

**SELECTMEN'S MEETING MINUTES**  
**May 22, 2012**

**EXECUTIVE SESSION-5:45 PM:** Selectman Gale moved to go into executive session at 5:48 pm per Title 1 M.R.S.A. §405 (6)(A) – to discuss a personnel matter, seconded by Selectman Abbott, voted and passed, **5 years**. Selectman Girard moved to come out of executive session at 6:04 pm, seconded by Selectman Gale, voted and passed, **5 years**.

**PRESENT:** Chairman Littlefield, Selectmen: Woodsome, Gale, Girard & Abbott, Nancy Brandt, Pat Aureli, Bob Gobeil, Roger Macomber, Nancy Roberge, David Pope, Elizabeth Faulk, Doug Foglio, Tom Ursia, Andrew Doyle, Robert Powers, Sandra Beaudoin, Donald Scouler, Jim Triance, Christina Silberman, & David Lowe.

Chairman Littlefield opened the meeting at 6:06 pm with the Pledge of Allegiance.

**ANNOUNCEMENTS:** None

**APPOINTMENTS:**

**6:00 pm - Mr. David Pope with Middle School Students to discuss the Zero Waste Project:** Massabesic Middle School Teacher David Pope thanked the Board for having them tonight and reported on the Zero Waste Project. Mr. Pope said this project was a challenge put forth by the Chewonki Foundation and Poland Spring that they entered at the beginning of the school year and was completed in January. The idea was to minimize the amount of waste that the school produces. They had to write a plan that looked at 6 different areas. A key area was on recycling and composting. Massabesic Middle School earned 3rd place in the challenge and received some funding to implement the plan. They have been slowly phasing in the plan since January. They are taking recyclable milk cartons and liquid waste out of the trash. The eventual goal is to be able to compost the food waste which is approximately 65 pounds per day. They took three days of waste from the cafeteria that equaled 636 pounds. They identified that 32% was actual trash to be thrown away and the rest was liquid waste, compostable material or recyclables. Having a recycling bin at the school has been a huge help. They produce over 40 lbs. of liquid waste daily. In an average year, there are over 125,000 milk cartons that can be recycled. Last year the school had 18.7 tons of trash. Mr. Pope said he is anxious to see the numbers this year to see if they have made an impact. 30% of the actual waste is compostable but they are not removing this from the trash yet because there is no place to put it. Mr. Pope wondered if there is something the Town can do to help. A Middle School student, Elizabeth Faulk, has been spearheading the lunchroom operations and is training the 6th and 7th grade students to take over. She sees that the milk cartons are recycled and students are disposing of waste in the proper areas. Selectman Woodsome asked if someone from the school could bring the compostable material to the Transfer Station. Mr. Pope said he didn't think so. Selectman Woodsome asked if they have gone to the School Board to explain this. Mr. Pope said they have not done this yet and they are hoping to get the compost piece in place before going forward. There is a potential for the students to put together a model that other schools can adopt. Selectman Woodsome asked what the cost is per ton to dispose of waste. Selectman Abbott indicated that it is about \$112.00 per ton. Selectman Abbott said there is a local farm that is starting to compost commercially. There was some discussion about having this person pick up the school's compostable material. Mr. Pope said there is a commercial size composter



he is not sure what the Department of Transportation would think. Selectman Woodsome said that there is a problem there and this would be within 100 feet and it would be a shame not to address this. The project would require a 20% match for the grant and the town share would be \$60,000. Selectman Girard commented that the sidewalk would be a bonus and the real issue is that some of the drainage issues would be addressed. The Board thanked Wright Pierce for the presentation.

**HEARING OF DELEGATION:** None

**CORRESPONDENCE:** Chairman Littlefield reviewed the following correspondence:

1. Treasurer's Weekly Financial Reports
2. Rep. Libby's newsletter
3. RSU #57 Superintendent's report on the proposed budget
4. Notice from Maine Historic Preservation Commission that Waterboro Grange, No. 432 has been entered in the National Register of Historic Places
5. Memo from Twelve Town Group re: May 21, 2012 meeting at 6 pm

**REPORTS & STAFF INITIATIVES**

**1. Selectmen's Reports:** Selectman Girard reported that she attended the 12 Town Group meeting with County Manager Greg Zinser as a guest. They met for 3 hours with good information and questions. An important discussion centered on the County going to a July-June fiscal year. Their current format is January-December. They are not paid by municipalities until sometime in October when the tax bills go out and this is based on State statute. The County has no choice but to take out tax anticipation notes (TAN) at an additional cost with interest during the first 8 months of the year because they have no funds to cover expenses until payments come in from municipalities. Also the jail is on a different fiscal year due to State funding and changing to a new fiscal year will save money on the audit. Municipalities will be billed for six months from January – June then municipalities will get a full year bill for July- June. The County recognizes that the extra six month payment would be a hardship and they are offering to allow the municipalities to spread the additional payment out over a 5 year period at the interest rate equivalent to the TAN, currently about 1%. This will get buttoned down more and the Town Administrator will receive a notice from the County outlining the options and the timeline. They discussed positive things such as the government building in Alfred and a vacant building at the County jail that will now be used for transitional housing for women. The State will lease this building and will agree to reserve 5 beds for York County to use. This could save on the cost of running a women's ward at the jail. They promoted the Contract Deputy program and utilizing work crews from the jail. The County could partner up to do the Animal Control Officer (ACO) work. The Sheriff will attend their meeting next month to talk about the ACO program. There is a pilot program to contract out for IT services. They talked about the State pushing the County to reduce costs at the jail. Even though the jail has reduced the costs, the State is still collecting the same amount of money from the County. They are looking at potential law changes so the County savings are kept within the County. Selectmen Gale commented that the County is asking to borrow money from the municipalities instead of a bank. This way, the towns would collect the finance charges. There are two communities now willing to do this and negotiations are underway. Selectman Girard said the meeting was recorded.

Chairman Littlefield reported that most of the Selectmen attended a meeting of the Charter Review Commission last night and they reviewed the proposed changes. A public hearing on these changes will be coming up soon. The proposals are on the way for legal review.

**2. Town Administrator Report:** Nancy Brandt reported that the Finance Committee has made their proposed budget recommendations. She provided the Selectmen with a copy of the Finance Committee's recommendations, a copy of the proposed warrant, a copy of the budget spreadsheet and a memo from the Finance Committee along with their revenue source & breakdowns to show their recommendations. She asked the Selectmen to review this. There will be an item on the agenda next week to finalize the warrant. On the back of the warrant are two articles pertaining to the LD1 override and the Selectman have to choose one.

**3. Finance Committee Report:** Members of the Finance Committee were unable to attend

**4. Treasurer Report:** The Treasurer provides weekly reports for the meeting packets

**5. Discuss/vote to approve the Code Enforcement Officer's Order to Correct Violation for tax map 19 lot 35:** CEO Mark Mitchell explained that there is a failed septic system and the owners have asked the town to consider a replacement loan. The system has been failing for some time. Selectman Girard moved to approve the Code Enforcement Officer's order to correct violation (Abatement Order) for tax map 19 lot 35, seconded by Selectman Gale voted and passed, **5 yeas**.

#### **NEW BUSINESS:**

**1. Discuss/vote to reschedule the May 29, 2012 Executive Session:** Selectman Abbott moved to reschedule the May 29, 2012 Executive Session to May 30, 2012 at 5:00 pm, seconded by Selectman Girard, voted and passed, **5 yeas**.

**2. Discuss/vote to approve renewal of a malt & vinous liquor license for Blast From the Past, Inc. at 114 Sokokis Trail:** Selectman Woodsome moved to approve renewal of a malt & vinous liquor license for Blast from the Past, seconded by Selectman Gale, voted and passed, **5 yeas**.

**OLD BUSINESS:** None

#### **OTHER:**

1. Moved by Selectman Woodsome to sign warrants for bills and payroll, seconded by Selectman Girard, voted and passed, **5 yeas**.

2. Moved by Selectman Woodsome to accept the minutes of the 5/15/12 regular meeting as written, seconded by Selectman Gale, voted and passed, **5 yeas**.

#### **PENDING DECISIONS**

**1. Public Service Announcements:** Project #1 is completed and is being broadcast, Selectman Gale suggested the next project be about the Transfer Station and Selectman Abbott agreed to host this

**2. Review Driveway Opening Permit language:** Still being reviewed

**3. Board & Committee status:** Chairman Littlefield reviewed current vacancies and asked interested persons to apply at town hall

**4. Water District office space lease:** Nancy Brandt will follow up on this

**5. Internet and Electronic Mail Policy revisions:** Still working on this and will meet next week

**6. Barriers to prohibit vehicles from driving on the public beach:** The Conservation Committee will be meeting on June 7th and will discuss this

**WEEK'S ACTION LIST**

- 1. Prepare notification letters re: new Executive Session date
- 2. Schedule 4<sup>th</sup> Quarter Budget Review for the June 5<sup>th</sup> Selectmen's meeting -notify Dept. Heads that attendance is mandatory and they should be prepared to identify issues and cost savings opportunities.
- 3. Schedule a review of the current budget balances and account transfers

**DISCUSSION OF AGENDA ITEMS:**

- 1. Discuss/vote on budget recommendations
- 2. Discuss/vote to approve the Town Meeting warrant

Chairman Littlefield reviewed the reminders

**ADJOURNMENT:** Selectman Girard moved to adjourn the meeting at 7:50 pm and go into a workshop with the Road Commissioner, seconded by Selectman Woodsome, voted and passed, **5 yeas**.

**SIGNED:**

- 1. Warrants for bills & payroll
- 2. Minutes of 5/15/12
- 3. Liquor licesnse renewal application for Blast from the Past
- 4. CEO's Abatement Order.

**APPROVED:** Date: \_\_\_\_\_

---



---



---



---



---