

**Waterboro Board of Selectmen
May 21, 2013**

EXECUTIVE SESSION: Selectman Gale moved to go into executive session per Title 1 M.R.S.A. § 405(6)(E) to meet with Town Attorney Pat Dunn to discuss a legal matter at 5:17 pm, seconded by Selectman Woodsome, voted and passed, **4 years**. Selectman Littlefield arrived at 5:37 pm. Selectman Gale moved to come out of executive session at 5:42 pm, voted and passed, **5 years**.

EXECUTIVE SESSION #2: Selectman Girard moved to go into executive session per Title 1 M.R.S.A. § 405(6)(A) to discuss a personnel matter at 5:43 pm, seconded by Selectman Woodsome, voted and passed, **5 years**. Selectman Woodsome moved to come out of executive session at 6:03 pm, voted and passed, **5 years**.

PRESENT: Chairman Abbott, Selectmen Gale, Girard, Littlefield and Woodsome, Code Enforcement Officer Mark Mitchell, Ronald & Lori Brooks, Dwayne Prescott, Administrative Assistant Christina Silberman and IT Manager David Lowe.

PLEDGE OF ALLEGIANCE: Chairman Abbott opened the meeting with the Pledge of Allegiance at 6:04 pm.

ANNOUNCEMENTS: Chairman Abbott announced that the RSU #57 District Budget meeting is tonight at 7 pm at the Massabesic Middle School.

APPOINTMENTS: None

HEARING OF DELEGATION: None

CORRESPONDENCE: Chairman Abbott reviewed the following:

1. Treasurer's Report
2. Rep. Aaron Libby's weekly newsletter
3. Senator Tuttle's newsletter
4. Information on the Southern Maine Regional Planning Commission Annual Meeting
5. American Diabetes Association TourdeCure bicycling event Information (June 9th)
6. Letter from the Road Review Committee re: CIP Projects
7. Letter from the Road Review Committee re: driveway access off State roads
8. Planning Board 5/22/13 agenda

REPORTS & STAFF INITIATIVES

1. Selectmen's reports: Selectman Girard reported that the York County Budget Committee is meeting tomorrow night. The County Commissioners have decided that the Budget Committee members may have sanctions or censure against them for refusing to sign the Ethics initiative. There will be a public hearing on this on June 5th. The Budget Committee will have an executive session tomorrow night with their attorney to discuss this.

Chairman Abbott said that EcoMaine's annual meeting will be June 13th and the guest speaker will discuss organic recycling. Elected Officials are welcome to attend.

2. Town Administrator's report: none

NEW BUSINESS:

1. Discuss/vote to approve a consent agreement for property at 18 Pace Landing for a setback violation. Mr. Brooks explained the setback issue and said he believes that the contractor he hired to do the addition used the incorrect pin to measure the lot line. Selectman Girard moved to enter into a consent agreement with Mr. & Mrs. Brooks for penalty in lieu of legal action for property at 18 Pace Landing with a fine amount of \$5,000, seconded by Selectman Gale. Selectman Gale moved to amend the proposed order to increase the fine to \$10,000, motion failed for lack of a second. Selectman Woodsome moved to amend the order and change the amount of the fine to \$2,000, seconded by Selectman Littlefield, voted and passed, **3 yeas, 2 nays (Gale & Girard)**. The amended order to enter into a consent agreement with Mr. & Mrs. Brooks for penalty in lieu of legal action for property at 18 Pace Landing with a fine amount of \$2,000 was voted and passed, **3 yeas, 2 nays (Gale & Girard)**.

OLD BUSINESS:

1. Discuss Town Charter revision implementation progress: No updates.

- Town Administrator position
- Job descriptions
- Public Works
- Board of Selectmen By-Laws and Policies

OTHER: (Selectman Littlefield left the room and was not present for the below items)

1. Selectman Girard moved to sign the warrants for bills and payroll, seconded by Selectman Woodsome, voted and passed, **4 yeas**.
2. Selectman Woodsome moved to approve the minutes of the May 14, 2013 regular meeting, seconded by Selectman Girard, voted and passes, **4 yeas**.

PENDING DECISIONS:

1. Public Service Announcements
2. Review Driveway Opening Permit language
3. Board & Committee status
4. Economic Development forum
5. Implementation of Town Charter changes that will be effective July 1, 2013

WEEK'S ACTION LIST: None

DISCUSSION OF AGENDA ITEMS: None

Chairman Abbott read the reminders.

EXECUTIVE SESSION: This was moved up and held after the first executive session.

ADJOURN: Selectman Woodsome moved to adjourn the meeting at 6:38 pm, seconded by Selectman Gale, voted and passed, **5 yeas**.

SIGNED:

- Warrants for bills and payroll
- Consent Agreement for Penalty in Lieu of Legal Action

APPROVED: Date: _____
