

**Waterboro Board of Selectmen
June 18, 2013**

PRESENT: Chairman Abbott, Selectmen Gale, Girard, Littlefield and Woodsome, Fire Chief Matt Bors, 3 Boy Scouts from Troop 320 with 2 adults, Dwayne Prescott, Administrative Assistant Christina Silberman and IT Manager David Lowe. Some members of the Waterboro Land Trust were present for new business item 2. Three men arrived during new business item 6.

PLEDGE OF ALLEGIANCE: Chairman Abbott opened the meeting with the Pledge of Allegiance at 6:00 pm.

ANNOUNCEMENTS: Chairman Abbott announced that a couple of the members of Boy Scout Troop #320 are in attendance working on their merit badge for communications. Chairman Abbott also announced that they held a successful Annual Town Meeting on Saturday that lasted one hour and eighteen minutes.

APPOINTMENTS: None

HEARING OF DELEGATION: None

CORRESPONDENCE: Chairman Abbott reviewed the following correspondence;

1. Treasurer's reports
2. Rep. Libby's newsletters
3. Maine Municipal Employees Health Trust memo re: The Affordable Care Act and Health Care Reform
4. Jensen, Baird, Gardner & Henry's Municipal Client Seminar notice
5. Motor Vehicle Agent's May 2013 report
6. Planning Board 6/26/13 public hearing notice
7. Election Report

REPORTS & STAFF INITIATIVES

1. Selectmen's reports: None

NEW BUSINESS: Selectman Girard moved to add an item that is not on the agenda to conduct an executive session at the end of the meeting per Title 1 M.R.S.A. § 405(6)(A) for a personnel matter, seconded by Selectman Gale, voted and passed, **5 years**.

1. Discuss scheduling a workshop with the Road Review Committee: Selectman Girard indicated that the Road Review Committee would like to meet with the Board at the July 9, 2013 Selectmen's meeting.

2. Discuss issues with the Bob Fay Memorial Park: Chairman Abbott explained that this item is a result of an e-mail received from a resident with concerns about the Bob Fay Memorial Park who inquired how the town could take back ownership of the property. Selectman Littlefield said that he met with Doug Foglio, Sr. who is the President of the Waterboro Land Trust which owns the park. Mr. Foglio has addressed the concerns. Selectman Littlefield feels that the issue is resolved. It was noted that the Selectmen have no authority over the Land Trust. Ellen Ross, Secretary of the Land Trust stated that the Land Trust received an email indicating that the Selectmen were contacted about this but

the Land Trust was not aware of the matter prior to that. Ms. Ross said that the Land Trust does a very excellent job working with the properties and making them available to the citizenry with very limited resources. Mr. Foglio spoke about the work of the Land Trust.

3. Discuss/vote to approve the Town Administrator contract: Chairman Abbott announced the Town has hired Gary Lamb as the new Town Administrator on July 1st and this is a 3 year contract Selectman Gale moved to enter into the 3 year contract as written, seconded by Selectman Woodsome, voted and passed, **5 years**.

4. Current budget review: The Selectmen reviewed the current budget.

5. Discuss/vote on account balances: The account balances were reviewed. This item was postponed and will be brought back next week under old business.

6. Election and Town Meeting Recap: Chairman Abbott reported on the June 11, 2013 Election and the June 15, 2013 Annual Town Meeting.

OLD BUSINESS:

1. Discuss Town Charter revision implementation progress:

- Job descriptions: pending
- Public Works: pending
- Board of Selectmen By-Laws and Policies: Selectman Girard said she has completed a review of the policies and she provided recommendations for changes. The Board will have a workshop after their meeting next week to review the proposed changes.

OTHER:

1. Selectman Girard moved to sign the warrants for bills and payroll, seconded by Selectman Woodsome, voted and passed, **5 years**.

PENDING DECISIONS:

1. Public Service Announcements
2. Review Driveway Opening Permit language
3. Board & Committee status
4. Economic Development forum
5. Implementation of Town Charter changes that will be effective July 1, 2013

Selectman Littlefield recognized Administrative Assistant Christina Silberman and Fire Department personnel Kala Robinson, Capt. Dan Roy and Laura Fish for helping to prepare for the annual town meeting and said their work is appreciated.

WEEK'S ACTION LIST:

- Work on the current budget and account balances.

DISCUSSION OF AGENDA ITEMS:

- Hold a Public Hearing followed by a Special Town meeting to receive comment and approve a Community Development Block Grant to extend public water from the middle school to the elementary school prior to next week's meeting.
- Conduct a workshop to review policy changes after next week's meeting.

Chairman Abbott read the reminders. He noted that Old Home Days will be July 12th & 13th and the brochures are now available.

EXECUTIVE SESSION: At 7:02 pm Selectman Gale moved to go into executive session per Title 1 M.R.S.A. § 405(6)(A) for a personnel matter in 5 minutes, seconded by Selectman Girard, voted and passed, **5 yeas**. Selectman Littlefield moved to come out of executive session at 7:38 pm seconded by Selectman Girard, voted and passed, **5 yeas**.

ADJOURN: Selectman Girard moved to adjourn the meeting at 7:39 pm, seconded by Selectman Woodsome, voted and passed, **5 yeas**.

SIGNED:

- Warrants for bills and payroll
- Town Administrator contract.

APPROVED: Date: _____
