

Waterboro Board of Selectmen
April 9, 2013

PRESENT: Selectmen Gale, Girard, Littlefield and Woodsome, Town Administrator Nancy Brandt, Steve Ross, Lisa Faith, Mary Ross with two others, Administrative Assistant Christina Silberman and IT Manager David Lowe. Ronald Perro arrived during the RSU #57 Board report. Welfare Director Nancy Johnson arrived during old business.

PLEDGE OF ALLEGIANCE: Selectman Girard opened the meeting with the Pledge of Allegiance at 6:00 pm.

Selectman Girard explained that Chairman Abbott is absent this evening and the Board has to elect a Chairman Pro Tem. Selectman Gale moved to add an item to the agenda to elect a Chairman Pro Tem, seconded by Selectman Littlefield, voted and passed, **4 years**. Selectman Littlefield nominated Selectman Girard as Chairman Pro Tem, seconded by Selectman Woodsome. There were no further nominations. The nomination was voted and passed, **4 years**.

ANNOUNCEMENTS: None

APPOINTMENTS: None

HEARING OF DELEGATION: None

CORRESPONDENCE: Chairman Pro Tem Girard reviewed the following:

1. Rep. Aaron Libby's newsletter
2. Senator John Tuttle's newsletter
3. Draft Warrant for the Annual Town Meeting
4. Planning Board notice 4/17/13 6 pm Site Walk and 7 pm Public Hearing
5. List of Board and Committee vacancies

REPORTS & STAFF INITIATIVES

1. RSU #57 Board: Board Member Lisa Faith reported that much of the work of the Public Relations & Technology Committee has been negated by the proposed budget cuts. Ms. Faith serves on the Transportation & Safety Committee and there were a few accidents this year due to road conditions. The transportation line is under budget right now. The Safety Committee work is done in executive session due to the nature of the discussions. They have the middle school and high school to review and will make recommendations for things that can be done in-house. Negotiations with the teachers continues. These are being done in open session and people are welcome to attend. Board Member Mary Ross said they are mostly settled except for money. Curriculum recommendations are on hold. Policy review continues. The Finance Committee continues to work on the budget and they get new numbers from Augusta daily. Ms. Ross said that the health insurance cost has increased 13% due to the district's rating and this was not anticipated. It is difficult to make a proposed budget when the numbers keep changing. There have been discussions about closing and combining elementary schools. The Board had some questions about the proposed budget. Ms. Faith shared Dr. Davis' 3 year plan with the Board and indicated that this is currently being revised.

2. Finance Committee: Committee member Steve Ross reported that the Committee held 3 meetings to review the budget. They agreed with most of the budget proposals. Mr. Ross reviewed some questions that the Committee had for the Town Administrator and the responses. Mr. Ross reviewed the few areas where the Committee's recommendations differ from what was proposed.

3. Treasurer: None

4. Selectmen's reports: Selectman Woodsome said that the 20/20 Committee had a good meeting last night to prepare for the Sewall Company's April 22nd presentation at Central Station at 5 pm. He encouraged people to attend.

Selectman Gale reported that he attended the Community Garden Committee meeting. They are a very busy group and are meeting weekly now. They are working on funding and are collecting donations. They talked about providing for the food pantry here in town.

Selectman Littlefield reported that he attended the 6 Town Group with RSU #57 and it was well attended. A lot of the info covered at the meeting was reported tonight by the RSU #57 Board members. There will be another meeting of the 6 Town Group on Monday to further discuss the proposed school budget. Selectman Littlefield asked the Board to review the school budget figures he provided and give him their feedback. After their last meeting, John Sylvester shared information about the road turn back issue. A piece of legislation will be introduced to define the definition of "acceptable" for the condition of a road. It was expressed that Senator Tuttle is displeased with actions of the Department of Transportation with respect to this issue and he wants to meet with the Commissioner.

Chairman Pro Tem Girard said she attended the York County Advocacy Group meeting on Saturday. There was a small turnout of 16 people and Senator Tuttle was there. They talked about an LD that would put money into education at York County Community College for skilled labor positions. LD18 is a bill being proposed for general purpose aid to education and would not allow any monies to be disbursed to charter schools or voucher programs unless the state meets their funding commitment of 55% for the cost of education. If the cost of retirement is put on the school districts, it would be a 14 million dollar shift. Selectman Girard said during the RSU #57 report that Newfield had been charged based on incorrect numbers and she said we need to make sure our student numbers are correct. There is a bill being put forward on revenue sharing that would hold the amount that we got last year for the next two years at 3.5 % and this would increase .5% each year until it reaches 5%. No one spoke in favor of the Governor's proposal at the public hearing. They are looking at increases in revenue for the state and one area is the lodging tax. Andrea Boland spoke about the road bill and the possibility of turning the vote around. She recommended that towns communicate with Representatives Perry and Collins that this should be reconsidered. Selectman Girard asked Ms. Brandt to gather info from other communities that had issues with road turnbacks and ask that they share their experience with their Representatives because it has been reported that only Waterboro had an issue. The next meeting of the Group will be in early May on a Saturday.

5. Town Administrator's report: Ms. Brandt indicated that there is a draft warrant in the packet and she provided a draft of the handout for the town meeting. The Board has to schedule the third quarter budget review. Ms. Brandt said the Board is scheduled to vote at their meeting on April 23rd on recommendations for the warrant and referendum

questions for town meeting. Ms. Brandt said the nomination and referendum deadline is April 30th.

NEW BUSINESS:

1. Discuss/vote to revise the Annual Town Report dedication: Chairman Pro Tem Girard explained that Fred Fay passed away recently. The Board previously voted to dedicate the annual Town Report to Nancy Brandt. A suggestion was made to change the dedication to be to both Nancy Brandt and Fred Fay. Ms. Brandt has indicated that she would prefer the dedication be solely to Fred Fay. Selectman Gale moved to dedicate the annual Town Report solely to Fred Fay, seconded by Selectman Littlefield, voted and passed, **4 yeas**. Selectman Littlefield commended Ms. Brandt for her graciousness on behalf of the Board.

OLD BUSINESS:

1. Discuss/vote to approve a resolution regarding the Selectmen's position on the Governor's proposed budget: Selectman Littlefield moved to forward the resolution as amended to the Governor's office to indicate the Board's standing on the proposed budget, seconded by Selectman Gale, voted and passed, **4 yeas**. Selectman Girard urged residents to look at the resolution so they are aware of the impact of the Governor's proposed budget. The resolution will be posted on the town website.

2. FY2014 Budget Updates/CIP requests update: Ms. Brandt reported that a revised estimate for the change to LED lighting has been received that was a little lower. If funding for this is kept at \$30,000, it will provide a buffer. They are discussing replacing the electric hot water heater on the old side of the building with an on demand hot water system. Selectman Littlefield asked if Maine Public Broadcasting was notified that their funding request was denied and Ms. Brandt said she would follow up on this.

3. Discuss Town Charter revision implementation progress:

- **Town Administrator position-** The application period closes this Friday. We have to put together a group to review the applications and then select candidates for interviews.
- **Job descriptions-** This is pending.
- **Emergency Fund-** This has been resolved.
- **Public Works-** This is pending.
- **Board of Selectmen By-Laws and Policies** Selectman Girard is working on this.

4. Discuss/vote to appoint two General Assembly Members to the Southern Maine Regional Planning Commission (NOTE: one appointee must be a Selectman):

Selectman Littlefield moved to appoint Selectman Woodsome to the Southern Maine Regional Planning Commission General Assembly, seconded by Selectman Gale, voted and passed, **3 yeas, 1 abstained (Woodsome)**. Selectman Littlefield moved to appoint the current Code Enforcement Officer (Mark Mitchell) to the Southern Maine Regional Planning Commission General Assembly as the second member, seconded by Selectman Gale, voted and passed, **4 yeas**.

OTHER:

1. Selectman Littlefield moved to sign the warrants for bills and payroll, seconded by Selectman Gale, voted and passed, **4 yeas**.

2. Selectman Gale moved to approve the minutes of the April 2, 2013 regular meeting, seconded by Selectman Littlefield, voted and passed, **4 yeas**.

PENDING DECISIONS:

1. Public Service Announcements
2. Review Driveway Opening Permit language
3. Board & Committee status
4. Economic Development forum
5. Implementation of Town Charter changes that will be effective July 1, 2013

WEEK'S ACTION LIST:

- Notify Maine Public Broadcasting that their request for funding was denied.

DISCUSSION OF AGENDA ITEMS:

- Review & discuss the warrant and any necessary referendum questions
- Discuss establishing a hiring panel
- 3rd quarter budget review is scheduled for April 30th

Chairman Pro Tem Girard read the reminders. Ms. Brandt reviewed the Garden Committee workshop schedule.

Chairman Littlefield thanked the local fishermen for removing their ice shacks in a timely fashion.

ADJOURN: Selectman Gale moved to adjourn the meeting at 7:40 pm, seconded by Selectman Woodsome, voted and passed, **4 yeas**.

SIGNED:

- Warrants for bills and payroll
- Minutes of April 2, 2013
- Resolution regarding the Governor's proposed budget

APPROVED: Date: _____
