

**Waterboro Board of Selectmen
January 22, 2013
5:15 pm Executive Session, 5:30 pm Workshop, 6 pm Regular Meeting
Waterboro Town Hall**

5:15 PM EXECUTIVE SESSION: Selectman Littlefield moved to go into executive session at 5:17 pm per Title 1 M.R.S.A. § 405(6)(F) to discuss a poverty abatement application, seconded by Selectman Girard, voted and passed, **4 yeas**. Selectman Woodsome arrived at 5:20 pm. Selectman Gale moved to come out of executive session at 5:32 pm, seconded by Selectman Littlefield, voted and passed, **5 yeas**.

5:30 PM TOWN CHARTER REVISIONS WORKSHOP: The Selectmen conducted a workshop to discuss implementation of the revised Town Charter that will be effective July 1, 2013.

PRESENT: Chairman Abbott, Selectmen Gale, Girard, Littlefield and Woodsome, Town Administrator Nancy Brandt, Parks & Rec. Director Mike DeAngelis, Dwayne Prescott, Administrative Assistant Christina Silberman and IT Manager David Lowe. CEO Mark Mitchell and Josh Waterhouse were present during the discussion and vote to approve a consent agreement.

PLEDGE OF ALLEGIANCE: Chairman Abbott opened the meeting with the pledge of allegiance at 6:01 pm.

ANNOUNCEMENTS: Chairman Abbott announced the passing of Willis Lord, one of the legends in town and Henry Knight, a long-time resident. He extended sympathies on behalf of the Board to their families.

APPOINTMENTS: None

HEARING OF DELEGATION: None

CORRESPONDENCE: Chairman Abbott reviewed the following;

1. Treasurer's Weekly Financial Reports
2. Rep. Libby's e-newsletter
3. Motor Vehicle Agent's December 2012 report
4. Twelve Town Group January meeting info
5. RSU #57 State of our Schools report for 2012
6. 2013 Maine Municipal Association Municipal Member Dues and Service Program info
7. Bureau of Motor Vehicles inventory audit report

REPORTS & STAFF INITIATIVES

1. Parks & Recreation Director: Parks & Recreation Director Mike DeAngelis reflected on the contributions that Willis Lord made to the Town and the Parks & Recreation Department and reported the following:

- It has been a difficult flu season and flu shots have been unavailable, Hannaford's now has flu shots available.
- They had the end of year basketball program party at the end of December. There were 16 teams and 22 cheerleaders this year.

- Travel basketball has five teams going now and will finish with a tournament in late February or early March.
 - They had a couple of trips to Oxford Casino and a trip to the movies and out to lunch. He scheduled a trip to see a play but had to cancel this due to low enrollment.
 - Senior lunches went great this year and ended for the season in November. They will begin again on May 9th at the Snowmobile Club.
 - Revenues are in line with last year and expenses are about 60% spent.
 - Mr. DeAngelis would like to attend a playground safety seminar. This is a two day seminar followed by a ½ day exam. There are funds available in his budget for this.
- Mr. DeAngelis outlined a chart of revenues over the past 13 years. Department revenues were approximately \$14,000 above projections last year.

2. Code Enforcement Officer: CEO Mark Mitchell explained the setback violation and the proposed agreement. A new home was built 66 feet from the road instead of the required 75 feet. Contractor Josh Waterhouse of JW Group explained the error. Mr. Mitchell recommended a \$2,000 penalty. **Discuss/vote to approve a consent order for a setback violation:** Selectman Girard moved to approve the consent order with a fine of \$2,000.00, seconded by Selectman Littlefield. Selectman Woodsome moved to amend the motion to change the amount of the penalty to \$5,000, seconded by Selectman Gale, voted and passed, **3 yeas, 2 nays (Girard and Littlefield)**. The amended motion to approve the consent order with a fine of \$5,000.00 was voted and passed, **5 yeas**.

3. Road Commissioner: None

4. Selectmen's reports: Selectman Girard reported she attended the 12 Town Group meeting last night and it was very well attended. They discussed the rural patrol issue. York County Commissioner Dutremble has suggested that the Commissioners work to propose legislation that will require municipalities of a certain population to have a contract deputy. The Commissioner's feel they would have a lot of support for this and Selectman Girard said we need to keep an eye on this. The 12 Town Group voted last night that they are not interested in pursuing a work group to discuss a user based County tax format. The Group discussed the Governor's proposed budget and the devastating effect it would have on municipalities. The impact to York County municipalities is over 17 million dollars. This would also impact a homeowner's taxes because of cuts to the homestead exemption and the circuit breaker program. In Waterboro the proposed cuts to revenue sharing would mean a \$1.00 increase in the mil rate. The York County Advocacy Group is meeting on Saturday February 9th at 10 am at the York County Government Building (the old jail). It is important for elected officials to attend this meeting. It is also important to make sure residents understand the impact of the proposed budget on their taxes. Selectman Girard suggested posting this month's *Legislative Bulletin* that outlines the impact to municipalities and tax payers on the website for the public to review. The York County Budget Public Hearing is tomorrow night at 6:30 pm. John Sylvester is going to propose that York County hold off on their change in fiscal year for one year because of the Governor's proposed budget and the impact to municipalities. Selectmen Girard wished Jack Seery a Happy 75th Birthday.

Chairman Abbott reported that the Eco Excellence award nominations are due at Ecomaine. A suggestion was made to nominate Willis Lord, however, he received the award in 2007. Another suggestion was made to nominate the Middle School for their Zero Waste project and he will work on this. MERC in Biddeford is now closed. The seller

has opened a transfer station on County Road in Westbrook that can handle 1,000 tons of rubbish a day. A concern at the last Ecomaine meeting was about flow control and the cost to dispose of commercial waste becoming competitive.

5. Town Administrator's report: Nancy Brandt reported she is working on the quarterly budget reports and the budget. She has prepared the snowplow contract extension and has sent it to Foglio, Inc. for review. Rep. Libby called prior to the meeting and said the public hearings on the supplemental state budget begin tomorrow. The Committee he serves on, Energy, Utilities and Technology, have conducted an orientation.

NEW BUSINESS

1. Discuss setting a budget meeting schedule: The Board scheduled budget workshops to work on the 2013-2014 fiscal year budget on Jan. 31st at 5:30 pm, Feb. 2nd from 9 am to noon and on Feb. 7th at 5:30 pm.

2. Discuss scheduling the second quarter budget review: The second quarter budget review was scheduled for the Selectmen's January 29, 2013 meeting.

3. Discuss/vote to approve the contract for the Town Administrator: Selectman Gale moved to approve the contract for the Town Administrator as written pending the recommendation from the Town Attorney, seconded by Selectman Littlefield, voted and passed, **5 years**.

4. Discuss/vote to approve the contract for the IT Manager: Selectman Gale moved to approve the contract for the IT Manager, seconded by Selectman Girard, voted and passed, **5 years**.

OLD BUSINESS

OTHER

1. Selectman Woodsome moved to sign the warrants for bills and payroll, seconded by Selectman Gale, voted and passed, **5 years**.

2. Selectman Littlefield moved to approve the minutes of the January 8, 2013 regular meeting and the January 15, 2013 regular meeting, seconded by Selectman Woodsome, voted and passed, **5 years**.

PENDING DECISIONS

1. Public Service Announcements
2. Review Driveway Opening Permit language
3. Board & Committee status
4. Economic Development forum
5. Implementation of Town Charter changes that will be effective July 1, 2013

WEEK'S ACTION LIST

- Notify Department Heads of the 2nd the quarter budget review scheduled for next week.

DISCUSSION OF AGENDA ITEMS

- Hold an executive session with RSU #57 School Board members.
- Conduct the 2nd quarter budget review.

Chairman Abbott read the meeting reminders.

ADJOURN: Selectman Woodsome moved to adjourn the meeting at 7:14 pm, seconded by Selectman Littlefield, voted and passed, **5 yeas**.

SIGNED:

Warrants for bills & payroll

Minutes of the regular meetings of January 8, 2013 and January 15, 2013

Consent Agreement

APPROVED: Date: _____
