

SELECTMEN'S MEETING MINUTES  
NOVEMBER 6, 2012

**5:30 pm Executive Session:** Selectman Gale moved to go into executive session per Title 1 M.R.S.A. § 405(6)(A) to discuss the Town Administrator's performance review at 5:35 pm, seconded by Selectman Woodsome, voted and passed, **4 yeas**. Selectman Littlefield arrived at 5:45 pm. Selectman Woodsome moved to come out of executive session at 5:55 pm, seconded by Selectman Gale, voted and passed, **5 yeas**.

**PRESENT:** Chairman Abbott, Selectmen: Gale, Girard, Littlefield & Woodsome, Deborah Downs, Amy Beth Lucarelli, Anthony Lucarelli, Tom Ursia, Richard Bateman, Andy Cote, Christina Silberman-Administrative Assistant & David Lowe-IT Manager

Chairman Abbott opened the meeting with the Pledge of Allegiance at 6:00 pm.

**ANNOUNCEMENTS:** Chairman Abbott said that people have until 8 pm this evening to get out and vote.

**APPOINTMENTS: Town Planner and/or Planning Board to discuss/vote on the Planning Board's proposed changes to the Growth Ordinance:** Tom Ursia, Town Planner said that the Town Attorney has reviewed the changes to Waterboro's Growth Management Ordinance proposed by the Planning Board. The Selectmen previously received the proposed changes. Mr. Ursia outlined the proposed changes and asked for the support of the Selectmen. Chairman Abbott explained that the Planning Board needs a consensus from the Selectmen to proceed with the proposed changes. If the Selectman agree to proceed with the changes, the Planning Board will conduct a public hearing to review the changes. After the Planning Board has their public hearing, the Selectmen will also hold a public hearing and will then vote on adopting the changes. Selectman Girard moved to send a correspondence to the Planning Board through Mr. Ursia that the Selectmen approve the revisions that the Planning Board have recommended and ask that they move forward with their public hearing, seconded by Selectman Gale. Andy Cote, Planning Board Member, answered questions about the proposed changes. The motion was then voted and passed, **5 yeas**. Chairman Abbott asked Mr. Ursia to prepare a letter to the Planning Board indicating the Selectmen's endorsement of the proposed changes.

**HEARING OF DELEGATION:** None

**CORRESPONDENCE:** Chairman Abbott reviewed the following correspondence

1. Treasurer's Weekly Financial Reports
2. Rep. Libby's newsletter
3. Letter from York County re: six month transitional and 12 month fiscal year budgeting
4. 11/13/12 Public Hearing notice to consider new GA maximum levels of assistance

**REPORTS & STAFF INITIATIVES:**

**1 Cable TV Committee:** Richard Bateman reported that the new contract is still with Time Warner's attorney. Time Warner is changing from analog to digital and all of the stations will be renumbered. There will be separate channels for each town. Notifications should go out within the next 7-8 months. Some people may need a special box for their TV and Time Warner Cable will provide these at no cost. Chairman Littlefield said he read

something that said Time Warner Cable would provide the box for free but would then have a monthly fee to use the box. Mr. Bateman said he was not aware of this and that according to federal law, the Committee has no control over what Time Warner Cable charges.

**2. Cemetery Committee:** None

**3. Conservation Commission:** Anthony Lucarelli reported that the Commission is working to reestablish itself. They are looking into a piece of property on Moody Pond. They just added a fourth member and could use more members. They are currently going through the old files. Chairman Abbott suggested contacting Steve Everett about Moody Pond.

**4. Community Garden Committee:** Amy Beth Lucarelli reported that the land for the Community Garden has been cleared. They have \$127.75 now. They were at the polls today getting word out about the Community Garden and getting people to sign up for the email list. They have received some donations of books and seeds. They are contacting businesses for donations. They are in need of a lot of topsoil and are considering going to a raised bed system.

**5. SRCTV Board:** David Lowe reminded residents that they can visit the Saco River Cable TV studio at 564 Plains Rd. in Hollis. There is training available for camera operation and digital video editing. Once trained, you can borrow cameras and produce a video or show. Visit SRCTV.org or call 727-5702 and see what your public access television station can do for you.

**6. Road Commissioner:** Doug Foglio, Sr. reported that paving is done on Elm St. and Oak St. and the roads are striped. During the budget process, we should discuss if the Board wants stripes along the sides of the roads too or just in the center. Striping along the sides will cost more. Mr. Foglio said that McLucas Rd. is ready to be graded and is looking good. He continues to receive complaints about the stop at the end of New Dam Rd. They plan to widen the right hand side of New Dam Rd. which will increase the turning radius for a left hand turn. Mr. Foglio said that unless he gets a direct order, he plans to keep the rocks there to prohibit people from cutting the corner too sharply. Depending on the weather, they plan to have the road shouldered on Thursday. The new gates arrived yesterday and they have put on the gaskets. Mr. Foglio showed one of the inside gates and explained how it will be attached. Tomorrow they will start putting the gates on. Knowles Industrial is finished with the exterior of the dam and will come back to do the inside after the gates are put on and the inside is pumped out.

**7. Selectmen's reports:** Selectman Littlefield said he visited the polls this afternoon and everything seemed to be going smoothly. Voter turnout has been high. Selectman Girard reported that the York County Commissioners have approved the six month budget and the twelve month budget and have forwarded the budgets to the York County Budget Committee. The Commissioners are requiring the Budget Committee members to sign a disclosure this year relating to a policy the Commissioners have adopted. Selectman Girard said she has received a copy of the disclosure and said she will not be signing it. It asks for a lot of information that she does not feel is pertinent to the position. The Commissioners will have their attorney present at the Budget Committee meeting tomorrow night at 6:30 pm. Selectman Gale reported that the new power cots are in at the Fire Department. This will make it much easier to put patients in and out of the ambulance. Selectman Woodsome said that the polls will close at 8 pm. Mr. Lowe said they will post the Election results on the website in the morning and there are some photos of the Election posted also.

**8. Town Administrator's report:** None

## **NEW BUSINESS:**

**1. Discuss/vote to sign the prepared addendum to the snowplow contract that was approved at the Selectmen's meeting on October 2, 2012:** Selectman Girard moved to sign the prepared addendum to the snowplow contract, seconded by Selectman Woodsome, voted and passed, **5 yeas**.

## **OLD BUSINESS:**

### **OTHER:**

1. Selectman Littlefield moved to sign warrants for bills and payroll, seconded by Selectman Gale, voted and passed, **5 yeas**.
2. Selectman Gale moved to approve the minutes of the October 31, 2012 regular meeting, seconded by Selectman Woodsome voted and passed, **5 yeas**.

## **PENDING DECISIONS**

1. Public Service Announcements
2. Review Driveway Opening Permit language
3. Board & Committee status – Chairman Abbott reviewed the list of current vacancies as follows: Old Home Days Committee, Community Garden Committee, Fair Hearing Committee, Zoning Board of Appeals, Finance Committee, Planning Board, Parks and Rec. Cmte, Conservation Commission, Transfer Station / Recycling Committee, Hiring Panel, Economic Development Committee & the Public Safety Committee. Christina Silberman, Administrative Assistant, said that she spoke with the Chairman of the Old Home Days Committee recently and the Old Home Days Committee is concerned that if they do not get more members to join the Committee and help with the event, they may not be able to hold the event again. Ms. Silberman urged residents that enjoy Old Home Days to consider volunteering to serve on the Committee.

## **WEEK'S ACTION LIST**

- Tom Ursia will prepare a letter to the Planning Board indicating the Selectman's approval to move forward with the changes to the Growth Ordinance.

## **DISCUSSION OF AGENDA ITEMS**

- Public hearing & vote on new maximums for the General Assistance Ordinance
- Review results of the local referendum
- Discuss the additional six month York County tax payment options

The Selectmen talked about the York County's additional six month budget due to their change from a calendar year to a fiscal year. Municipalities will be billed for an additional six months of County tax that will be due December 31, 2012. The Commissioners are offering a payment plan to municipalities to spread the payment out over 5 years with interest. Selectman Girard said they will learn more about the payment options tomorrow night at the York County Budget Committee meeting. The Town has not budgeted for this additional payment.

Selectman Gale asked if December 14<sup>th</sup> would be a good night for the Selectmen's 2<sup>nd</sup> Annual Employee and Volunteer Appreciation Dinner. Selectmen Woodsome said he may have a conflict and will not know until Tuesday of that week but to go ahead with that date.

Chairman Abbott read the reminders.

**ADJOURNMENT:** Selectman Woodsome moved to adjourn the meeting at 6:44 pm, seconded by Selectman Gale, voted and passed, **5 yeas.**

**SIGNED**

Warrants for bills & payroll  
Minutes of October 31, 2012  
Addendum to snowplow contract

**APPROVED:**    Date: \_\_\_\_\_

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