

SELECTMEN'S MEETING MINUTES
May 29, 2012

EXECUTIVE SESSION-5:40 PM: Selectman Girard moved to go into executive session at 5:42 pm per Title 1 M.R.S.A. §405 (6)(F) – to discuss a settlement offer for an outstanding personal property account that has gone to collection, seconded by Selectman Gale, voted and passed, **4 yeas**. Selectman Woodsome arrived at 5:45 pm. Selectman Abbott moved to come out of executive session at 5:52 pm, seconded by Selectman Girard, voted and passed, **5 yeas**.

PRESENT: Chairman Littlefield, Selectmen: Woodsome, Gale, Girard & Abbott, Tammy Wells, David Barker, Robert Powers, Matt Bors, Lisa Bennett, David Benton, Todd Abbott, Tom Ursia, Christina Silberman & David Lowe.

Chairman Littlefield opened the meeting at 6:00 pm with the Pledge of Allegiance.

ANNOUNCEMENTS: Chairman Littlefield announced that the 2010-2011 Town Report is now available at the town office. Copies will also be available at the Fire Department, Library and some local stores. This report is dedicated to Jon Tufts who was very involved in town government for many years. The town report can be viewed on the town website, www.waterboro-me.net.

APPOINTMENTS: None

HEARING OF DELEGATION: David Benton stated that he is embarrassed for the town that there was no participation in the Memorial Day Parade by the fire truck. Waterboro was the host this year and he does not understand why there was no representation there. Chairman Littlefield stated that he is inclined to agree but the blame can be shared because no one knew about the parade. The organizer could have contacted the Fire Department. Mr. Benton said the parade happens every year, either in Alfred or in Waterboro and he is not pointing a finger at anyone, he just doesn't understand how it got missed. Chief Bors said that he did mention a few weeks ago that no one has heard anything about the parade. The Fire Department did do their part by placing flags at veterans' gravesites at the cemeteries. Chief Bors apologized for the parade. Mr. Benton said hopefully in the future we will be on top of things and have better communication.

CORRESPONDENCE: Chairman Littlefield reviewed the following correspondence:

1. Treasurer's Weekly Financial Reports
2. Rep. Libby's newsletter
3. Treasurer's certification with Maine Municipal Tax Collectors' and Treasurers' Association

REPORTS & STAFF INITIATIVES

1. Selectmen's Reports: None

2. Town Administrator Report: None

3. 20/20 Comprehensive Master Planning Committee Report: Committee Co-Chairman Robert Powers stated that the 20/20 Comprehensive Master Planning Committee was established by the Selectmen and they first met in the summer of 2010. Mr. Powers shared the Committee's vision statement: ***"To provide a series of action plans to achieve and shape the future growth of Waterboro through a proactive, inclusive community effort that continuously improves and protects our quality of life by reaching a balance***

between economic development, environmental sustainability and community livability, in order to provide a legacy for our future generations.” The Committee has completed a chapter on energy and they hope to have completed the chapter on the village within the next couple of weeks. The plan for the coming year was to complete an infrastructure chapter. Due to budget constraints, the Selectmen’s recommendation is to fund about 1/3 of what the committee requested so they will not be able to complete the entire chapter. There are 5 components to consider in the infrastructure chapter; water, transportation & roads, wastewater, municipal facilities & buildings and an industrial park. Mr. Powers said that the Water District deals with the water, the Road Review Committee deals with roads and town government deals with facilities. Wastewater and the industrial park do not have any oversight and the Committee feels they should address these issues first. The Committee’s goal is to establish and expand strong communications with other boards and committees. There is a lot of info available that can be accessed and consolidated to be available for others to use. Town boards and committees can work together and have a better understanding of what each board or committee is doing. Chairman Littlefield stated that the 20/20 Committee has done a superb job with the minimal resources available to them. They expend funds in productive ways and he is confident they will achieve the same high results. Selectman Girard stated that the Committee has worked very hard over the last couple of years and the visioning sessions were very well done. Selectman Gale asked if the Committee foresees having others come up with a subchapter. Mr. Powers responded that they are not suggesting this. Other areas are getting cursory attention currently, unlike wastewater and an industrial park. Selectman Gale said it would be nice if other committees can do some work toward the final project. Mr. Powers agreed that the more input they get the better. Tom Ursia, Town Planner & Co-Chairman thanked Mr. Powers for his presentation and complimented the Committee for their hard work. Mr. Ursia said that he can prepare a chapter template for others to use, if the Selectmen want him to, and this would help them significantly. The 20/20 Committee is always willing to help other committees if they can. Road Review Committee Chairman Roger Macomber asked previously for an official street map of Waterboro. This is something that the 20/20 Committee can accomplish if funding is approved at Town Meeting. They will work to set up a better communication system as they embark on wastewater. Mr. Ursia shared their work plan for wastewater infrastructure. The Board thanked the Committee for their report.

4. Assessor’s Agent - Discuss/vote to approve Maine Revenue Services Ratio

Declaration & Reimbursement Application: Assessor’s Agent Jerry Daigle explained that this is a form that is submitted annually and reviewed the information. Selectman Abbott moved to approve the Maine Revenue Services Ratio Declaration & Reimbursement Application, seconded by Selectman Gale, voted and passed, **5 years**.

NEW BUSINESS:

1. Discuss/vote to authorize a State grant application for the ATV Club: Ossipee Mountain ATV Club President Todd Abbott explained the grant process and outlined the planned use of the funds. Selectman Girard moved to authorize the State grant application for the Ossipee Mountain ATV Club, seconded by Selectman Gale, voted and passed, **5 years**.

2. Discuss/vote to finalize recommendations for the proposed budget: Selectman Gale moved to accept the selectmen’s recommendations as stated in the warrant, seconded by Selectman Abbott, voted and passed, **5 years**.

3. Discuss/vote to approve the warrant for the June 16, 2012 Town Meeting: Selectman Abbott moved to approve and post the warrant for the June 16, 2012 Town Meeting inclusive of option B for the LD1 override article, seconded by Selectman Woodsome, voted and passed, **5 yeas**.

OLD BUSINESS: None

OTHER:

1. Moved by Selectman Abbott to sign warrants for bills and payroll, seconded by Selectman Gale, voted and passed, **5 yeas**.

2. Moved by Selectman Abbott to accept the minutes of the 5/22/12 regular meeting as written, seconded by Selectman Woodsome, voted and passed, **5 yeas**.

PENDING DECISIONS

1. **Public Service Announcements:** Work will begin on a piece for the Transfer Station

2. **Review Driveway Opening Permit language:** Still working on this

3. **Board & Committee status:** Chairman Littlefield reviewed the vacancies and asked interested persons to visit the town office for more information.

4. **Water District office space lease:**

5. **Internet and Electronic Mail Policy revisions:**

6. **Barriers to prohibit vehicles from driving on the public beach:**

WEEK'S ACTION LIST:

Schedule a future agenda item to discuss developing an ordinance for cisterns and other personal fire protection measures.

DISCUSSION OF AGENDA ITEMS:

Review the warrant articles

Chairman Littlefield explained that Selectman Abbott has to leave the meeting at 7:30 pm and reviewed the reminders

ADJOURNMENT: Selectman Gale moved to adjourn the meeting at 7:33 pm, seconded by Selectman Girard, voted and passed, **4 yeas**.

SIGNED:

1. Warrants for bills & payroll

2. Minutes of 5/22/12

APPROVED: Date: _____
