

**Minutes of Waterboro Board of Selectmen
August 6, 2013
Waterboro Town Hall
6:00 pm Regular Meeting**

Those attending: Tony Machado, Chief Deputy Bill King, Sheriff Maurice Ouellette, Deputy Shawn Sanborn, Patrol Commander Tom Baron, all five selectmen, town administrator, School board members Heather Silva and Mary Ross and three other citizens

PLEDGE OF ALLEGIANCE

ANNOUNCEMENTS - Chairman Girard read a short tax club promotional statement to inform citizens of this program.

APPOINTMENTS: Sheriff Maurice Ouellette briefed the Board and public on status of enforcement activities in and around Waterboro and also spoke about having future discussions with the Board and others re: additional enforcement personnel in Waterboro. Chief Deputy King of York County Sheriff's Department showed a short powerpoint and spoke highly of our Deputy Shawn Sanborn's recent work in the field. Shawn has definitely worked above and beyond the call of duty recently and his work is greatly appreciated!

HEARING OF DELEGATION - no public comments

CORRESPONDENCE:

1. Treasurer's reports
2. Rep. Libby's newsletter
3. Assessors' Agent's August 2013 calendar
4. Letter from Town Attorney to the Planning Board re: regulation of water district wells

REPORTS & STAFF INITIATIVES

1. RSU #57
 - School Board members Heather Silva and Mary Ross addressed the Board briefly and handed out a School Board meeting calendar. Dave Woodsome asked about past requests for information and Heather and Mary will address this request with the Supt.
2. General Assistance Administrator: Report and **Discuss/vote** on the General Assistance Ordinance and proposed amendments to Appendices A through E as proposed
 - General Assistance coordinator Nancy Johnson updated the Board on potential loss of 50% state reimbursement if most state GA increases are not agreed to. The Board understands we can do our own housing survey if we want to have lower housing GA rates, but it is considerable work and will not be pursued at this time.
 - Dave Woodsome stated he would like future discussions with our legislators about why these recent GA increases are all in excess of the CPI.
 - Nancy Johnson gave a summary of the past two years GA activity and expenses and FY 12/13 (\$58K) is down considerably from FY 11/12((\$78K)

- Motion by Gordon to approve this ordinance and amendments as presented by Nancy Johnson. Motion seconded by Jon and approved on 4-1 vote with Dave voting in the negative.
3. Town Clerk: Report & **Discuss/vote** on change in location of the voting place
- Town Clerk Yvette Murray spoke about latest vital records information. She also suggested the Animal Control Officer could get involved with enforcement of many citizens who have not licensed their dogs.
 - Yvette and Dave Lowe then showed a short video on the new voting machine. Discussion ensued on it's capabilities and Yvette was tasked to find out the machines ballot handling capacity and if a second machine is available to handle our over 4500 potential voters.
 - Discussion then turned to a change of voting place to Massabesic East school gym. Both Yvette and Gary Lamb have visited the space with Supt. Davis and find the space to be an improvement over our present voting location. Good signage will be needed on Rte 202 and West Road for election day.
- Motion by Gordon to approve change of voting place to school as described. Motion seconded by Dave and approved on 5-0 vote.
4. Selectmen's reports
- Jon briefly addressed some community garden issues about dogs fertilizing the garden inappropriately and the garden sign needing to be improved in appearance.
 - Dennis stated our audit completion should be by end of October
5. Town Administrator report
- Lamb stated the CDBG new water line project for school mandatory pre bid meeting was attended by 9 contractors yesterday....bids due by 3pm Tues Aug 13 and also will be opened at that time here in town hall
 - Lamb will be at sheriff's office tomorrow morning for Old Home days security review...then in Wells for MMA health insurance Obamacare update workshop
 - Yvette, Nancy and Bob Powers will all attend voting machine training Thursday Aug 8 at Sanford town hall
 - Lamb out of town next Wed thru Friday for annual town managers conference and Matt will be around if needed
 - Fire truck low bid from Quirk was accepted by Lamb and Fire Chief and Matt will be getting P and S agreement this week.
 - **Motion by Jon to add an executive session pursuant to 1 MRSA, Section 405, subsection 6(A), to discuss personnel matters. Motion seconded by Gordon and approved on 5-0 vote**

NEW BUSINESS:

1. Discuss/vote on request from 12 Town Group for legal fees
- Motion by Jon to deny paying this bill. Motion seconded by Dennis. Considerable discussion ensued about merits of the situation and legal costs. The motion was denied on a 1-4 vote.
 - Motion was then made by Dave to pay the bill. Motion seconded by Gordon and motion passed on 4-1 vote.
2. Discuss/vote on Maine Municipal Association's Annual Election for Vice President and Executive Committee Members

Motion by Dave to approve indicated slate of officers. Motion seconded by Jon and motion approved on 4-1 vote.

OLD BUSINESS - none

OTHER

1. Minutes of the July 30, 2013 regular meeting

Motion by Dave to approve minutes as presented. Motion seconded by Jon and approved on 4-0-1 vote with Tammy Jo abstaining because of her absence July 30th.

PENDING DECISIONS

1. Discuss making policy changes relative to use of social media
2. Town Charter change to establish a Public Works Department
3. Forest Management Plan/harvest decision - ask the forester to return for the August 27th meeting for further discussion with the Board

WEEK'S ACTION LIST

- .Lamb get Yvette to seal CDBG docs...and send packet to Terry at CDBG
- Yvette returns next week for voting machine information update

DISCUSSION OF AGENDA ITEMS

ITEMS NEEDING SIGNATURES

- Minutes of July 23, 2013
- GA Ordinance amendment adoption certificates
- Maine Municipal Association's Ballot
- CDBG water line project documents

Executive session entered at 7:45pm and ended at 8:12pm per motion to adjourn by Dave, seconded by Gordon and motion approved on 5-0 vote.

No further business and entire meeting was also adjourned at 8:12 pm.

Respectfully submitted, Gary Lamb, Town Administrator and temporary scribe.

APPROVED: Date: _____
