

**SELECTMEN'S MEETING MINUTES**  
**November 8, 2011**

**EXECUTIVE SESSION:** Selectman Girard moved to go into Executive Session at 5:33 pm, per Title 1 M.R.S.A. §405 (6)(F), to discuss an application for a property tax abatement, seconded by Selectman Gale, voted and passed, **4 yeas**. Selectman Gale moved to come out of Executive Session at 5:49 pm, seconded by Selectman Woodsome, voted and passed, **4 yeas**.

**PRESENT:** Chairman Littlefield, Selectmen: Woodsome, Gale & Girard, Pam L'Heureux, Doug Foglio, Sr., Rich Liden, John Long, Michelle Nelson, Nancy Morrill, Jerry Daigle (during reports), Christina Silberman & David Lowe

Chairman Littlefield opened the meeting at 6:01 pm with the Pledge of Allegiance.

Chairman Littlefield opened the public hearing to consider approval of an application for a new malt & vinous liquor license for Lo N Shells Café. Selectman Woodsome asked about the hours and the owners replied they are open from 6 am – 2 pm and would like to serve beer and wine during lunch. They are considering staying open later in the afternoon come spring time. Selectman Woodsome moved to close the public hearing, seconded by Selectman Gale, voted and passed, **4 yeas**.

**ANNOUNCEMENTS:** Chairman Littlefield announced that there will be a national emergency alert system test on Wednesday, November 9<sup>th</sup> at 2 pm. This test will appear on every television channel for about 60 seconds. He also announced that Town offices will be closed on Friday, November 11<sup>th</sup> in observance of Veteran's Day.

**HEARING OF DELEGATION:** Road Commissioner Doug Foglio, Sr. reported on water runoff from Webber Road to Logan Circle. Mr. Foglio showed photos of the area and outlined the trouble spots. Mr. Foglio said there is water runoff from Webber Road that is traveling down to Logan Circle. There are damaged and/or partially blocked culverts and one of the culverts is not large enough to handle the flow of water. There is an issue with a berm along Logan Circle that is preventing water to run off the road. There are fallen trees and debris blocking the way for some of the water to get to a culvert. Mr. Foglio stated that there are no funds budgeted to do any work. Selectman Girard asked if the culverts were replaced would it address the road erosion problem. Mr. Foglio said it would along with some ditches. Selectman Girard stated that if the Town fixes the issue then the Logan Circle residents would have to follow through and keep the ditches and culverts on Logan Circle clear and Mr. Foglio agreed. Chairman Littlefield said that they need to know how much it will cost and where the money will come from before making a decision. Selectman Gale said it could be budgeted for next year. Mr. Foglio indicated that there is some urgency in resolving the issue. Chairman Littlefield said that the Town has to determine if this is something that has to be done this year or if it can wait and be budgeted for next year. Mr. Foglio said that replacing the lower culvert will take care of the urgent issue and more work could be done next year. Mr. Foglio said that he can check to see if the lower culvert can be replaced and prepare an estimate of the cost and the Board agreed.

EMA Director Pam L'Heureux asked the Board to schedule a workshop to discuss the issue of emergency shelters. Ms. L'Heureux explained that the Red Cross is no longer as

involved with community sheltering. During the Irene storm, residents believed the shelter at Lake Arrowhead was a public shelter and many residents went there. Lake Arrowhead does not have a public shelter but did not turn people away. They indicated that if they are going to be considered a town shelter, they will need help with finances. Selectman Girard commented on having an information line set up that people could call to get emergency information. Ms. L'Heureux agreed this is a good thing to do and mentioned the 211 number that people can call for help also. Selectman Woodsome asked Ms. L'Heureux if she has heard anything about inadequate emergency crews at electric companies. Ms. L'Heureux said that she thinks Central Maine Power does a good job. Workers need down time for safety reasons. Emergency crews are called in from other areas and if the company hires more workers, the rates will go up. The Board scheduled a workshop to discuss shelters on November 22<sup>nd</sup> at 5 pm.

Rich Liden, a new resident who is building a home at 182 Thyngs Mill Road, said that when he bought his property he was led to believe it was on a public road. The gravel portion of Thyngs Mill Road, where his property is located, is actually a private road and he asked how to make it a public road. Chairman Littlefield explained that the Town is looking into some things regarding roads and is waiting for clarification from the town attorney. Selectman Girard said that if the road meets the Town's specifications and the property owners on the road agree, they can ask for a vote at Town Meeting to make it a public road.

John Long, Thyngs Mill Road, asked about having a sign put up indicating "slow, children at play" or something similar and also reducing the speed limit. The Board advised Mr. Long to see the Town Administrator to submit a sign request and discuss how to go about reducing the speed limit.

**CORRESPONDENCE:** Chairman Littlefield reviewed the following correspondence;

1. Sebago Technics announces new President
2. Reply from Chief Matthew Bors stating that a training burn is allowed by State statute
3. Town Attorney Kenneth M. Cole's legal opinion regarding tax lien filing for multiple years
4. Copy of an e-mail to Jerry Daigle from Peter Bishop regarding abatement process
5. Rep. Libby's e-newsletter
6. Memo regarding health insurance plans

**REPORTS: Selectmen's Report:** Selectman Girard reported that the Old Home Days Committee had a Foxwoods bus trip on Saturday with refreshments, games and prizes. Selectman Girard said that this is a three member committee and they are very hard working and did a bang up job.

Selectman Girard said that she noticed the Road Review Committee appeared to have overspent their budget so she addressed this with them. Mr. Macomber reviewed the budget with the Town Administrator and discovered there were items paid out of their account that should have come from a different account and this has been corrected. Selectman Girard commented that coding errors are still an issue. Selectman Woodsome asked about budget reviews and Selectman Girard replied that the Town is conducting quarterly budget reviews. Chairman Littlefield commented that the Town uses the TRIO financial management software but it is not providing the level of accountability we would

like. Statewide, there is a trend to move away from TRIO. We are looking at options, one is MUNIS but it comes with a high price tag.

Chairman Littlefield reported that the Charter Review Commission held a public hearing last night and quite a few people attended. There were a lot of ideas and opinions shared. It is moving along well and the Commission is planning to hold another public hearing.

**Motor Vehicle Agent:** Selectman Gale reviewed the Motor Vehicle agent's printed report.

**Tax Collector:** Selectman Girard reviewed the Tax Collector's printed report.

**Assessor's report on personal property tax collection:** Assessor Jerry Daigle provided a printout from Susan J. Szwed, P.A., regarding the collection activity for outstanding personal property tax accounts and reviewed it with the Board. Selectman Gale said he would like to see a report on our investment. Mr. Daigle said he would provide this next week.

### **NEW BUSINESS:**

- 1. Discuss/vote on application for a new malt & vinous liquor license for Lo N Shells Café:** Selectman Gale moved to approve the liquor license for Lo N Shells, seconded by Selectman Girard, voted and passed, **4 yeas**.
- 2. Discuss/vote on property tax abatement:** Selectman Girard moved to take no further action unless new information is obtained, seconded by Selectman Gale, voted and passed, **4 yeas**.
- 3. Discuss hosting a "public night" for citizens to discuss issues:** Selectman Girard explained that the idea of having public informational nights was discussed at a 12 Town Group meeting. Selectman Girard did some research and described 4 different types of meetings. She suggested having a public night to discuss the upcoming budget and having an open house with current Chairs of town boards and committees to encourage board and committee participation. The Board agreed to have a public information night to discuss next year's budget and scheduled it for Thursday, December 8<sup>th</sup> at 7 pm. Selectman Girard will work with Ms. Silberman to finalize the details.

### **OLD BUSINESS:**

- 1. Review draft audit:** This item will be put on next week's agenda.
- 2. Discuss/Vote abutting lot offered for sale on corner of Black Cove and Townhouse Road:** This item will be put on next week's agenda.

### **OTHER:**

- Moved by Selectman Gale, seconded by Selectman Woodsome to sign warrants for bills and payroll, voted and passed, **4 yeas**.
- Moved by Selectman Gale, seconded by Selectman Woodsome to accept the minutes of the 11/1/11 regular meeting as written, voted and passed, **4 yeas**.

### **PENDING DECISIONS**

- Public Service Announcements
- Committee Self-evaluations
- Work with Logan Circle residents on water runoff issue - ongoing
- Review Driveway Opening Permit language

5. Research deed for abutting lot offered for sale on Black Cove Road (formerly referred to as Moonpenny Ln. property) – will review next week
6. Transfer Station boundary
7. Economic Development Committee status
8. Schedule another meeting to discuss goals – scheduled for November 17<sup>th</sup> at 5:30 pm

**WEEK'S ACTION LIST:**

1. Check the schedule to be sure that Steve Levy does not come to the same meeting as Woodward & Curran due to time constraints

**DISCUSSION OF AGENDA ITEMS:**

1. Hold an executive session for next week to conduct the Town Administrator's performance review.

Chairman Littlefield read the reminders. Selectman Girard commented that voter turnout has been good.

**ADJOURNMENT:** Selectman Woodsome moved to adjourn the meeting at 7:37 pm, seconded by Selectman Gale, voted and passed, **4 yeas.**

**SIGNED:**

1. Warrants for bills & payroll
2. Minutes of 11/1/11

**APPROVED:** Date: \_\_\_\_\_

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