

**Waterboro Board of Selectmen
June 4, 2013**

PRESENT: Chairman Abbott, Selectmen Gale, Girard, Littlefield and Woodsome, Dick Bateman, Dwayne Prescott and IT Manager David Lowe. Town Planner Tom Ursia arrived after the Cable TV Committee report. Town Administrator Nancy Brandt arrived during item #4.

PLEDGE OF ALLEGIANCE: Chairman Abbott opened the meeting with the Pledge of Allegiance at 6:00 pm.

ANNOUNCEMENTS: Chairman Abbott announced that on Tuesday, June 11th the polls will be open at the Middle School to vote for openings on the Board of Selectmen, Water District Trustees and RSU #57 School Board and to ratify the RSU #57 school budget. The polls open at 7 am and close at 8 pm. Saturday, June 15th at 10 am is the Annual Town Meeting at the Middle School in the cafeteria. Saturday, June 8th is a free day (for residential disposal) at the Transfer Station. There will be another free day in the fall. The free disposal days are to help alleviate illegal dumping in town.

Selectman Gale asked if people see things that have been dumped illegally, and are planning to make a trip to the Transfer Station on the free day, to please consider picking up these items to bring in. He warned people that it will be very busy at the Transfer Station this day and lines are expected. Selectman Gale suggested that Deputy Sanborn be present this day. Selectman Gale said he plans to be there for a few hours and any help the Board can give will be appreciated.

APPOINTMENTS: None

HEARING OF DELEGATION: None

CORRESPONDENCE: None

REPORTS & STAFF INITIATIVES

1. Cable Television Committee: Richard Batemen reported that the Saco River Cable TV Committee is meeting tomorrow night in Hollis to formulate a response to Time Warner's latest offer of a 15 year contract at \$225,000 compared to the Committee's request for \$262,516. Chairman Abbott stated that this money is for the capital equipment for the length of the contract and Mr. Bateman confirmed this. Selectman Girard commented that as technology/equipment costs are increasing, Time Warner wants to decrease what they contribute. Mr. Bateman thanked the Board for their cooperation in the 20 plus years he has served and said that he is stepping down as of June 30th as Waterboro's representative to the Saco River Cable TV Committee. Mr. Bateman recommended that Dave Lowe be appointed as his replacement on the Committee. Chairman Abbott thanked Mr. Bateman on behalf of the Board for his dedication, time and effort serving on this committee.

2. SRCTV (Saco River Cable Television) Board: SRCTV Board member Dave Lowe said he will apply for the vacancy on the Cable TV Committee. SRCTV is waiting to see what happens with the franchise negotiations with Time Warner Cable. Mr. Lowe said there are a couple of SRCTV programs receiving good recognition. They recorded a

documentary program called the "Saco River Indian Cellar" that looks at the efforts of Hollis residents to protect a historic natural landmark from development. This caught the eye of an international film festival called The Green Unplugged. This will be broadcast with other documentaries around the world. They also had a civil war reenactment that was recorded at Norlands Living History Center and this will be broadcast statewide this fall.

3. Selectmen's reports: Chairman Abbott reported that the Transfer Station/Recycling Committee met last night. The Annual Meeting of EcoMaine will be on Thursday at Ecomaine. Selectman Woodsome asked if there was any discussion at the Transfer Station/Recycling Committee meeting about lowering the cost of disposal for metal. Chairman Abbott replied yes and said that Mr. Andrews will come in to discuss this at next week's meeting.

4. Town Administrator's report (this report was given after new business): Ms. Brandt said she has provided the Board with a copy of the forest management plan for review. The first stage of the Community Development Block Grant for the extension of the water main to the elementary school has been completed, the next stage is for the Selectmen to hold a Special Town Meeting and a Public Hearing.

NEW BUSINESS:

1. Discuss/vote to approve renewal of a State Malt and Vinous Liquor License for Lee's Family Restaurant: Selectman Girard moved to approve renewal of a malt and vinous State Liquor License for Lee's Family Restaurant, seconded by Selectman Littlefield, voted and passed, **5 years**.

2. Discuss/vote to approve the Town Planner's contract: Selectman Littlefield moved to approve the Town Planner's contract, seconded by Selectman Gale, voted and passed, **5 years**.

3. Discuss/vote to approve the Fire Chief's contract: Selectman Gale moved to approve the Fire Chief's contract, seconded by Selectman Littlefield, voted and passed, **5 years**.

4. Review the Annual Town Meeting Warrant (this was heard after item #5): Chairman Abbott said that absentee ballots are available for the June 11th Election. The Board took turns reviewing the warrant articles. Chairman Abbott said the total municipal budget based on the recommendations of the Board comes in at \$4,803,421 which is up by \$80,422. The Finance Committee's recommendations have an increase of \$37,000. These figures do not include the school budget. The tax rate could be a minimum of \$12.92 with no overlay and a maximum of \$13.56 with a 5% overlay. The current tax rate is \$12.80. Chairman Abbott said that the wild card is that the State budget has not been finalized and there is still a chance that the State will cut half a million dollars from revenue sharing. Chairman Abbott said the municipal budget is prudent. We have to pay attention to road infrastructure. We have reduced transfer station costs. We are focused on fixing the infrastructure needs of the community as best we can. Chairman Abbott encouraged citizens to participate in the Annual Town Meeting on Saturday, June 15th.

5. Discuss/vote to approve renewal of the animal sheltering contract with The Animal Welfare Society, Inc. (this was heard before item #4): Selectman Girard moved to approve renewal of the animal sheltering contract with The Animal Welfare Society, Inc., seconded by Selectman Gale, voted and passed, **5 years**.

OLD BUSINESS:

1. Discuss Town Charter revision implementation progress:

- Town Administrator position: This is still pending.
- Job descriptions: These are nearly finalized.
- Public Works: The next step is to sit with the Town Administrator and review things.
- Board of Selectmen By-Laws and Policies: This should be done within the next week or two.

OTHER:

1. Selectman Girard moved to sign the warrants for bills and payroll, seconded by Selectman Littlefield, voted and passed, **5 yeas**.
2. Selectman Woodsome moved to approve the minutes of the May 28, 2013 regular meeting, seconded by Selectman Gale, voted and passes, **5 yeas**.

PENDING DECISIONS:

1. Public Service Announcements
2. Review Driveway Opening Permit language
3. Board & Committee status
4. Economic Development forum
5. Implementation of Town Charter changes that will be effective July 1, 2013

WEEK'S ACTION LIST:

- Ms. Brandt will provide a breakdown for the budget.
- Notify the Sheriff's Dept. about the free disposal day at the Transfer Station.

DISCUSSION OF AGENDA ITEMS:

- Discuss the information from the Code Enforcement Officer on dock lengths.
- The Transfer Station Manager will review proposed changes to Transfer Station rates and provide a recap for the free disposal day.

Selectman Girard moved to add an item to the agenda to have an executive session per Title 1 M.R.S.A. § 405(6)(A) to discuss a personnel matter at the end of tonight's meeting, seconded by Selectman Woodsome, voted and passed, **5 yeas**.

Chairman Abbott read the reminders.

EXECUTIVE SESSION: Selectman Girard moved to go into executive session per Title 1 M.R.S.A. § 405(6)(A) to discuss a personnel matter at 7:03 pm, seconded by Selectman Woodsome, voted and passed, **5 yeas**. Selectman Girard moved to come out of executive session at 7:20 pm, seconded by Selectman Woodsome, voted and passed, **5 yeas**.

ADJOURN: Selectman Woodsome moved to adjourn the meeting at 7:21 pm, seconded by Selectman Girard, voted and passed, **5 yeas**.

SIGNED:

- Warrants for bills and payroll
- Minutes of May 28, 2013
- State Liquor License application for Lee's Family Restaurant
- Town Planner's contract

- Fire Chief's contract
- The Animal Welfare Society, Inc. contract

APPROVED: Date: _____
