

**SELECTMEN'S MEETING MINUTES
SEPTEMBER 4, 2012**

5:45 pm Executive Session: Selectman Girard moved to go into executive session per Title 1 M.R.S.A. § 405(6)(A) to discuss a personnel matter at 5:45 pm, seconded by Selectman Littlefield, voted and passed, **5 yeas**. Selectman Girard moved to come out of executive session at 5:51 pm, seconded by Selectman Littlefield, voted and passed, **5 yeas**.

PRESENT: Chairman Abbott, Selectmen: Gale, Girard, Littlefield & Woodsome, Fire Chief Matt Bors, Deputy Chief Lisa Bennett, Brigit McCallum, Sandra Negus, Doug Foglio, Sr., Brian Reader, James Triance, Roger Lauzier, Christina Silberman & David Lowe.

Chairman Abbott opened the meeting with the Pledge of Allegiance at 6:00 pm.

ANNOUNCEMENTS: Chairman Abbott reported that the boat launch will be closed near September 14th for needed repairs that must be completed by October 1st. People that use the public boat launch should take their boats out before September 14th. The draw-down of the lake will be abnormally low this year due to repairs that are needed to the gates of the dam. Chairman Abbott announced that property tax bills will be mailed this week. The new mil rate is 12.80. The 1st half will be due 10/5/12 and the 2nd half will be due 4/5/13.

APPOINTMENTS:

1. Open paving bids – Discuss/vote to accept paving bid: Two bids were opened and reviewed from F. R. Carroll and Dayton Sand & Gravel. Selectman Gale moved to accept the bids, seconded by Selectman Girard, voted and passed, **5 yeas**. Selectman Woodsome moved to go with the bid of Dayton Sand & Gravel, seconded by Selectman Gale, voted and passed, **5 yeas**.

2. Brian Reader to discuss forest management of town property: Brian Reader introduced himself as a Consulting Forester for Wadsworth Woodlands in Hiram and is a Waterboro resident. They generally work for private landowners with 10 or more acres managing their forest land. He has done some work for municipalities and has worked with Waterboro Land Trust. He recently did some clearing around the pit at the town dump. He suggested the town do a thinning of the forested area there. Mr. Reader explained the benefits of thinning the forest. A forest management plan for this size area would cost in the \$300-\$500 range and this would be offset by the money paid to the town for the wood that is removed and would most likely result in a net gain for the landowner. The Board thanked Mr. Reader for the information and will further discuss this on a future agenda.

3. Brigit McCallum and Sandra Negus to discuss Food for Life pantry at St. Stephen's Church and Food Rescue of York County: Sandra Negus of the St. Stephen's Food for Life Pantry distributed some information about the food pantry to the Board. They are open on Wednesdays from 2pm – 5 pm. They have been in business for 29 years and have 170 families on their books. St. Stephens Church pays their overhead costs such as electricity. They strive to be very welcoming and keep information about who is using the pantry confidential. In the first 6 months of 2012, they have served 1, 486 individuals. They have a partnership with Good Shepard Food Bank and York County Food Rescue and receive donations from the public. The cost for food has risen, in 2009

the cost was \$0.65 per person and is now \$2.30 per person. There are suggested guidelines, however, if people are hungry and need help they should contact the food pantry. Chairman Abbott thanked Ms. Negus for the information and said that it is great to get the message out. Ms. Negus said that without the help from the York County Food Rescue a lot of food pantries will be in trouble. She asked the town to support Food for Life and the York County Food Rescue. Brigit McCallum spoke for the York County Food Rescue that serves 47 food pantries in York County. She explained that the York County Food Rescue has a lot of needs. She thanked the town of Waterboro and their voters for approving a \$700 donation this year. The York County Food Rescue is holding a "duck race" fundraiser on October 13th along with a family fun day. She asked to have information about this event placed on the town website and the Board agreed. This is for a worthy cause that is already supported by the town. They would also appreciate donations of prizes for the fundraiser.

HEARING OF DELEGATION:

CORRESPONDENCE: Chairman Abbott reviewed the following correspondence:

1. Treasurer's Weekly Financial Reports
2. Rep. Libby's newsletters
3. Town Administrator memo re: boat ramp costs
4. Zoning Board of Appeals agenda
5. Assessors' Agent's September calendar
6. Ecomaine August 2012 newsletter
7. September 11, 2012 Public Hearing notice
8. Planning Board agenda
9. Copy of a letter from York Cty. Manager Gregory Zinser to Budget Cmte. Members
10. Copy of letter from York Cty. Manager Gregory Zinser to Selectmen
11. Copy of letter from Steve Levy to Waterboro Water District
12. Letter from ISO (Insurance Services Office, Inc.) re: Building Code Effectiveness Grading Schedule results
13. Senator Courtney's legislative update

REPORTS & STAFF INITIATIVES:

1. **Contract Deputy:** Dep. Sanborn was not able to make it tonight and will reschedule.
2. **Fire Department:** Chief Matthew Bors provided the following report: We have been very busy at WFD with multiple projects ongoing. Our schedules for Full-time Staff are working well providing greater supervision, training for staff and coverage. Our shifts are working a rotating schedule of 2 days and 2 nights known as a 10 & 14. Per diem staff are scheduled to work with the rotating full time supervisors.

Current Projects: 1) CodeRED Emergency notification system- This was launched last week with our first test call on Thursday. We made almost 3,000 phone calls in about 4 minutes. Our community enrollment has increased with public awareness. The link for subscribing to the service is located on the Town website and the Waterboro Fire Department Website.

2) Deputy Chief Bennett will be working with CodeRED to implement the "My Daily Call" which will be a service for a limited number of residents. DC Bennett will be reaching out with AVESTA housing to speak with residents at Applewood.

3) Apparatus-Ladder 1 has returned from repairs. The insurance check has been received to cover all repair costs. Our pumps will be service tested and have annual maintenance performed over the next few weeks.

4) Ambulance- We are hopeful in completing the specs for our new ambulance and will have the documents to Nancy either this week or early next week. We have obtained quotes from a few leasing companies with Gorham Leasing proposing the lowest interest.

5) Power Cots- Our pricing and proposals for the cots are complete. We are just waiting to finish the paperwork with the ambulance.

6) Exhaust ventilation system- Pending project for the winter months

7) Our Administrative Assistant, Laura Fish has started this past week. Her work hours are 9-2 Monday-Friday.

3. EMA Director: Nothing reported.

4. Road Commissioner: Doug Foglio, Sr. reviewed a quote from Zebra Striping that was provided to the Board. He would like to have two coats of paint applied during the striping. The quote is for one coat. The Board asked for a revised quote with two coats of paint and asked to have it sent via e-mail to them for review. Mr. Foglio said he will be taking the gates off the dam. He has ordered signs to warn people that the gates are open and will put up some construction fencing. The planks for the boat launch have been ordered and they should be delivered by next week. The cable company has moved the cable line at the end of West Shore Road and the phone company will be there next week. Mr. Foglio said that they are going to take 3 feet off the top of the hill. They have finished with the brush cutting and have been grinding it. The machine he rented really worked well. New Dam Road is coming along and the utility poles are all set. The light company is going to be in this week. He has ordered the mini excavator and the bucket package will take a bit longer. Selectman Girard asked about the letter to DOT re: deficiencies with Old Alfred Road and Mr. Foglio said he has not met with the Town Administrator on this yet. Mr. Lowe and Selectman Girard asked about road signs and Mr. Foglio said some signs are on order.

5. Selectmen's reports: Selectman Girard reported that York County Soil & Water and will organize a road association workshop. Selectman Woodsome asked about the driveway opening permit language and Selectman Girard said the Road Commissioner proposed this but they haven't worked on it yet. Chairman Abbott said that there will be General Assistance training here next Wednesday if Board members would like to attend.

6. Town Administrator report: None

NEW BUSINESS:

1. Discuss/vote on an offer to purchase tax map 1 lot 22G: Selectman Littlefield moved to determine the cost including the cost of investigative time for the Town Administrator, Planning Dept. staff and the Town Attorney, seconded by Selectman Gale. Mr. Triance offered to increase his offer to \$1,000 if accepted tonight. The motion was then voted **0 yeas, 5 nays-motion fails**. Selectman Gale moved to accept the offer of \$1,000 for the purchase of tax map 1 lot 22G plus filing costs, seconded by Selectman Woodsome, voted and passed **3 yeas, 2 nays (Girard & Littlefield)**

2. Discuss Lake Arrowhead Memorandum of Understanding (MOU) for proposed fire hydrants: The Board reviewed the MOU.

OLD BUSINESS: None

OTHER: 1. Moved by Selectman Girard to sign warrants for bills and payroll, seconded by Selectman Littlefield, voted and passed, **5 yeas**.
2. Moved by Selectman Littlefield to approve the minutes of the 8/28/12 regular meeting, seconded by Selectman Woodsome, voted and passed, **5 yeas**.

PENDING DECISIONS

- 1. **Public Service Announcements:**
- 2. **Review Driveway Opening Permit language:**
- 3. **Board & Committee status:** Chairman Abbott reviewed the list of vacancies: Old Home Days Committee, Community Garden Committee, Fair Hearing Committee, Zoning Board of Appeals, Finance Committee, Planning Board, Parks and Rec. Cmte, Conservation Commission, Transfer Station / Recycling Committee, Road Review Committee, Library Board of Trustees, Hiring Panel, Economic Development Committee & Public Safety Committee
- 4. **Barriers to prohibit vehicles from driving on the public beach:**
- 5. **Cistern maintenance:**

WEEK'S ACTION LIST:

- Prepare paperwork for lot sale
- Follow up with the Town Administrator to work with the Road Commissioner to send a letter to MDOT about Old Alfred Rd.
- Ensure website ordinances are current
- Follow up on partial payment waivers that were tabled

DISCUSSION OF AGENDA ITEMS:

- Discuss Mass Gathering ordinance

Chairman Abbott read the reminders. Selectman Girard added that the York County Budget Committee will caucus tomorrow night

Selectman Gale asked the Board to complete the Town Administrators performance review form and return it to him.

ADJOURNMENT: Selectman Woodsome moved to adjourn the meeting at 8:15 pm, seconded by Selectman Gale , voted and passed, **5 yeas**.

SIGNED:

- 1. Warrants for bills & payroll
- 2. Minutes of 8/28/12

APPROVED: Date: _____
