

**Waterboro Board of Selectmen  
January 29, 2013**

**5:30 PM EXECUTIVE SESSION:** Selectman Girard moved to go into executive session at 5:36 pm per Title 1 M.R.S.A. § 405(6)(A) to meet with members of the RSU #57 School Board to discuss a personnel issue, seconded by Selectman Woodsome, voted and passed, **4 yeas**. Selectman Littlefield arrived at 5:46 pm. Selectman Gale moved to come out of executive session at 5:49 pm, seconded by Selectman Girard, voted and passed, **5 yeas**.

**PRESENT:** Chairman Abbott, Selectmen Gale, Girard, Littlefield and Woodsome, Town Administrator Nancy Brandt, Fire Chief Matt Bors, Deputy Chief Lisa Bennett, Librarian Ruth Blake, Dwayne Prescott, Dianne Holden, Rep. Aaron Libby, Road Commissioner Doug Foglio, Sr., Administrative Assistant Christina Silberman and IT Manager David Lowe. Assessing Agent Jerry Daigle and Code Enforcement Officer Mark Mitchell were present during their reports.

**PLEDGE OF ALLEGIANCE:** Chairman Abbott opened the meeting with the pledge of allegiance at 6:00 pm.

**ANNOUNCEMENTS:** None

**APPOINTMENTS:** None

**HEARING OF DELEGATION:** None

**CORRESPONDENCE:** Chairman Abbott reviewed the following;

1. Treasurer's Weekly Financial Reports
2. Rep. Libby's e-newsletter
3. Maine Municipal Association's January 18, 2013 Legislative Bulletin highlighting the impacts of the Governor's proposed budget on local property taxes
4. Assessing Agent's report on Waterboro sales for November 2012
5. Letter from Department of Health and Human Services re: review of General Assistance
6. **CONFIDENTIAL** Letter from DEP to the Road Commissioner re: Voluntary Response Program Application
7. Letter from Maine Dept. of Economic & Community Development re: Letter of Intent to Apply has met the CDBG program requirements

**REPORTS & STAFF INITIATIVES**

**1. Assessing Agent-Discuss/vote to approve the FY2013 Supplemental Tax Assessments and Abatements:** Assessing Agent Jerry Daigle outlined the FY2013 Supplemental Tax Assessments and Abatements. Selectman Girard moved to approve the FY2013 Supplemental Tax Assessments and Abatements as prepared and presented by the Assessing Agent, seconded by Selectman Littlefield, voted and passed, **5 yeas**.

**2. Code Enforcement Officer-Discuss/vote to approve a revised consent agreement:** CEO Mark Mitchell explained that the homebuyer's bank requested a

clause be added to the agreement to ensure it remains with the property and all future owners. Selectman Woodsome moved to approve a revised consent agreement, seconded by Selectman Gale, voted and passed, **5 yeas**.

**3. Road Commissioner:** Road Commissioner Doug Foglio, Sr. said he will be away for a couple of weeks in February. He asked the Selectmen to meet with him at the Town Garage next Tuesday evening prior to the Selectmen's Meeting to see the equipment and the work that has been done.

**4. Selectmen's reports:** Selectman Gale reported that he attended the Library Board of Trustee's meeting last night. They are waiting for work to be done on the bathroom and Pete is going to do this. The back room will become a meeting room and chairs will be purchased by the Friends of Waterboro Public Library. Upcoming Library events are a Feb. 14<sup>th</sup> children's workshop on healthy food, a March 16<sup>th</sup> children's craft workshop and a March 23<sup>rd</sup> book sale. The Library is looking to raise additional money to purchase e-readers for patrons to borrow.

Selectman Girard reported she attended the York County Budget Committee public hearing on the proposed budget. Many communities asked that the County postpone their change to a fiscal year due to the Governor's proposed budget. York County Manager Greg Zinser explained that the County Commissioners' have done a lot of work on this change and he did not think they would hold off on it. This is a decision to be made by the York County Commissioners and not the Budget Committee. Mr. Zinser suggested that communities send a letter requesting that the change to a fiscal year be postponed to the Commissioners. Selectman Girard said that the 12 Town Group voted to send a letter asking the change be postponed. The Budget Committee voted to table the vote to approve the budget to give communities time to contact the Commissioners who are meeting on February 6<sup>th</sup>. Selectman Girard explained that she voted against tabling the vote on the budget because the transition has been happening and is going to happen and nothing will be gained by postponing it. The York County Commissioners have invited the Budget Committee to attend a joint workshop tomorrow at 6 pm at the York County Government Building. Selectman Woodsome agreed with Selectman Girard that the County should move forward with the change in the fiscal year and Selectman Gale and Chairman Abbott concurred.

**5. Town Administrator's report:** Nancy Brandt said that the tax rate in Waterboro would have a 4 % increase with all of the changes being proposed. There is a new proposal for General Assistance that municipalities would not be required to provide General Assistance if they reasonably anticipate that they will not be reimbursed by the State. Rep. Libby said he has not heard any more on this.

**6. Legislative Report:** Rep. Aaron Libby reported that the Appropriations Committee is currently holding hearings on the supplemental budget. The Governor's proposed biennial budget has not been discussed. The supplemental budget is to address the \$112,000,000 shortfall. Selectman Girard asked Rep. Libby how he feels about the proposal to eliminate revenue sharing and he replied that there have to be cuts and the money has to come from somewhere. They discussed the proposed budget and the effects on taxpayers. Rep. Libby said he expects months of discussion at the Legislature on the proposed budget. Rep. Libby said that small business owners are invited to participate in Gorham Savings Bank's award program called Launch Pad. Selectman Woodsome invited Rep. Libby to consider economic development in

Waterboro and share any ideas he may have. Rep. Libby said energy costs play a big part in economic development. Rep. Libby said that Massabesic Center for Learning will hold workshops in the coming months on social media and website design and these will be good for small businesses.

## **NEW BUSINESS**

**1. Discuss/vote to schedule a Public Hearing on Tuesday, February 19<sup>th</sup> at 6 pm (with a snow date of February 26<sup>th</sup>) to receive comment on the Public Infrastructure Grant application for a Community Development Block Grant to partially fund a water main extension along Sokokis Trail, between Waterboro Middle School and Waterboro Elementary School:** Selectman Girard moved to schedule a Public Hearing on Tuesday, February 19<sup>th</sup> at 6 pm (with a snow date of February 26<sup>th</sup>) to receive comment on the Public Infrastructure Grant application for a Community Development Block Grant to partially fund a water main extension along Sokokis Trail, between Waterboro Middle School and Waterboro Elementary School, seconded by Selectman Littlefield, voted and passed, **5 years**.

**2. Conduct 2<sup>nd</sup> quarter budget review:** The Board conducted the 2<sup>nd</sup> quarter budget review.

## **OLD BUSINESS**

**1. Review budget workshop dates:** Budget workshops have been scheduled for Thursday, January 31<sup>st</sup> at 5:30 pm, Saturday, February 2<sup>nd</sup> from 9 am to noon and on Thursday, February 7<sup>th</sup> at 5:30 pm

## **OTHER**

**1.** Selectman Woodsome moved to sign the warrants for bills and payroll, seconded by Selectman Littlefield, voted and passed, **5 years**.

**2.** Selectman Littlefield moved to approve the minutes of the January 22, 2013 regular meeting, seconded by Selectman Woodsome, voted and passed, **5 years**.

## **PENDING DECISIONS**

1. Public Service Announcements
2. Review Driveway Opening Permit language
3. Board & Committee status
4. Economic Development forum
5. Implementation of Town Charter changes that will be effective July 1, 2013

## **WEEK'S ACTION LIST**

- Post Selectmen's meeting at the Town Garage next Tuesday

## **DISCUSSION OF AGENDA ITEMS**

- Add a recap of the town charter revision implementation under old business
- Schedule an Executive Session at 5:45 to discuss a confidential legal matter

Chairman Abbott read the meeting reminders.

**ADJOURN:** Selectman Woodsome moved to adjourn the meeting at 7:30 pm, seconded by Selectman Gale, voted and passed, **5 years**.

**SIGNED:**

Warrants for bills & payroll

Minutes of January 22, 2013

Minutes of December 18, 2013 approved on January 8, 2013

IT Manager's Contract approved on January 15, 2013

Revised Consent Agreement

**APPROVED:**    Date: \_\_\_\_\_

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