

SELECTMEN'S MEETING MINUTES

January 3, 2012

PRESENT: Chairman Littlefield, Selectmen: Woodsome, Gale, Girard & Abbott, Nancy Brandt, Lisa Faith, Christina Silberman & David Lowe. Pat Aureli arrived after the beginning of the meeting.

Chairman Littlefield opened the meeting at 6:00 pm with the Pledge of Allegiance.

ANNOUNCEMENTS: Chairman Littlefield reported with sadness on the passing of three residents, Jimmy Monteith, Dot Currier and Ken Garnett and expressed the Board's condolences and best wishes to their families.

HEARING OF DELEGATION: None

CORRESPONDENCE: Chairman Littlefield reviewed the following correspondence:

1. Letter from FEMA regarding flood mapping and MOU
2. 2012 Assessing schedule
3. Letter from Code Enforcement Officer re: West Shore Rd. property in compliance
4. Letter from Maine Historic Preservation Commission re: Waterboro Grange Hall to be considered for nomination to the National Register of Historic Places.
5. Rep. Libby's newsletters of 12/13/11, 12/20/11 & 12/27/11
6. Time Warner Cable routine notice re: broadcaster agreements/programming
7. Treasurer weekly financial reports
8. York County Budget Committee Public Hearing notice and proposed budget
9. 3 confidential notices from CEO Patti Berry re: 1 prior & 2 new septic system replacements

REPORTS: Selectmen's Report: Selectman Girard reported that the York County Budget Committee has put forward their proposed budget and will hold a public hearing on January 11, 2012 at 7 pm. The Committee is proposing two increases above what the Commissioners proposed. One is to add \$60,000 to the Sheriff's Department budget. The Sheriff's Department will lose two positions this year that were paid by a domestic violence grant that is expiring in April. \$60,000 would keep one of the investigators and the Sheriff has asked to keep both. The Sheriff will also apply for additional grants. The other is to put in \$31,868 to fund the York County Shelter. Last year the Commissioners opted not to expend funds that had been put into the budget for external agencies. There was a lot of discussion on this topic as the Commissioners could again vote not to expend these funds. The proposed budget is \$96,868 above last year's County budget. Selectman Girard also reported that last year, the Selectmen participated in meetings with the School Superintendent regarding budgeting. These meetings will start up this year on January 17th at the Alfred Selectmen's Office at the Town Hall.

Administrator's Report: Town Administrator Nancy Brandt reported that she has been busy working on the budget but stopped working on the budget to prepare for the 2nd quarter budget review scheduled for January 12th. She will go back to working on the budget and will begin meeting with Department Heads to review their budget requests.

RSU #57 Report: RSU #57 Board Member Lisa Faith reported on the following:

- Dr. John Davis has been hired as the Superintendent with a contract through the 2013 school year and is no longer the interim.
- Business Manager Bill Brockman is leaving the district. Delano Lebel has come in from retirement to serve as the interim Business Manager. Mr. Brockman will work with Mr. Lebel to guide him through the budget season.
- There is a preliminary finance work session scheduled on Jan. 18th in the large conference room at the East Building (the former junior high school) at Massabesic High School from 5:30 pm – 7 pm. Ms. Faith encouraged members of the public to attend these meetings to better understand the budget preparation process.
- A new procedure will go into place regarding the handling of student activity funds as a result of the Auditor's recommendation.
- The Board received a request to revise their nepotism policy because some members felt it was too stringent. Currently spouses are prohibited by State law from working in the same district where their spouse is a Board member. RSU 57's policy also prohibits immediate family, brothers/sisters & in-laws. The Board voted on a policy change to only prohibit spouses but this did not pass. This will now go to the Policy Committee for review to see if there is a middle ground.
- The program of study for 2012-2013 work will begin soon.
- Work continues on a vision plan and statement for the district.
- They are moving forward with the RISK program which is a standards based coalition. This program is in place in the elementary and middle schools and has had slight implementation at the high school.
- Negotiations continue and they are in mediation with the teachers.
- A Massabesic High School student has been accepted for early admission to Harvard.
- There is a nice showing of students in the All State program for band and chorus as well as 1 student for Nationals.

The Selectmen thanked Ms. Faith for her report.

NEW BUSINESS:

1. Discuss/vote on committee appointments: Selectman Girard moved to appoint Sylvie Lemay to the Cemetery Committee and to appoint David Benton to the Road Review Committee, seconded by Selectmen Gale, voted and passed, **5 yeas**.

2. Discuss/vote on EMA Director appointment: Selectman Gale moved to appoint Fire Chief Matthew Bors as the Waterboro EMA Director, seconded by Selectman Girard, voted and passed, **5 yeas**.

3. Discuss/vote on property tax abatement: Selectman Girard moved to deny the property tax abatement request, seconded by Selectman Gale, voted and passed, **5 yeas**.

4. Discuss/vote to accept new road name – Fieldcrest Dr.: Selectman Girard moved to approve the name Fieldcrest Drive for the driveway off of Ross Corner Road that the Poissons reside on, seconded by Selectman Gale, voted and passed, **5 yeas**.

5. Discuss naming of road to town garage: Selectman Abbott moved to name the road where the town garage is the Gus Mill Road upon the approval of the Fire Chief

and Code Enforcement Officer, seconded by Selectman Woodsome, voted and passed, **5 yeas.**

6. Discuss liability insurance requirements for Commercial Haulers at transfer station: Selectman Abbott explained that this was discussed by the Transfer Station Committee and the town has received some feedback from MMA. The question is if the town wants proof of liability insurance from the commercial haulers using our transfer station. The town does require proof of insurance from one hauler in town because he is hauling for the town so is required to show insurance. Transfer Station & Recycling Committee Chair Pat Aureli spoke in favor of requiring commercial haulers to show proof of insurance when obtaining their transfer station permit and requiring the insurance company to notify the town if the policy is cancelled. Selectman Gale asked what the difference is between a commercial hauler and a resident with a big truck using the transfer station. Selectman Girard commented that commercial haulers have to be licensed with the state and they have to show proof of insurance to get their state license. Selectman Gale and Selectman Girard commented that they do not feel the town should require proof of insurance from commercial haulers to use the transfer station. Ms. Aureli stated that there is greater risk of a commercial vehicle causing damage than of a residential vehicle causing damage. Chairman Littlefield suggested requiring commercial haulers to show a copy of their state license to obtain their transfer station permit. Chairman Littlefield closed the discussion and suggested further discussion at a future workshop with the Transfer Station & Recycling Committee.

7. Discuss conduct expectations at transfer station: Chairman Littlefield stated that the reason for this item is due to an incident at the transfer station in December between a resident and a commercial hauler. This led to a physical altercation with law enforcement being called and resulted in an arrest. Chairman Littlefield said that he thinks there should be some expectation of behavior on the part of people conducting business at our facility. Selectman Girard asked Ms. Brandt if there is a policy that currently addresses this. Ms. Grant said she thinks there is something in the ordinance that allows commercial haulers to be suspended from using the transfer station for 30 days. Selectman Woodsome stated that everyone should be held to the same conduct expectations. Selectman Abbott said this can happen at other town facilities too if someone feels they are entitled to use something instead of recognizing they are being allowed to use it. The Board asked that the ordinance be reviewed and any necessary action followed up on. Chairman Littlefield asked for a copy of the ordinance.

8. Discuss/schedule date for 2nd Budget Planning Public Night: The board discussed possible topics and scheduled the date for Thursday, February 9th at 7 pm. The Board will decide on the topic at a later date.

9. Discuss requesting expenditure of funds from Cable Franchise monies via special town meeting. (No appropriation from taxation required): Chairman Littlefield said that the Board had tentatively discussed a special town meeting to deal with the cost of road repairs to be reimbursed by FEMA. The IT Director has indicated that there have been equipment upgrades at Saco River Cable Television for community broadcasting and now would be an appropriate time to update our equipment. Mr. Lowe said that he has requested funds in next year's budget for this. Selectman Abbott said the town has collected \$42,000 in franchise fees which is \$3,400 above what was budgeted. Most of the franchise fee money has been spoken for.

Selectman Girard stated that the town is getting the FEMA reimbursement and will no longer need to consider a special town meeting for this. Ms. Brandt said that other possible articles (for a special town meeting) would be to cover the additional expense for Mast Camp Road from the additional URIP funds and to appropriate almost \$21,000 for the emergency work done on Dirigo Drive. Selectman Abbott said that we would need voter approval to use the additional URIP funds to apply towards the additional costs for the culvert on Mast Camp Rd. There also is the 25% balance in the costs from the Irene storm that will not be reimbursed by FEMA. Selectman Gale suggested holding off on scheduling a special town meeting for these items until March in case something else comes up that could be added. Selectman Abbott stated that he thinks there also has to be a town meeting vote to expend the FEMA reimbursement money. Selectman Girard said that she thinks there is a provision with FEMA money that allows for being reimbursed for an emergency. Selectman Abbott said that there should be a provision in the warrant for this. This needs to be clarified. Selectman Abbott said that if the cable franchise fees exceed what was budgeted, we would also need a vote to expend the excess funds. Mr. Lowe said that he believed the cable franchise money would be between \$45,000 and \$70,000. Selectman Abbott found that last year the town received \$85,000 in cable franchise fees. Chairman Littlefield said that these funds are dedicated for cable TV related expenses. Selectman Abbott said that there should be a dedicated surplus account and the question is how much is in there.

OLD BUSINESS:

1. Discuss FEMA reimbursement and possible Special Town Meeting: This item was discussed during discussion of new business #9.

OTHER:

1. Moved by Selectman Woodsome, seconded by Selectman Gale to sign warrants for bills and payroll, voted and passed, **5 yeas.**

2. Moved by Selectman Gale, seconded by Selectman Woodsome to accept the minutes of the 12/13/11 regular meeting and the 12/20/11 regular meeting as written, voted and passed, **5 yeas.**

PENDING DECISIONS

1. Public Service Announcements

2. Committee self-evaluations

3. Work with Logan Circle residents on water runoff issue: working on this

4. Review Driveway Opening Permit language: pending

5. Board & Committee status: vacancies exist on town boards and committees, the town is looking for volunteers interested in serving the community to fill these vacancies

6. Water District survey: the surveys have been mailed

7. Water District office space lease: a draft lease has been forwarded to the Water District for review

WEEK'S ACTION LIST:

1. Follow up on the Solid Waste Ordinance regarding possible commercial hauler violation

2. Follow up on FEMA money needing voter approval

3. Follow up on Eagle Scout project

DISCUSSION OF AGENDA ITEMS: None

Selectman Girard said that the Historical Society is having a community Christmas tree bonfire at the Taylor House this Saturday at 3 pm with light refreshments and music. People can drop off their discarded Christmas trees near the shed for the bonfire. Chairman Littlefield read the reminders.

ADJOURNMENT: Selectman Woodsome moved to adjourn the meeting at 7:48 pm, seconded by Selectman Gale, voted and passed, **5 yeas**.

SIGNED:

1. Warrants for bills & payroll
2. Minutes of 12/13/11 & 12/20/11

APPROVED: Date: _____
