

**Waterboro Board of Selectmen  
June 25, 2013**

**PRESENT:** Chairman Abbott, Selectmen Gale, Girard, Littlefield and Woodsome, 30 people were present for the public hearing including Road Commissioner Doug Foglio, Sr., Robert Powers, Heather Silva, Cindy Durney, Donald Holden, Dianne Holden, David Benton, Robert Gobeil, Donald Scouler, Leo Binette, Parks & Recreation Director Mike DeAngelis, Dwayne Prescott, Richard Bateman, Contract Deputy Shawn Sanborn, Joseph Shortill, Nancy Roberge, RSU #57 Business Manager Delano Lebel, Steve Levy-MRWA, Administrative Assistant Christina Silberman and IT Manager David Lowe. Members of York County Sheriff's Office were present for the presentation of awards. Assessor's Agent Jerry Daigle was present for new business item #1.

**PLEDGE OF ALLEGIANCE:** Chairman Abbott opened the meeting with the Pledge of Allegiance at 6:00 pm.

**6:00 pm PUBLIC HEARING:** Chairman Abbott opened the public hearing to discuss acceptance of a Public Infrastructure Community Development Block Grant (CDBG) to extend a water main from the Middle School to the Elementary School. Steve Levy, Executive Director of Maine Rural Water Assoc., explained the water problem at the Elementary School and the CDBG process. James Shortill asked if the work can be done for the amount allotted. Mr. Levy said that there are other funds available from the public drinking water program to be used with these funds. If the project is done under budget, the excess money is returned. Mike DeAngelis noted that the notice indicates the grant is for \$367,000. Mr. Lebel replied that this grant is \$330,000. Leo Binette asked if this will go out to bid and Chairman Abbott replied that there is no action taken from a construction perspective at this point. Mr. Gobeil asked when the project will go out to bid. Mr. Lebel replied that they expect the bid to go out in the 3<sup>rd</sup> or 4<sup>th</sup> week of July. Selectman Girard moved to close the public hearing, seconded by Selectman Littlefield, voted and passed, **5 yeas.**

**PRESENTATION OF AWARDS:** Parks & Rec Director Mike DeAngelis announced that he was presented with a medal and a plaque by Angelique Bennett of the Special Olympics to thank the Rec. Department for sponsoring t-shirts for their event.

Chairman Abbott presented a plaque to outgoing Cable Television Committee member Richard Bateman to thank him for 22 years of service to the Town as a member of the Committee. Mr. Bateman commented that his job was easy thanks to the cooperation of the Board of Selectmen through the years.

Selectman Littlefield recognized York County Sheriff's Deputy & Massabesic High School Resource Officer Jason Solomon and presented him with a plaque for being named as the National School Resource Association's 2013 School Resource Officer of the Year. Deputy Solomon thanked the Deputy Chief for nominating him and the school for being such a great district to work for.

**6:30 pm SPECIAL TOWN MEETING:** The Selectman's meeting recessed for a Special Town Meeting to vote to accept of a Public Infrastructure CDBG of \$367,000 to extend a

water main from the Middle School to the Elementary School. The Selectmen's meeting resumed at 6:45 pm.

**ANNOUNCEMENTS:** None

**APPOINTMENTS:** None

**HEARING OF DELEGATION:** None

**CORRESPONDENCE:** Chairman Abbott reviewed the following correspondence;

1. Rep. Libby's newsletters
2. Senator Tuttle's newsletter
3. Notice of the July 13, 2013 Widows Sons of Maine Ride for Hearing Loss event at the Waterboro Eagles Club
4. Minutes of the Annual Town Meeting held June 11<sup>th</sup> and June 15<sup>th</sup>
5. EcoMaine June 2013 newsletter

### **REPORTS & STAFF INITIATIVES**

**Selectmen's reports:** Selectman Littlefield reported that he visited Treasurer Julie Giles at home today. She is in good spirits and she hopes to be able to start working 4 hours per day soon. She is looking forward to coming back to work.

Selectman Woodsome reported he attended the Southern Maine Regional Planning Commission banquet a couple of weeks ago. They had a very interesting discussion on farming. Selectmen Woodsome met Lee Burnett of Forest Works and he would like to invite Mr. Burnett to come in to speak at a Selectmen's meeting.

### **NEW BUSINESS:**

**1. Discuss/vote to approve the Assessing Maintenance Agreement and the Revaluation Maintenance Agreement:** Selectman Gale moved to enter into the agreements as written with the Assessors' Agent, seconded by Selectman Girard, voted and passed, **5 years**.

### **OLD BUSINESS:**

**1. Discuss/vote on account balances:** Selectman Gale moved to accept the account transfer recommendations as presented, seconded by Selectman Girard, voted and passed, **5 years**.

**2. Discuss Town Charter revision implementation progress:**

- **Job descriptions:** These are nearly complete.
- **Public Works:** This will be addressed further with the new Town Administrator.
- **Board of Selectmen By-Laws and Policies:** A workshop will be held on this tonight.

**1. Discuss Town Charter revision implementation progress:**

- Job descriptions: pending
- Public Works: pending
- Board of Selectmen By-Laws and Policies: Selectman Girard said she has completed a review of the policies and she provided recommendations for changes. The Board will have a workshop after their meeting next week to review the proposed changes.

### **OTHER:**

**1. Warrants for bills & payroll:** Selectman Woodsome moved to sign the warrants for bills and payroll, seconded by Selectman Gale, voted and passed, **5 yeas**.

**2. Minutes of the June 11, 2013 regular meeting and the June 18, 2013 regular meeting:** Selectman Woodsome moved to approve the minutes of the June 11, 2013 regular meeting and the June 18, 2013 regular meeting, seconded by Selectman Littlefield, voted and passed, **5 yeas**.

**PENDING DECISIONS:** Selectman Girard asked that items 1 and 2 be removed from the pending decision list and the Board agreed.

- 1. Public Service Announcements – this item will be removed.
- 2. Review Driveway Opening Permit language - this item will be removed.
- 3. Board & Committee status
- 4. Economic Development forum
- 5. Implementation of Town Charter changes that will be effective July 1, 2013

**WEEK’S ACTION LIST:**

- Plan to invite Lee Burnett of Forest Works to a meeting when the new Town Administrator is here
- Work on Board and Committee membership status
- Contact Gary Lamb, new Town Administrator, about appointments and swearing in

**DISCUSSION OF AGENDA ITEMS:**

- Elect Chairman and Vice Chairman Chair
- Board and Committee liaison appointments
- Municipal Officer appointments
- Selectmen’s Bylaws and Policy revisions
- Set meeting dates for Selectmen’s meetings

Chairman Abbott read the reminders.

**ADJOURN:** Selectman Woodsome moved to adjourn the meeting to a workshop on policy changes at 7:01 pm, seconded by Selectman Gale, voted and passed, **5 yeas**.

**SIGNED:**

- Warrants for bills & payroll
- Minutes of June 11, 2013 and June 18, 2013
- Account Balance transfer document
- Assessing Maintenance Agreement
- Revaluation Maintenance Agreement
- Snowplow contract extension (approved previously)

**APPROVED:** Date: \_\_\_\_\_

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