

SELECTMEN'S MEETING MINUTES
June 26, 2012

Executive Session #1 @ 5:15 pm: Moved and seconded to go into executive session per Title 1 M.R.S.A. § 405(6)(A) to meet with Committee applicants, voted and passed, **4 years**. Moved and seconded to come out of executive session voted and passed, **4 years**.

Executive Session #2 @ 5:30 pm: Moved and seconded to go into executive session per Title 1 M.R.S.A. § 405(6)(F) to review General Assistance cases, voted and passed, **4 years**. Moved and seconded to come out of executive session, voted and passed, **4 years**.

PRESENT: Chairman Littlefield, Selectmen: Gale, Girard & Woodsome, Nancy Brandt, Paul Tebbetts, Amy Lucarelli, Tony Lucarelli, Pete Cote, Christina Silberman & David Lowe.

Chairman Littlefield opened the meeting with the Pledge of Allegiance at 6:00 pm.

ANNOUNCEMENTS: Chairman Littlefield advised people that beginning on July 1st there will be a delay in U. S. Postal Service first class mail. What was delivered in 1 day will now take 2-3 days. Chairman Littlefield reported on the passing of Hollis Fire Chief George Davis and extended condolences to the family on behalf of the Board.

APPOINTMENTS: None

HEARING OF DELEGATION: Paul Tebbetts stated that there are two signs on Route 5 to direct traffic that read "West Shore Road". The actual street sign says "West Shore Drive". This could be an issue with emergency responders and he would like to see the signs fixed. Mr. Tebbetts said that the Road Commissioner left some equipment a few weeks ago to remove some brush and it is still there and the brush has not been removed. The Board indicated this could be due to the year-end budget and they will look into this. Mr. Tebbetts expressed dissatisfaction with article 6 that was passed at the Town Meeting. He said his taxes have gone up 600% since 2006. He now has to sell his home because he cannot afford to live there. He feels that the town is not fiscally responsible. The Board explained the reasons for the increase in the budget. The budget was discussed at many public meetings prior to the Annual Town Meeting. The warrant was read aloud article by article at the Selectmen's meeting prior to the Town Meeting and residents had the opportunity to amend the budget during the Town Meeting.

CORRESPONDENCE: Chairman Littlefield reviewed the following correspondence:

1. Treasurer's Weekly Financial Reports
2. Rep. Libby's newsletter
3. **CONFIDENTIAL**-Letter and info from an East Waterboro resident concerned with unsafe behavior in the neighborhood

REPORTS & STAFF INITIATIVES

1. Fire Dept./EMA: Chief Bors was unable to attend tonight's meeting. He provided the Board with a written report.

2. General Assistance Director: Nancy Johnson reported that things have been light this month for General Assistance. Last June there were 19 cases serving 53 people and this June there have been 4 cases serving 7 people. The primary need has been for rent assistance. People are being referred to food pantries for help with food. There is a pantry

in Alfred at the shelter on Shaker Hill and one here in Waterboro at St. Stephens Church. There is a paper product pantry in Sanford that is open the 3rd Saturday each month at the First Unitarian Church. Rent assistance is now being tracked due to the State's new law limiting rent assistance for 9 months. TANF cases are now also being tracked. The Board thanked Ms. Johnson for her report.

3. Selectmen(Selectman Girard reported prior to the General Assistance report): Selectman Girard reported that the 12 Town Group met last night with guest speaker Sheriff Ouellette. He reported that crime is up 3.5% over last year with a lot of property related crimes and he reminded people to lock their cars and homes. The Sheriff's Dept. received two of five grants given in Maine to hire two new officers. They are in the early planning stages of an Animal Control Officer program for interested communities. There will be no meeting in July. The August meeting will have a guest speaker to talk about the uniform building code and local Code Enforcement Officers are encouraged to attend. Chairman Littlefield said that the Sheriff's Dept. is instituting a new program that is part of a nationwide effort called VIPS, volunteers in police services. They will be conducting classes that give insight into what law enforcement is all about. This is an assistance role to the Sheriff's Dept. Anyone that is interested can call the Sheriff's Dept. at 324-1113 during the day for more info.

4. Town Administrator: Nancy Brandt reminded people that town offices and the transfer station will be closed on July 4th. There will be no Selectmen's meeting on July 3rd. Trio should be ready to switch to the new budget as of July 1st. There have been a lot of questions about fireworks. Fireworks can be used between 9 am and 10 pm. On July 4th and December 31st, and the weekends before and after, fireworks can be used until 12:30 am. Additional info is available on the town website at www.waterboro-me.net. Chairman Littlefield reminded people to use caution when using fireworks.

NEW BUSINESS:

1. Discuss/vote to establish the Community Garden Committee as a town committee: Selectman Girard moved to establish the Community Garden Committee as a town committee, seconded by Selectman Gale, voted and passed, **4 yeas**.

2. Discuss/vote to allot the Community Garden Committee some property to use: Selectman Gale moved to allow the Community Garden Committee to use property as outlined in the provided diagram (144 feet x 133 feet adjacent to the parking lot at town hall) as the Community Garden site, seconded by Selectman Girard, voted and passed, **4 yeas**. It was noted during discussion that the Committee is not seeking town funding for the Community Garden and will seek donations and grants for funding.

3. Discuss/vote on proposed amendments to the personnel policy: Selectman Girard moved to approve the changes to the personnel policy recommended by the Town Administrator, seconded by Selectman Gale, voted and passed, **4 yeas**.

4. Discuss/vote to authorize the RHR Smith & Co. terms of engagement: Selectman Girard moved to authorize the RHR Smith & Co. terms of engagement, seconded by Selectman Gale, voted and passed, **4 yeas**.

5. Discuss/vote on Board and Committee appointments: Selectman Gale moved to reappoint all board and committee members that have submitted an application for reappointment as read, seconded by Selectman Woodsome, voted and passed, **4 yeas**.

20/20 Comprehensive Plan Oversight Committee: Dianne Holden, Robert Powers, David Barker, Roger Macomber & Todd Abbott

Cemetery Committee: Donna Mayo, Kelly Mayo, Jeanne Grant & Chris Gionest

Fair Hearing Committee: Mike DeAngelis

Library Board of Trustees: Roberta Gallant

Old Home Days: Deborah Eisenhauer, Cindy Durney, Todd Smith, Jill Smith, Virginia Schaefer, & Robert Gobeil

Parks & Rec Committee: Robert Gobeil

Saco River Community Television Corp.: David Lowe

Zoning Board of Appeals: David Barker

Selectman Girard moved to appoint Nancy Brandt, Melissa Brandt, Peter Cote, Amy Beth Lucarelli & Anthony Lucarelli to the Community Garden Committee, seconded by Selectman Gale, voted and passed, **4 yeas**.

6. Discuss/vote on FY 2013 annual appointments: Selectman Girard moved to approve annual appointments as read, seconded by Selectman Gale, voted and passed, **4 yeas**.

Matt Bors: Fire Chief/EMA Director/Deputy Health Officer, Lisa Bennett: Health Officer/Deputy EMA Director, Pam L'Heureux: Deputy EMA Director, Mark Mitchell: Code Enforcement Officer/Building Inspector/Licensed Plumbing Inspector/Deputy Health Officer & Peter Gordon: Deputy Code Enforcement Officer/Deputy Building Inspector/Deputy Licensed Plumbing Inspector

OLD BUSINESS: None

OTHER:

1. Moved by Selectman Girard to sign warrants for bills and payroll, seconded by Selectman Woodsome, voted and passed, **4 yeas**.

2. Moved by Selectman Gale to accept the minutes of the 6/19/12 regular meetings as written, seconded by Selectman Girard, voted and passed, **3 yeas, 1 abstained** (Littlefield-not present for the meeting).

PENDING DECISIONS:

1. Public Service Announcements: Project #2 is in planning stages

2. Review Driveway Opening Permit language:

3. Board & Committee status:

4. Water District office space lease: Ms. Brandt will send them another copy

5. Internet and Electronic Mail Policy revisions:

6. Barriers to prohibit vehicles from driving on the public beach: The Conservation Commission is working on this. Some stakes have been put up as a temporary barrier.

7. Sale of town owned property, Map 1 Lot 22G: Currently under review by the Town Attorney.

WEEK'S ACTION LIST:

Follow up on committee appointments.

Provide another copy of the lease to the Water District.

DISCUSSION OF AGENDA ITEMS:

Elect a new Chairman.

Discuss employment contracts in general.

Chairman Littlefield reviewed the reminders. Selectman Girard reminded residents that Old Home Days will take place on July 6th and 7th at Massabesic High School. There will be helicopter rides available this year. She encouraged everyone to attend.

ADJOURNMENT: Selectman Girard moved to adjourn the meeting, seconded by Selectman Woodsome, voted and passed, **4 yeas**.

SIGNED:

1. Warrants for bills & payroll
2. Minutes of 6/19/12

APPROVED: Date: _____
