

SELECTMEN'S MEETING MINUTES

July 24, 2012

PRESENT: Chairman Abbott, Selectmen Gale, Girard, Littlefield & Woodsome, Roger Macomber, James Triance, Christina Silberman & David Lowe. Doug Foglio, Sr. was present to give the Road Commissioner report.

Chairman Abbott opened the meeting with the Pledge of Allegiance at 6:00 pm.

ANNOUNCEMENTS: Selectman Littlefield reported that the Maine Magic basketball team lost the first game at the nationals in Florida.

APPOINTMENTS: None

HEARING OF DELEGATION: James Triance asked for an update regarding his offer to purchase a town owned lot, tax map 1 lot 22G. Chairman Abbott explained that the Selectmen have voted to allow the sale of the lot and the Town Administrator is now gathering information regarding the amount of back taxes owed and the processing fees to determine the sale price. Mr. Triance asked if he could have copies of the correspondence from the Town Attorney regarding the lot and Chairman Abbott said we should be able to provide this.

CORRESPONDENCE: Chairman Abbott reviewed the following correspondence:

1. Rep. Libby's newsletters
2. Notice from Maine Center for Disease Control & Prevention re: rabies case. Selectman Girard noted that a rabid fox was found recently in North Waterboro. There is information on rabies available on the town website, www.waterboro-me.gov
3. Ecomaine recycling reports for June 2012 and year to date for 7/1/11-6/30/12. Chairman Abbott said that Waterboro's recycling rate for the month was pretty good at 21.79%

REPORTS & STAFF INITIATIVES:

1. Road Review Committee report: Roger Macomber, Road Review Committee Chairman said they have been real busy. They met twice this month and have been looking at roads and working with the Road Commissioner. They are updating paving records and working on the culvert inventory and road inventory. The Committee has used the traffic counters on 12-15 roads so far this year. The counters are now out on the West Rd. The counters must be checked every two days or so to make sure the tubes are still in place. Mr. Macomber said the Committee is very active and the Secretary, Nancy Roberge, does a great job and he thanked her for all she does for the Committee. Selectman Gale said a busy committee is a happy committee. Mr. Macomber said the Committee knows what their objectives are and they are working hard. The town does not have a current street map and they are working with the 20/20 Committee to create one. Chairman Abbott thanked Mr. Macomber for his report.

2. Road Commissioner report (This report was given after New Business #2): Road Commissioner Doug Foglio reported that they have been working on Middle Rd. and replaced a 15" culvert that was undersized with a 2' culvert. There is a lot of ledge alongside the road and it would be very expensive to put in a ditch there. Further up on

Middle Rd., they discovered another cross culvert that is bad. They have to break up some ledge to make the ditch larger there and they have a good start on this. They have started work on New Dam Rd. and work is going well. They had to remove 2 large pine trees that were 130' tall. Mr. Foglio said that there may be some complaints when they reconfigure the end of the road. People don't stop at the stop sign at the end of the road and it comes in at such an angle that it needs to be squared up. Right now, the road does not meet standards. Mr. Foglio said that the tree cutters will be out tomorrow on McLucas Rd. The Road Commissioner and the Road Review Committee have been out to look at the roads proposed for paving. Mr. Foglio said that the lake will be lowered right after Labor Day this year due to work that needs to be done on the dam and at the boat launch. Selectman Girard asked that the Lake Association be notified of this. Selectman Woodsome asked if there was any progress on the new excavator and Mr. Foglio said he is still looking at options. They have rented a brush cutter and he hopes to find a brush cutter attachment to go with the new excavator as this would save a tremendous amount of time and expense. The engineers have looked at the salt shed site and Mr. Foglio has a letter from the Department of Environmental Protection (DEP) indicating that the town is grandfathered and can build the salt shed where planned. Mr. Foglio said he is waiting for a reply about the status of the pits, the DEP cannot find the records but they are looking. We can't move forward until we get an OK from them. The town's insurance company inspected the town garage. There were no demerits. Mr. Foglio asked about ordering the planks for the boat launch at the lake. Selectman Girard said she was notified that the street sign for Pheasant Run is missing and she asked if Mr. Foglio has ordered a replacement. Mr. Foglio said they have a list of signs to be ordered and he will check to make sure Pheasant Run is on the list. Chairman Abbott said people steal street signs and we should have a replacement budget for them. Selectman Littlefield suggested that street signs be stamped "property of Waterboro". Mr. Foglio reported that the State is going to do a coat of skinny mix over Old Alfred Rd. Selectman Littlefield asked if we are compelled to take over Old Alfred Rd. and Selectman Abbott replied that we are. Mr. Foglio said the State hasn't cut the brush on Old Alfred Rd. yet. Mr. Foglio said the plans for the sidewalk drainage on Old Alfred Rd. include 16 catch basins with underground drainage. Selectman Girard said we received a letter outlining what the State planned to do prior to turning over Old Alfred Rd. Chairman Abbott asked that the letter be reviewed and followed up on. Mr. Foglio advised the Board that he has denied an entrance permit and this may come before the Board. He stands firm on the grounds for his denial. The Board thanked Mr. Foglio for his report.

3. Selectmen's reports: Selectman Girard said a draft of the Electronic Mail / Internet Policy revisions has been provided to the Board and she asked that they review it and recommend any changes. Chairman Abbott said that the Southern Maine Regional Planning Commission (SMRPC) released a Demographic & Income Profile for the town of Waterboro that is based on the 2010 census data. This is available on the SMRPC website. Chairman Abbott reported that the Towns of Kittery and Stockton Springs have signed on as members of EcoMaine.

NEW BUSINESS:

1. Discuss vote on Committee appointments: Selectman Girard moved to appoint Tim Neill to the 20/20 Committee, seconded by Selectman Littlefield, voted and passed, **5 yeas.**

2. Discuss Selectmen's goals: The Board reviewed their current goals and set a workshop for Tuesday, August 14th, following the regular meeting, to revise the goals and set a timeline.

3. Discuss/vote on Policy on Notary Public Commissions and Notary Fees: Selectman Girard moved to accept the policy that was drafted by the Town Administrator, seconded by Selectman Woodsome, voted and passed, **5 yeas.**

4. Discuss/vote on Personnel Policy Longevity Benefit effective date: Selectman Girard moved that all employees that have 7, 12, or 20 years of service are compensated as is listed in the discretionary benefit effective July 1, seconded by Selectman Gale, voted and passed, **4 yeas, 1 nay (Woodsome).** Selectman Littlefield moved to modify the language in the personnel policy to exclude contract employees from receiving this discretionary benefit, voted and passed, **4 yeas, 1 nay (Girard).**

5. Discuss/vote to approve a letter to York County Manager & Commissioners regarding their outside agency survey: Selectman Woodsome moved to approve a letter to York County Manager & Commissioners regarding their outside agency survey, seconded by Selectman Littlefield, **5 yeas.**

OLD BUSINESS:

1. Discuss/vote to approve renewal of a malt, spirituous & vinous liquor license for the Fraternal Order of Eagles #4392: Selectman Girard moved to approve renewal of a malt, spirituous & vinous liquor license for the Fraternal Order of Eagles #4392, seconded by Selectman Littlefield, voted and passed, **5 yeas.**

OTHER:

1. Moved by Selectman Littlefield to sign warrants for bills and payroll, seconded by Selectman Woodsome, voted and passed, **5 yeas.**

2. Moved by Selectman Littlefield to approve the minutes of the 7/10/12 regular meeting and the 7/17/12 regular meeting, seconded by Selectman Gale, voted and passed, **5 yeas.**

PENDING DECISIONS:

1. Public Service Announcements: These will be reviewed at a goal workshop on August 14th

2. Review Driveway Opening Permit language:

3. Board & Committee status: Chairman Abbott reviewed the current vacancies and asked that the number of Public Safety Committee members be verified. Anyone that is interested in serving should submit an application at town hall

4. Water District office space lease:

5. Internet and Electronic Mail Policy revisions: Draft revisions were distributed to the Board this evening

6. Barriers to prohibit vehicles from driving on the public beach: Stakes have been put up as a temporary barrier. Selectman Littlefield said most of the stakes were down and Selectman Girard said they were put back up. The Conservation Commission is working on a permanent solution.

7. Review of employee contracts:

WEEK'S ACTION LIST:

1. Make revisions to the personnel policy for approval of the Board to incorporate new language regarding discretionary benefits.
2. Remind parties involved about the Lake Arrowhead fire hydrant workshop on July 31, 2012.
3. Add cistern maintenance to pending items.
4. Mr. Lowe will check the website for the last 3 months of complaints to ensure these are being followed up on.

DISCUSSION OF AGENDA ITEMS:

Chairman Abbott read the reminders.

ADJOURNMENT: Selectman Woodsome moved to adjourn the meeting at 7:15 pm, seconded by Selectman Littlefield, voted and passed, **5 yeas**.

SIGNED:

1. Warrants for bills & payroll
2. Minutes of 7/10/12 & 7/17/12

APPROVED: Date: _____
