with. The Commissioners have indicated that the County will have a flat budget. Fireworks use was also discussed. The new County Manager was not able to attend the meeting and they hope he will attend a future meeting. Selectman Woodsome asked about working together with other town's to purchase items in bulk. Selectman Girard indicated that they have discussed this and we do some things now. Ms. Brandt explained that we do purchase some items through Southern Maine Regional Planning and Council of Governments. Selectman Abbott mentioned a survey from MMA seeking information on things towns are currently doing together with other towns in response to the Governor's office feelings that municipalities do not cooperate on things. Selectman Gale said that the 12 Town Committee also talked about possible layoffs at the County and contract deputies vs. municipal police departments.

**Town Administrator's Report:** Ms. Brandt reported that we received a check from Sebago Technics for \$1,876 for the work at the Transfer Station. Ms. Brandt received a reply from Attorney Natalie Burns that public hearings can be held with the Planning Board and Board of Selectmen at the same time but if the Planning Board recommends changes then they would have to hold another public hearing. The Planning Board should have legal review completed before their public hearing. Ms. Brandt provided the Selectmen with a budget timeline and a TRIO report showing past year budget amounts with the actual amount spent.

## **NEW BUSINESS:**

### **1. Discuss/vote property tax abatement requests:**

**#12-16 & #12-17** Selectman Girard moved to accept the Assessor's recommendation and approve abatements #12-16 and #12-17, seconded by Selectman Gale, voted and passed - **4 yeas**.

**#12-18** Selectman Gale moved to accept the Assessor's recommendation and approve abatements #12-18, seconded by Selectman Girard, voted and passed - **3 yeas, 1 nay (Woodsome)**.

**#12-19 & #12-20** Selectman Girard moved to accept the Assessor's recommendation and approve abatements #12-19 and #12-20, seconded by Selectman Gale, voted and passed - **4 yeas.**

**#12-21** Selectman Gale moved to accept the Assessor's recommendation and approve abatements #12-21, seconded by Selectman Girard, voted and passed - **4 yeas.**

**#12-22** Mr. Daigle explained that the Selectmen need to sign to authorize the poverty abatement approved at the September 27, 2011 meeting as abatement request #12-22. Selectman Gale moved to authorize the poverty abatement approved at the September 27, 2011 meeting as abatement request #12-22, seconded by Selectman Girard, voted and passed - **4 yeas.**

**2. Discuss staff cross training & restructuring:** Ms. Brandt said that this was discussed last Thursday at the goal setting meeting.

**3. Discuss budget planning timeline:** Chairman Abbott reviewed the budget timeline and indicated that the Board needs to provide Department Heads & Committees with their expectations and timeline for the budget process. Selectman Gale talked about the CIP process and suggested that CIP's from last year can have an addendum this year. Selectman Gale moved to have the Town Administrator direct that the previous CIPs be put into an addendum and keep them effective and simple, seconded by Selectman Girard, voted and passed – **4 yeas.**

**4. Discuss goals:** Chairman Abbott reviewed the goals that were discussed last Thursday. The Selectmen will schedule another meeting to further discuss their goals.

#### **OLD BUSINESS:**

**1.** Discuss/Vote York County Hazard Mitigation Plan & Promulgation Statement: This item was taken out of order and heard after appointments.

#### **OTHER:**

**1.** Moved by Selectman Girard, seconded by Selectman Woodsome to sign warrants for bills and payroll, voted and passed - **4 yeas.**

**2.** Moved by Selectman Woodsome, seconded by Selectman Gale to accept the minutes of the 10/11/11 regular meeting as written, voted and passed - **4 yeas.**

#### **PENDING DECISIONS**

1. Fireworks Ordinance
2. Public Service Announcements
3. Performance Bonds
4. Committee Self-evaluations
5. Work with Logan Circle residents on water runoff issue
6. Review Driveway Opening Permit language
7. Research deed for abutting lot offered for sale on Moonpenny Lane:
8. Transfer Station boundary
9. Economic Development Committee status
10. Town Administrator's performance review

#### **ACTION LIST:**

An evaluation form was distributed to the Selectmen and Town Administrator for the Town Administrator's review. Selectmen Gale asked that these be completed and returned to him in a sealed envelope within the next two week.

Selectman Woodsome asked about the audit. Ms. Brandt will check with Chris about this.

Chairman Abbott reminded the Board that he will not be here for the next two meetings, Oct. 25<sup>th</sup> & Nov. 1<sup>st</sup>, and read the reminders.

**ADJOURNMENT:** Selectman Woodsome moved to adjourn the meeting at 7:21 pm, seconded by Selectman Gale, voted and passed - **4 yeas**.

**SIGNED:**

1. Warrants for bills & payroll
2. Minutes of 10/11/11
3. Property tax abatement #12-16 through #12-22

**APPROVED:** Date: \_\_\_\_\_

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