

**Waterboro Board of Selectmen
May 28, 2013**

EXECUTIVE SESSION: Selectman Gale moved to go into executive session per Title 1 M.R.S.A. § 405(6)(D) to meet with Fire Chief Matthew Bors for contract discussion at 5:03 pm, seconded by Selectman Woodsome, voted and passed, **4 yeas**. Selectman Girard moved to come out of executive session at 5:40 pm, seconded by Selectman Gale, voted and passed, **4 yeas**.

EXECUTIVE SESSION #2: Selectman Girard moved to go into executive session per Title 1 M.R.S.A. § 405(6)(D) to meet with Town Planner Tom Ursia for contract discussion at 5:42 pm, seconded by Selectman Woodsome, voted and passed, **4 yeas**. Selectman Girard moved to come out of executive session at 5:45 pm, seconded by Selectman Woodsome, voted and passed, **4 yeas**.

PRESENT: Chairman Abbott, Selectmen Gale, Girard and Woodsome, Code Enforcement Officer Mark Mitchell, Assessors' Agent Jerry Daigle, Parks & Rec. Director Mike DeAngelis, Debbie Eisenhauer, Dwayne Prescott, Administrative Assistant Christina Silberman and IT Manager David Lowe.

PLEDGE OF ALLEGIANCE: Chairman Abbott opened the meeting with the Pledge of Allegiance at 6:00 pm.

ANNOUNCEMENTS: None

APPOINTMENTS: None

HEARING OF DELEGATION: None

CORRESPONDENCE: Chairman Abbott reviewed the following:

1. Treasurer's weekly financial reports
2. Rep. Aaron Libby's weekly newsletter
3. Legislative update from Senator Tuttle
4. Southern Maine Regional Planning Commission newsletter
5. List of current Board & Committee vacancies
6. Planning Board 5/29/13 agenda
7. Assessors' Agent report

REPORTS & STAFF INITIATIVES

1. Code Enforcement Officer: Code Enforcement Officer Mark Mitchell said he has been here for one year. Department revenues are up compared with the last five years' average and expenses are down considerable. Mr. Mitchell said he has been busy with property clean-up issues and has been distributing flyers about the free disposal day. Building permits are up a little with 5 for new homes since the beginning of the year. He recently asked that a garage be taken down for safety concerns. Mr. Mitchell is working with the Planning Board on zoning amendments, such as dock lengths. The Planning Board has had to postpone the last couple of meetings due to lack of a quorum and there were a couple of applicants for yard sale/farmer's market permits that have been held up so he told them to go ahead with their event for now. Mr. Mitchell said he would like the Planning

Board to consider some needed language on mobile vending units. He continues to see a number of tent-like structures in the Shoreland Zone that really shouldn't be there. He will address this if the Board wants him to. He would also like see some language about accessory apartments. Mr. Mitchell said he recently refereed a battle between abutters because their docks were touching each other. Mr. Mitchell reported that the DEP has recommended to the Legislature that the 30% expansion rule be changed to allow expansion upward to the height limits of the zone. Selectman Woodsome asked Mr. Mitchell to make reservations for the two of them to attend Southern Maine Regional Planning Commission's annual meeting on June 12th.

2. Assessors' Agent: Assessor's Agent Jerry Daigle reviewed his May 16th report.

Discuss/vote to approve the Ratio Declaration & Reimbursement Application for Maine Revenue Services: Selectman Gale moved to approve the Ratio Declaration & Reimbursement Application for Maine Revenue Services, seconded by Selectman Woodsome, voted and passed, **4 yeas**.

Discuss/vote on property tax abatement requests #13-31, #13-32, #13-33 & #13-34: Selectman Girard moved to approve the abatements as recommended, seconded by Selectman Gale, voted and passed, **4 yeas**.

3. Parks & Rec. Director/Committee: Parks & Rec Director Mike DeAngelis reported that they are busy with the spring/summer season. Summer camp rates are about the same as last year. There is a swimming program available and breakfast and lunch is included. Revenues are on pace with last year and there are 4 weeks of Funergy left for the year. The Funergy program is full and will be full next school year also. There will be a 1 week vacation camp in June and two weeks in August. The registration and testing date for the swim program will be June 18th. Senior lunches are back. They are serving 35-40 meals each time. Lakeside Market is doing the lunches at the snowmobile clubhouse and the cost is \$5.00. The Clam and Lobster Bake will be June 28th. There was a casino trip on April 19th and they hope to have another one near the end of the summer. There is a senior trip to Castle in the Clouds and this is full. Funtown /Splashtown tickets are available for sale. Mr. DeAngelis said he is working on the Rural Active Living Assessment at the request of Bob Powers and Judy Carll and they are working with Goodall on this. School gets out on June 21st. They are working on renting buses again this year through First Student. Maintenance has a lot going on, they want to paint the salt shed, do some updating to the small bathroom next door, and the Funergy room floor needs to be repaired. They have to remove the grandstand at Friendship Park because it is old and in disrepair. The swimming buoys will be out on Little Ossipee Lake this week. The beach attendant is back on duty. Horseshoe games are going at Friendship Park on Friday nights.

4. Old Home Days Committee: Committee member Debbie Eisenhauer reported that Old Home Days will be July 12th & 13th with set up on July 11th. Most services have been contracted for this year and some prices are lower than last year. The theme this year is "Listen to the Music of our Town". The Committee welcomes ideas. Old Home Days Committee is looking for help. They currently have 5 active members. They are willing to work with volunteers and plan to check with the High School for helpers. Selectman Girard commented that the students need volunteer hours and this would be a great opportunity for them.

5. Selectmen's reports: Selectman Girard reported that the York County Budget Committee held an executive session with their attorney. Their attorney drafted a letter to the County Commissioners' attorney referencing the provision in the ethics policy that says the Commissioners can reconsider and amend votes of the Budget Committee. This goes against the independence of the Committee and is why they will not sign the ethics policy. The Commissioners are meeting on June 5th to vote on censure of the Budget Committee.

Selectman Woodsome said they are looking for new members on the Planning Board, this is an important position. Please contact Selectman Woodsome or the town hall for more info.

Chairman Abbott said that EcoMaine's annual meeting will be on June 12th with a presentation on organic recycling. He has information on the Juniper Ridge issue if anyone is interested in reading it. Chairman Abbott will represent the district this year on the Executive Committee at EcoMaine. The town of Ogunquit is withdrawing from EcoMaine and Bridgton has said they may withdraw.

NEW BUSINESS:

- 1. Discuss/vote to authorize a State grant application for the ATV Club:** Selectman Girard moved to authorize the State grant application for the ATV Club, seconded by Selectman Woodsome, voted and passed, **4 yeas**.
- 2. Discuss/vote to sign the Warrant and Notice of Election for the RSU #57 Budget Validation Referendum:** Selectman Gale moved to sign the warrant, seconded by Selectman Girard, voted and passed, **3 yeas, 1 nay (Woodsome)**.

OLD BUSINESS:

- 1. Discuss Town Charter revision implementation progress:** No updates.
 - Town Administrator position
 - Job descriptions
 - Public Works
 - Board of Selectmen By-Laws and Policies

OTHER:

- Selectman Girard moved to sign the warrants for bills and payroll, seconded by Selectman Gale, voted and passed, **4 yeas**.
- Selectman Woodsome moved to approve the minutes of the May 21, 2013 regular meeting, seconded by Selectman Gale, voted and passes, **4 yeas**.

PENDING DECISIONS:

1. Public Service Announcements
2. Review Driveway Opening Permit language
3. Board & Committee status
4. Economic Development forum
5. Implementation of Town Charter changes that will be effective July 1, 2013

WEEK'S ACTION LIST: None

DISCUSSION OF AGENDA ITEMS: Review the Annual Town Meeting Warrant.

Chairman Abbott read the reminders.

ADJOURN: Selectman Woodsome moved to adjourn the meeting at 6:52 pm, seconded by Selectman Gale, voted and passed, **4 yeas**.

SIGNED:

- Warrants for bills and payroll
- Minutes of May 21, 2013
- Maine Revenue Services Ratio Declaration & Reimbursement Application
- ATV Club grant application

APPROVED: Date: _____
