

**Waterboro Board of Selectmen
March 12, 2013**

5:00 PM EXECUTIVE SESSION: Selectman Littlefield moved to go into executive session at 5:02 pm per title 1 M.R.S.A. § 405(6)(E) to meet with the Town Attorney to discuss a legal matter, seconded by Selectman Gale, voted and passed, **5 yeas**. Selectman Girard moved to come out of executive session at 6:01 pm, seconded by Selectman Littlefield, voted and passed, **5 yeas**.

PRESENT: Chairman Abbott, Selectmen Gale, Girard, Littlefield and Woodsome, Dwayne Prescott, Librarian Ruth Blake, Brigit McCallum, Jack Seery, Dick Bateman, Administrative Assistant Christina Silberman and IT Manager David Lowe.

PLEDGE OF ALLEGIANCE: Chairman Abbott opened the meeting with the Pledge of Allegiance at 6:03 pm.

ANNOUNCEMENTS: Chairman Abbott extended sympathies on behalf of the Board to the family of Don Day who passed away unexpectedly. Chairman Abbott reported that Senator Tuttle and Representative Libby will host a public forum here on Saturday from 10 am to noon focused on discussion of the Governor's proposed two-year budget. IT Manager Dave Lowe added that the forum will be broadcast live over the public cable channel and streamed live online at <http://src-tv.com/pegtv>.

APPOINTMENTS: None

HEARING OF DELEGATION: None

CORRESPONDENCE: Chairman Abbot reviewed the following:

1. Treasurer's Weekly Financial Reports
2. Weekly newsletter from Rep. Aaron Libby
3. Senator Tuttle's March 16, 2013 Community Forum notice
4. Motor Vehicle Agent's February report
5. Notice re: nomination papers available March 19th for Board of Selectmen (2), RSU #57 Board of Directors (1) & Water District Trustee (1)

REPORTS & STAFF INITIATIVES

1. Librarian: Librarian Ruth Blake reported that a lot of people are coming to the library lately. The Library had 736 patrons in the 13 days they were open in February. The Annual Open House was held in December with snacks and crafts and it was a good time. They are currently having a silent auction to raise money for e-readers with a lot of nice items available. Bidding is open until March 27th. They held an e-reader workshop that 5 people attending. The Library sends email notices to people with overdue items. Ms. Blake reported she deleted overdue items from mid-2002 through 2009. There were 91 items never returned during this time with a total value of \$1,400.00. The people with these overdue items were mailed multiple notices and called. Some people have moved and other people never responded. Their accounts

has been noted in case they do come back to the Library. Ms. Blake said that people can renew checked out items online. The Trustees have been very gracious in planning kids craft time each month. They recently had a program with Missy Brandt and one of her sled dog teams. This was very well attended with a lot of positive feedback. The Library will have a children's read-a-thon in April. The Friends of Waterboro Public Library donated funds to renew the e-reader membership for a year. 436 e-books have been borrowed through this program in the last year. Pete Cote built two adjustable shelf bookcases for the children's room. He will be working on repairs to the bathroom soon. Ms. Blake said there was a leak in the roof a few weeks ago. The Cub Scouts meet at the Library and they were given a tour and shown how to use the card catalog. They really enjoyed looking at old photos of the town. Selectman Littlefield asked if the roof is covered under warranty because work on the roof was not done that long ago. Ms. Blake said she will check on this.

2. Library Board of Trustees Discuss/vote to approve the Library Mosaic Project:

Trustee Chairman Brigit McCallum reported that there is good energy amongst the Trustees and they are very enthusiastic. In the fall, the kids went out behind the library to collect pine cones and things for a project and they discovered trails through the woods behind the Library. Ms. McCallum has spoken with the owner of the property behind the Library and they have authorized use of these trails. The Trustees have discussed mapping these trails and using them for programs. Ms. McCallum asked if anyone already has a map of these trails to please contact the Library. Ms. McCallum thanked Roger Deering for his gift of a pen and ink drawing that he did of the Library. They will use this as a template for new stationery. Ms. McCallum showed the plaque that was made for the Barbara R. Lord Memorial Gardens that were dedicated last fall. Donations are being made in Willis Lord's memory. They plan to purchase a red maple tree and a bench to put behind the Library to create a "Willis Lord Reflection Spot" in his memory. Ms. McCallum said that the mosaic project she is planning to do around the front door of the Library will require some electrical fixtures to be moved. Master Electrician Joseph Bourque will donate the work required to move the fixtures with the Selectmen's permission.

Selectman Girard moved that with the work to be donated, to allow the fixtures to be moved to accommodate the mosaic, seconded by Selectman Woodsome, voted and passed, **5 yeas**.

Ms. McCallum said she is encouraging community involvement with the project. Some elementary and middle students will make clay tiles with words on them to be used. If anyone has small objects to donate that could be used in the mosaic, please contact Ms. McCallum. Victor Wright will do copper flashing around the mosaic so it will be weather proof with an attractive, safe edging. Selectman Girard suggested doing a photo journal of the mosaic project. Ms. McCallum said that the Library has a Facebook page. Selectman Littlefield asked what security measures will be taken for the mosaic. IT Manager David Lowe said he has a couple of security cameras that he can set up for this.

3. Friends of Waterboro Public Library: Jack Seery recalled that in December 2007, Steve Kasprzak, Doug Foglio and Rusty Keene donated 4 acres of land to the town (for a new library). The land will revert back to them because the project did not move forward. Mr. Seery said that the Friends accept donations for some of the Library fundraising. He acknowledged Bill Dunn for his work selling donated books to raise money for the Library. The Friends are using monies raised to enhance the Library, such as the mosaic project and the memorial gardens. Chairman Abbott said he is not sure the covenant in the deed (for the donated land) will revert back automatically so this should be followed up on.

Selectman Woodsome thanked Ms. McCallum, Mr. Seery and Ms. Blake for their work.

4. Cable TV Committee Discuss Time Warner Cable contract: Dick Bateman reported that the Cable TV Committee is meeting this Thursday. They have hired a lawyer to assist them with contract negotiations with Time Warner Cable. Selectman Girard asked how a potential lawsuit would be funded. Mr. Bateman said the cost would be shared amongst the six towns and would be prorated by population. Selectman Girard expressed concern with potential legal costs because the budget has been set. Selectman Woodsome said there can't be just the 6 towns being affected and maybe this could be a class action suit. Selectman Girard asked if another cable company would consider moving to Maine. Mr. Bateman said he would bring this up at the meeting. Chairman Abbott explained that the contract with Time Warner ran out 4 years ago and they have been negotiating a new contract since then. At issue is that Time Warner wants to stop funding the capital equipment used for the public access station. Chairman Abbott asked Mr. Bateman to keep the Board informed.

5. Selectmen's reports: Selectman Woodsome said that the 20/20 Committee would like the Selectmen to send a letter to the Water District to stress the importance of their involvement in the 20/20 Committee's work. The 20/20 Committee will meet at Central Station on either April 22nd or April 29th at 5 pm to have the Sewall Company's final presentation. Everyone is welcome and they would especially like the Selectmen, Planning Board and Road Review Committee to attend.

Selectman Gale reported that Biddeford Savings Bank has pledged \$1,500 to the Community Garden Committee and he thanked them. Selectman Girard commented that Biddeford Savings has always been very generous in the community.

Selectman Littlefield urged people to remove their shacks from the lake because there is significant deterioration in the ice.

Chairman Abbott reported that he attended the eco-Excellence awards at Ecomaine along with Mr. Prescott. David Pope, Middle School Teacher, attended with about 15 students to receive an award for their Zero Waste project. The presentation went very well with some interesting projects. Info on the awards is available on Ecomaine's website, www.ecomaine.org. Chairman Abbott noted that Ecomaine is having a silver bullet painting contest and the deadline to apply is March 30th. Ms. McCallum added that the Middle School has entered the contest.

NEW BUSINESS: None

OLD BUSINESS:

1. FY2014 Budget Updates/CIP requests update: An update to the proposed town budget was distributed.

2. Discuss Town Charter revision implementation progress: Chairman Abbott reported that a revised Town Administrator job description has been shared amongst the Board and they are ready to move forward to advertise the position. Selectman Gale added that they will advertise on Maine Municipal's website for two weeks and see what kind of response there is before deciding if they need to advertise elsewhere.

Selectman Woodsome moved to go forward with the advertisement for Town Administrator, seconded by Selectman Littlefield, voted and passed, **5 years**.

3. Discuss the Annual Town Report including the dedication and a deadline:

Selectman Woodsome moved to dedicated the Town Report to Nancy Brandt, seconded by Selectman Girard, voted and passed, **5 years**. Selectman Littlefield suggested dedicating the report to Bob Powers next year. The report should be finalized by March 19th and sent to the printer.

Selectman Gale left the room.

OTHER:

1. Selectman Littlefield moved to sign the warrants for bills and payroll, seconded by Selectman Girard, voted and passed, **4 years**.

2. Selectman Woodsome moved to approve the minutes of the March 5, 2013 regular meeting, seconded by Selectman Littlefield, voted and passed, **4 years**.

PENDING DECISIONS:

- 1.** Public Service Announcements
- 2.** Review Driveway Opening Permit language
- 3.** Board & Committee status
- 4.** Economic Development forum
- 5.** Implementation of Town Charter changes that will be effective July 1, 2013

WEEK'S ACTION LIST:

- Finalize the Town Report
- Ask Town Planner Tom Ursia to draft a letter to the Water District for the Selectmen to sign next week

Selectman Gale returned.

DISCUSSION OF AGENDA ITEMS:

- Determine status of the Transfer Station hours issue
- Discuss sending a letter to Waterboro's Legislative Delegation on the Board's standing regarding the Governor's proposed budget
- Town Administrator search update

Chairman Abbott read the reminders.

ADJOURN: Selectman Woodsome moved to adjourn the meeting at 7:11 pm, seconded by Selectman Gale, voted and passed, **5 yeas**.

SIGNED:

Warrants for bills and payroll
Minutes of March 5, 2013

APPROVED: Date: _____
