

**Waterboro Board of Selectmen  
April 16, 2013**

**5:00 pm Executive Session:** Selectman Girard moved to go into executive session at 5:10 pm per Title 1 M.R.S.A. § 405(6)(D) to meet with Fire Chief Matthew Bors for contract discussion, seconded by Selectman Gale, voted and passed, **3 years**. Selectman Girard moved to come out of executive session at 5:26 pm, seconded by Selectman Gale, voted and passed, **3 years**. (Selectman Woodsome was absent. Selectman Littlefield arrived prior to the next executive session.)

**5:30 pm Executive Session:** Selectman Girard moved to go into executive session at 5:37 pm per Title 1 M.R.S.A. § 405(6)(D) to meet with Town Planner Tom Ursia for contract discussion, seconded by Selectman Gale, voted and passed, **4 years**. Selectman Girard moved to come out of executive session at 5:46 pm, seconded by Selectman Gale, voted and passed, **4 years**.

**PRESENT:** Chairman Abbott, Selectmen Gale, Girard and Littlefield, Town Administrator Nancy Brandt, Bob Powers, Rick Matthew, Judy Carl, Tim Neil, Dianne Holden, Town Planner Tom Ursia, Administrative Assistant Christina Silberman and IT Manager David Lowe. David Barker arrived during the 20/20 Committee report. Rep. Aaron Libby arrived during discussion of agenda items.

**PLEDGE OF ALLEGIANCE:** Chairman Abbott opened the meeting with the Pledge of Allegiance at 6:02 pm.

**ANNOUNCEMENTS:** Selectman Littlefield said he noticed a sign at the Taylor House about a presentation. Dianne Holden added that the presentation will be May 2<sup>nd</sup> on Waterboro's Revolutionary War Soldiers.

**APPOINTMENTS:** None

**HEARING OF DELEGATION:** None

**CORRESPONDENCE:** Chairman Abbott reviewed the following:

1. Treasurer's Report
2. Rep. Aaron Libby's newsletter
3. Senator Tuttle's newsletter
4. Twelve Town Group April 15<sup>th</sup> agenda
5. Assessors' Agent's February sales report
6. Motor Vehicle Agent March 2013 report
7. EcoMaine recycling reports
8. Planning Board 4/17/13 agenda

**REPORTS & STAFF INITIATIVES**

**1. 20/20 Master Planning Committee:** Committee Co-Chairman Bob Powers reported that they have had very good attendance at their meetings. He reviewed the Committee's vision statement and work that they have completed. Mr. Powers distributed the 20/20 Master Planning Committee Action Planning Strategies for chapter on "Village Planning". Mr. Powers said that the Committee will have a presentation by the Sewall Company on

Monday, April 22<sup>nd</sup> at Central Station at 5 pm. Town Planner and Committee Co-Chairman Tom Ursia elaborated on the information distributed on planning strategies. Mr. Ursia said the presentation on April 22<sup>nd</sup> will be on the infrastructure chapter. He gave a preview of the info that will be presented and urged people to attend. Mr. Ursia discussed plans for GIS use. Mr. Powers stated that the 20/20 Committee has a very good working relationship with the Planning Board and the Water District attended their last meeting.

**2. Selectmen's reports:** Selectman Girard reported that the 12 Town Group met last night. They discussed the road turn back issue and towns are encouraged to contact their representatives. They also discussed the RSU #57 school budget. Superintendent Dr. Davis has asked the towns to let him know what amount of increase in the school budget they would support. The State is currently funding the school district at 38%. They feel that the Governor's proposal to put the retirement cost on the schools will fail. Selectman Girard indicated that we are looking at a potential \$2.00 increase on the mil rate if the Governor's proposal and the school's proposal go through. Selectman Girard commented that she received an email with concerns about laptop use at the Selectmen's table during meetings and she replied that the Selectmen use their laptops to access their meeting packet and to gather information needed during meetings.

**3. Town Administrator's report:** Ms. Brandt reported that there will be customer service training tomorrow and the town office will be closed from noon to 2 pm. The Town Meeting warrant is completed. Ms. Brandt said that the Community Garden Committee will have a workshop tomorrow on gardening basics and historic and traditional gardening.

## **NEW BUSINESS:**

### **1. Review and discuss**

- **Finance Committee budget recommendations:** The areas where the Finance Committee recommendations differ from what was presented were reviewed.
- **Annual Town Meeting Warrant:** The proposed warrant for the Annual Town Meeting was reviewed.

Selectman Littlefield moved to add an item to the agenda to add a Town Meeting warrant article to see if the town would authorize up to \$12,000 to be used from franchise fees in case of an emergency, seconded by Selectman Gale, voted and passed, **4 yeas**.

Selectman Girard moved to add an article to the Town Meeting Warrant to see if the town will authorize the use of up to \$12,000 to be used from franchise fees in case of an emergency to be approved by the Board of Selectmen, seconded by Selectman Gale, voted and passed, **4 yeas**.

- **Any necessary referendum questions:** No referendum questions were proposed for the next election.

## **OLD BUSINESS:**

1. FY2014 Budget Updates/CIP requests update
2. Discuss Town Charter revision implementation progress
  - Town Administrator position
  - Job descriptions
  - Public Works
  - Board of Selectmen By-Laws and Policies

**OTHER:**

1. Selectman Littlefield moved to sign the warrants for bills and payroll, seconded by Selectman Gale, voted and passed, **4 yeas**.
2. Selectman Gale moved to approve the minutes of the April 9, 2013 regular meeting, seconded by Selectman Littlefield, voted and passed, **3 yeas, 1 abstained (Abbott-not present)**.

**PENDING DECISIONS:**

1. Public Service Announcements
2. Review Driveway Opening Permit language
3. Board & Committee status
4. Economic Development forum
5. Implementation of Town Charter changes that will be effective July 1, 2013

**WEEK'S ACTION LIST:**

- Obtain the Finance Committee's recommendation on the Town Meeting warrant article that was added tonight.

**DISCUSSION OF AGENDA ITEMS:**

- Review the Tax Acquired Property Ordinance and list of matured tax liens provided by the Treasurer to determine foreclosures.
- Vote to approve the town meeting warrant.

Rep. Aaron Libby reported that the Legislature is off this week. Public hearings on the State budget are finished. Rep. Libby said the Appropriations Committee has to vote on funding regardless of what other committees may vote to include in the State budget. Rep. Libby said he is confident that politics will be set aside and a budget will be passed.

Chairman Abbott read the reminders.

**ADJOURN:** Selectman Girard moved to adjourn the meeting at 7:34 pm, seconded by Selectman Gale, voted and passed, **4 yeas**.

**SIGNED:**

- Warrants for bills and payroll
- Minutes of April 9, 2013

**APPROVED:** Date: \_\_\_\_\_

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