

**Waterboro Board of Selectmen
April 2, 2013**

5:00 pm Executive Session: Selectman Woodsome moved to go into executive session at 5:06 pm per Title 1 M.R.S.A. § 405(6)(D) to meet with Fire Chief Matthew Bors for contract discussion, seconded by Selectman Littlefield, voted and passed, **5 yeas**. Selectman Littlefield moved to come out of executive session at 5:27 pm, seconded by Selectman Woodsome, voted and passed, **5 yeas**.

5:30 pm Executive Session: Selectman Girard moved to go into executive session at 5:34 pm per Title 1 M.R.S.A. § 405(6)(D) to meet with Deputy Sanborn and his Sergeant for contract discussion, seconded by Selectman Gale, voted and passed, **5 yeas**. Selectman Girard moved to come out of executive session at 6:07 pm, seconded by Selectman Woodsome, voted and passed, **5 yeas**.

PRESENT: Chairman Abbott, Selectmen Gale, Girard, Littlefield and Woodsome, Contract Deputy Shawn Sanborn, Fire Chief Matt Bors, Transfer Station Manager Clint Andrews, Dwayne Prescott, Amy Lucarelli, Tony Lucarelli, Administrative Assistant Christina Silberman and IT Manager David Lowe.

PLEDGE OF ALLEGIANCE: Chairman Abbott opened the meeting with the Pledge of Allegiance at 6:08 pm.

ANNOUNCEMENTS: Chairman Abbott extended sincere sympathies to the families of Bea Huntress, Fred Fay, & Don Drew on behalf of the Board on their passing.

APPOINTMENTS: None

HEARING OF DELEGATION: None

CORRESPONDENCE: Chairman Abbot reviewed the following:

1. Treasurer's Weekly Financial Reports
2. Rep. Aaron Libby's newsletter
3. Senator John Tuttle's newsletter
4. Notice of Saco Valley Cast Masters Bass Fishing Tournament on May 7, 2013
5. MMA's March 29, 2013 Legislative Bulletin
6. Assessors' Agent's April calendar & notice of NRAAO conference attendance
7. Planning Board 4/3/13 agenda

REPORTS & STAFF INITIATIVES

1. Contract Deputy Shawn Sanborn reported the following:
 - He has been visiting the schools in town regularly. Deputy Solomon is the School Resource Officer and Dep. Sanborn's visits will augment his work.
 - York County Sheriff's office is investigating the dog shooting in South Waterboro.
 - Dep. Sanborn recommends that people be very careful and stay off the ice.
 - ATV trails open on May 15th, please stay off the trails until then to prevent damage.
 - Warm weather brings more people out and property crimes rise. Remember to secure your property, lock your vehicles, sheds, houses, and don't leave windows open or unlocked. Air conditioning units in first floor windows are an access point.

- Deering Ridge Road speeding issues have seemed to improve. Speeding tickets will be issued and the fines are high. Dep. Sanborn will be watching for speeding on Roberts Ridge Road also. He has also been watching for speeding on West Road and Goodwins Mill Road.
- January – March 2013 crime statistics

Selectman Girard commented that the Sheriff's Department lost the domestic violence grant that was being used to conduct bail checks and she asked if this is still being followed up on. Deputy Sanborn replied that Detective Titcomb is now the domestic violence investigator and he is unsure about the bail checks. Deputy Sanborn said that he tries to be aware of people in town with bail conditions and he does check up on these people.

2. Fire Dept./EMA: Fire Chief Matt Bors shared pictures of the new ambulance and said it should arrive by Monday. There is a document for the Selectmen to sign tonight that Atty. Ken Cole said is needed to finalize the lease. The old ambulance is going back to Greenwood (the company we leased the new ambulance from). **Discuss the Code Red program County vs. town:** Chief Bors is looking into this (the town and York County are now both using Code Red as an emergency notification system). Chief Bors said that Sanford Communications is not yet trained to launch calls through Code Red. Emergency Communications Network may reduce the town's Code Red subscription rate by 50%. If the town does not keep the program, we would lose the ability to post non-emergency messages and weather related messages. He is seeking more information on this and will report back to the Board. Selectman Girard asked if they are doing a lot of the "my daily calls" (through Code Red) and Chief Bors said there are not a lot of them currently. Chief Bors reported that Ladder 1 developed a leak in the hydraulic cylinders on the aerial. The cylinders were shipped out for repair and should be back this week. There is a significant increase in burn permits and Chief Bors reminded people that they need a permit to burn outside. Chief Bors said that a digital copy of the town emergency plan has been created.

3. Transfer Station Manager: Clint Andrews explained that the Transfer Station /Recycling Committee voted to have a "Spring Cleanup Day" (with Selectmen's approval) as part of an effort to reduce illegal dumping in town. This would allow for free dumping of residential waste only on June 8th. The Committee will place two ads for the event. This has not been budgeted for. Mr. Andrews said he anticipates the cost to be around \$10,000 and there should be enough left in the Transfer Station budget this year to cover it. Funding for a fall and spring cleanup day is included in next year's proposed budget. **Discuss /vote to hold a spring cleanup day on Saturday, June 8th:** Selectman Littlefield moved to approve holding a free cleanup day (for residential waste) at the Transfer Station on Saturday, June 8th, seconded by Selectman Gale, voted and passed, **4 yeas, 1 nay (Girard)**. A notice will for the cleanup day will be placed in the town report. Mr. Andrews explained that the Transfer Station/Recycling Committee would like the Selectmen to approve having the Transfer Station open on Mondays in the summer. The cost for this would be approximately \$5,500. **Discuss/vote to add Monday hours at the Transfer Station from Memorial Day through Labor Day:** Selectman Littlefield moved to approve opening the Transfer Station on Mondays during the summer. **Motion fails for lack of a second.**

4. Selectmen's reports: Selectman Girard gave a reminder that this Saturday at Sanford Town Hall at 10 am there will be a York County Advocacy meeting.

Selectman Littlefield reported that RSU #57's Superintendent will meet with the Six Town Group on Monday, April 8th at 3:30 pm in Alfred and he will attend. April is Autism Awareness Month and Selectman Littlefield encouraged people to reach out to people they know who are affected by this. Chairman Littlefield said a Waterboro resident will be a cast member on National Geographic's Wicked Tuna. Local athletes from Massabesic High School will travel to Virginia this week for the National High School Wrestling Championship and Selectman Littlefield wished them the best of luck on behalf of the Board.

NEW BUSINESS: Chairman Abbott asked that two items be added to the agenda. Selectman Gale moved to add an item to the agenda to endorse the letter to Time Warner Cable from the Saco River Cable TV Committee, seconded by Selectman Littlefield, voted and passed, **5 yeas**. Selectman Gale moved to add an item to the agenda to approve the Selectmen's Lease Order for the municipal purchase agreement for the new ambulance, seconded by Selectman Littlefield, voted and passed, **5 yeas**.

1. Discuss/vote to allow access to water at for the Community Garden: Amy Lucarelli stated that she contacted the person that installed the well at the town hall. He said that the well produces 30 gallons of water per minute and there is plenty of water in the area. People will be responsible for watering their own plots in the Community Garden. Selectman Woodsome asked if anyone will check to ensure that the water isn't left on. It was suggested that the water be shut off at a certain time or to put the hose on a timer. Ms. Lucarelli will bring this up to the Committee to discuss. Selectman Girard moved to allow the Community Garden Committee to access the water with the understanding that if it becomes problematic, the Selectmen have the right to revisit this, seconded by Selectman Gale, voted and passed, **5 yeas**.

2. Discuss/vote to complete the Assessors Return for payment of the six month transitional budget for York County either in full or spread over 5 years and if it will be assessed to the taxpayers or paid from surplus or other sources. Selectman Gale moved to go with the five year plan through taxation, seconded by Selectman Littlefield, voted and passed, **1 yea (Gale), 4 nays - motion fails**. This will be postponed until additional information is obtained.

3. Discuss/vote to appoint two General Assembly Members to the Southern Maine Regional Planning Commission (NOTE: one appointee must be a Selectman): The Board discussed the appointment and asked that the Planning Board be checked with to see if anyone is interested. It was also suggested that the Code Enforcement Officer be appointed. This item was postponed until next week.

4. Discuss/vote to approve the Selectmen's Lease Order for the municipal purchase agreement for the new ambulance: Selectman Girard moved to approve the Selectmen's Lease Order for the municipal purchase agreement for the new ambulance, seconded by Selectman Gale, voted and passed, **5 yeas**.

5. Discuss/vote to endorse the letter to Time Warner Cable from the Saco River Cable TV Committee: Selectman Littlefield moved to endorse the letter to Time Warner Cable from the Saco River Cable TV Committee, seconded by Selectman Gale, voted and passed, **5 yeas**.

OLD BUSINESS:

1. Discuss/vote to approve a resolution regarding the Selectmen’s position on the Governor’s proposed budget.: This item was postponed.

2. FY2014 Budget Updates/CIP requests update: Discuss/vote on a request for funding from Maine Public Broadcasting Network: Selectman Girard moved to deny the request based on the late turn in time, seconded by Selectman Littlefield, voted and passed, **5 yeas**.

3. Discuss Town Charter revision implementation progress: There were no updates.

OTHER:

1. Selectman Littlefield moved to sign the warrants for bills and payroll, seconded by Selectman Girard, voted and passed, **5 yeas**.

2. Selectman Littlefield moved to approve the minutes of the March 26, 2013 regular meeting, seconded by Selectman Woodsome, voted and passed, **5 yeas**.

PENDING DECISIONS:

- 1.** Public Service Announcements
- 2.** Review Driveway Opening Permit language
- 3.** Board & Committee status
- 4.** Economic Development forum
- 5.** Implementation of Town Charter changes that will be effective July 1, 2013

WEEK’S ACTION LIST:

- Follow up on Assessor’s return for York County
- Complete the revision of the resolution regarding the Governor’s proposed budget

DISCUSSION OF AGENDA ITEMS: Nothing noted.

Chairman Abbott read the reminders.

ADJOURN: Selectman Gale moved to adjourn the meeting at 7:13 pm, seconded by Selectman Woodsome, voted and passed, **5 yeas**.

SIGNED:

- Warrants for bills and payroll
- Minutes of March 26, 2013
- Selectmen’s Lease Order for the new ambulance

APPROVED: Date: _____
