

SELECTMEN'S MEETING MINUTES
June 5, 2012

PRESENT: Chairman Littlefield, Selectmen: Woodsome, Gale, Girard & Abbott, Tom Bard (with his son), Nancy Johnson, Ruth Blake, Clint Andrews, Matt Bors, Lisa Bennett, Brigit McCallum, Julie Giles, Doug Foglio, Mike DeAngelis, Yvette Murray, Nancy Johnson & David Lowe.

Chairman Littlefield opened the meeting at 6:00 pm with the Pledge of Allegiance.

PUBLIC HEARING: Chairman Littlefield opened the public hearing to consider amendments to the General Assistance Ordinance. Welfare Director Nancy Johnson explained that the changes are due to new legislation that will take effect on July 1st. The first change is to reduce the overall maximums by 10%. The other change is to limit rental assistance to 9 months, except for persons with severe and persistent mental or physical conditions or for those that have an application pending for disability with the Social Security Administration. Another change that will not affect Waterboro is that communities eligible for a 90% reimbursement will now receive an 85% reimbursement instead. These are considered temporary changes through June 30, 2013. There were no comments from the public. Chairman Littlefield closed the public hearing.

ANNOUNCEMENTS: Chairman Littlefield extended condolences on behalf of the Board to the family of David Robert Taylor who passed away on June 2nd.

APPOINTMENTS: None

HEARING OF DELEGATION: Library Board of Trustees Chairman Brigit McCallum announced that the Library parking lot has been paved and expressed her appreciation. The parking lot cannot be used for 3 days. Story hour will go on and parking is available next door at The Smart Shopper or across the road at the farm stand that is not yet open for business.

CORRESPONDENCE: Chairman Littlefield reviewed the following correspondence:

1. Treasurer's Weekly Financial Reports
2. Rep. Libby's newsletter
3. Copy of William & Judith Juffre's "Applicant's Notice of Intent to file An Application" with the Saco River Corridor Commission for an addition
4. Reminder of the EcoMaine 2012 annual meeting
5. Assessor's Agent's June calendar

REPORTS & STAFF INITIATIVES

1. Town Clerk – discuss/vote to sign the RSU #57 Budget Validation Referendum warrant: Selectmen Gale moved to sign the RSU #57 Budget Validation Referendum Warrant, seconded by Selectman Abbott, voted and passed, **4 yeas, 1 nay (Girard)**.

2. Welfare Director – discuss/vote to amend the General Assistance Ordinance: Selectman Abbott moved to approve the amendments to the General Assistance Ordinance, seconded by Selectman Girard, voted and passed, **5 yeas**.

3. Selectmen: Selectman Girard welcomed Napa to the community. They opened last weekend and will soon have a grand opening. When the Economic Development Committee was active, some of the feedback they received was that a parts store was needed in the community and it is nice to see this has happened. Selectman Girard also gave a reminder that the Conservation Commission is meeting on Thursday at 6 pm. They are looking for 2 more members and anyone interested is welcome to attend the meeting.

Selectman Abbott gave a reminder that Ecomaine is having their annual meeting on June 14th from 11:30 am – 1:00 pm. This is open to all municipal officers. If anyone would like to attend, please let Christina know so she can RSVP.

Chairman Littlefield commented that he stopped at Napa and spoke with the General Manager and asked about their experience in working with the Town. The manager said that the corporate office remarked that the town of Waterboro has a user friendly process and they wish that all towns worked this way. Napa has indicated that they will supply materials for local, non-profit groups wishing to hold car wash fundraisers and want to become a part of the community. Napa has invited the Selectmen to their Grand Opening in July with a ribbon cutting ceremony.

4. Town Administrator: Nancy Brandt reported that the auditors will be in this week to work on the estimated year-end balance. She is meeting with the bank on Thursday regarding their check scanning program. There was a complaint to the Department of Environmental Protection (DEP) regarding the spreading of additional sand on the town beach at Gobeil Park to better cover the filtration system. Ms. Brandt spoke with DEP and sent them pictures of what was done. DEP has indicated that the town was not required to obtain a permit for this work. Road Commissioner Doug Foglio stated that it was stipulated that the town is required to maintain the filtration system and this is noted in the paperwork. Also, Public Works departments are exempt. Mr. Foglio said he believes someone is stealing sand from the beach. This happened several years ago also and DEP took action against the thieves. It is not a problem of erosion because there is no sand in the lake. The sand that was put down is environmentally friendly and allows water to drain through it to the filtration system. Ms. Brandt said she mentioned to DEP that the town is discussing putting up a barrier to prevent vehicles from driving on the beach. DEP suggested putting in some type of vegetation as a barrier. Ms. Brandt also spoke to DEP about the issue with the boat ramp. The lake is going to be lowered more than usual to do the work on the dam and DEP suggested digging deeper at the end of the boat ramp. DEP provided information and the required forms.

NEW BUSINESS:

1. Discuss/vote to approve the Animal Shelter Agreement with The Animal Welfare Society, Inc.: Selectman Abbott moved to approve the Animal Shelter Agreement with The Animal Welfare Society, Inc., seconded by Selectman Gale, voted and passed, **4 yeas, 1 nay (Woodsome)**.

2. Discuss/vote to authorize a septic system replacement at the Town's initial expense with the property owner's signed agreement to repay the town as provided in Title 30-A M.R.S.A. §3444: Selectman Abbott moved to authorize a septic

system replacement at the Town's initial expense with the property owner's signed agreement to repay the town as provided in Title 30-A M.R.S.A. §3444, seconded by Selectman Woodsome, voted and passed, **5 years**.

3. Conduct 4th quarter budget review: The Selectmen and Ms. Brandt reviewed areas of concern with the current budget. Ms. Brandt outlined projections for year end balances. Department Heads answered questions about their budgets. Ms. Brandt indicated that the Auditor will be in to review the budget and will make recommendations for account balance transfers.

4. Review the June 16, 2012 Town Meeting Warrant Articles: The Board reviewed the June 16, 2012 Town Meeting Warrant Articles. Selectman Girard said the Annual Town Meeting will be held Saturday, June 16th at 10 am at the Massabesic Middle School. Ms. Brandt said that Election Day is Tuesday, June 12th at the Massabesic Middle School. The polls open at 7 am and close at 8 pm for the Municipal Election, RSU #57 and the State Primary. Selectman Gale said that it is important for people to attend the Annual Town Meeting. Selectman Girard asked if Ms. Brandt will get information from the Assessor's Agent on what the increase to the mil rate will be. The Board commented that there were some grammatical errors and typos in the approved warrant and the corrections will be pointed out during the Town Meeting.

OLD BUSINESS: None

OTHER:

1. Moved by Selectman Abbott to sign warrants for bills and payroll, seconded by Selectman Girard, voted and passed, **5 years**.

2. Moved by Selectman Girard to accept the minutes of the 5/29/12 Regular Meeting and the 5/30/12 Special Meeting as written, seconded by Selectman Abbott, voted and passed, **5 years**.

PENDING DECISIONS

1. **Public Service Announcements:** The first project is complete and available to view.

2. **Review Driveway Opening Permit language:**

3. **Board & Committee status:** Vacancies exist - please visit the town hall for more information

4. **Water District office space lease:**

5. **Internet and Electronic Mail Policy revisions:**

6. **Barriers to prohibit vehicles from driving on the public beach:** The Conservation Commission will review this at their meeting on Thursday

WEEK'S ACTION LIST:

1. Obtain information on the new mil rate from the Assessor's Agent.

2. Prepare a list of account transfers for the current budget.

DISCUSSION OF AGENDA ITEMS:

1. Discuss the public service announcement project.

2. Discuss a possible ordinance on maintenance and funding of cisterns and dry hydrants.

Chairman Littlefield reviewed the reminders.

ADJOURNMENT: Selectman Gale moved to adjourn the meeting, seconded by Selectman Woodsome, voted and passed, **5 yeas.**

SIGNED:

1. Warrants for bills & payroll
2. Minutes of 5/29/12 & 5/30/12

APPROVED: Date: _____
