

**Waterboro Board of Selectmen
August 13, 2013**

PRESENT: Chairman Girard, Selectmen Abbott, Gale, Littlefield and Woodsome, Town Administrator Gary Lamb, Lee Burnett, Dwayne Prescott, Administrative Assistant Christina Silberman and IT Manager David Lowe. Deputy Town Clerk Yvette Murray, Deputy General Assistance Administrator/Assistant Town Clerk Nancy Johnson and Assessors' Agent Jerry Daigle were present during Reports & Staff Initiatives.

PLEDGE OF ALLEGIANCE: Chairman Girard opened the meeting with the Pledge of Allegiance at 6:00 pm.

ANNOUNCEMENTS: Chairman Girard announced that the CDBG water main extension bids were opened today at 3 pm. Five bids were submitted and Mr. Lamb will cover this during his report.

AGENDA ADDITIONS/DELETIONS: Chairman Girard explained that this is a new category that has been added to the agenda. There are no additions or deletions to discuss tonight.

APPOINTMENTS: Lee Burnett of Forest Works reported on their work. Waterboro is not currently included in their district. The Forest Works project is about 1.5 years old. It was originally funded by the U. S. Forest Service and has a Steering Committee. The overall mission is to keep woods as woods; to preserve large tracks of working forest, to promote sustainable forestry and to connect communities to the woods. They operate in 10 towns and work with individual land owners and municipalities to actively manage their woods. The Maine Forest Service considers woods in the southern portion of the state to have a lot of the high value species of trees. Forest Works is developing an online map that will show outdoor recreational opportunities from trails to ponds along with businesses that relate to the woods such as Christmas tree farms and maple syrup producers. There is a monthly e-newsletter that people can sign up for. Chairman Girard said that the Conservation Commission in Waterboro is starting up again and she suggested they get in touch with Mr. Burnett. Mr. Burnett said that if Waterboro wants to be officially considered as part of the area Forest Works covers, they could consider this at their next meeting. Selectman Abbott wondered if the Nature Conservancy fits in with this. Mr. Burnett said they have not had much contact with the Nature Conservancy. Selectman Woodsome asked about hiking or cross country skiing and Mr. Burnett said there are trails for this and it depends on the land owner's preference for use. The map they are working on would show what each trail may be used for. Selectman Woodsome asked about mountain biking and Mr. Burnett said we need to do something for this too. Forest Works meets every other month with an informal schedule and Mr. Burnett will let the Board know of their next meeting. Chairman Girard said she will be in touch with some contact info.

HEARING OF DELEGATION: None

CORRESPONDENCE: Chairman Girard reviewed the following correspondence;

1. Treasurer's reports
2. Rep. Libby's newsletters

REPORTS & STAFF INITIATIVES

1. Report on new voting machine: Deputy Town Clerk Yvette Murray provided information on the new ballot tabulator/voting machine and answered questions. Nancy Johnson gave a demonstration with the new machine.

2. Tax Assessors' Agent to discuss/vote setting 2014 tax rate: Assessors' Agent Jerry Daigle outlined the options for the FY2014 tax rate. Selectman Littlefield moved to set the FY2014 tax rate at 13.64, seconded by Selectman Woodsome, voted and passed, **5 yeas**.

3. Selectmen's reports: Selectman Woodsome reported that there was an "Art in the Barn" event at the Taylor House last weekend. He spoke with Richard Pinette who may be interested in serving on the Economic Development Committee. The 20/20 Committee met last night for close to 4 hours. They had an excellent discussion on the future growth of Waterboro. The meeting was not attended by anyone from the Water District.

Selectman Woodsome said somehow we have to express to the Water District that it is to their benefit to attend these meetings. RSU #57 Superintendent Davis contacted him about Adult Education costs. The Town assessment is \$193,000. State support is \$98,207 and tuition and program revenue (from students) is \$38,134. The total expenditures are \$339,478. Selectman Woodsome is concerned about the cost of the program and said perhaps a discussion about the fees is in order. There is a concern from the Road Review Committee about driveway openings and curb cuts. Tom gave him some contact information for the Department of Transportation to discuss the concerns.

Selectman Littlefield said he spoke with Road Commissioner Doug Foglio regarding comments that were made about the New Dam Rd. intersection. The boulders that have been placed there are a temporary solution and Mr. Foglio is looking into erecting a guardrail there if he can find the resources in the budget.

Chairman Girard said that the 12 Town Group met last night with 10 communities represented. Town Administrator Gary Lamb attended. Guest speakers from the Town of Sanford discussed a change to dispatch services to change from a user based system to a partner system. Waterboro Fire Chief Matt Bors has been participating in the discussions and has raised many good points. Chairman Girard feels this will mean a significant increase in the cost for dispatch services. They discussed the Group's legal fund and 10 towns have committed to contributing to this. The Group discussed pushing for more municipal officials to get involved with the Legislature. The Town of Sanford is looking to have a theme park and they discussed the effects to surrounding communities. Sanford has hired consultants to help them explore and promote recreational activities there.

4. Town Administrator's report: Mr. Lamb reported that 5 bids were received for the water main extension as follows; Brex Construction-\$508,550, D and C Construction-\$382,295, Dearborn Construction-\$248,920, Grondin and Sons-\$416,663 and Waterboro Sand and Gravel-\$486,353. Sebago Technics will inspect the bids and will provide a summary. A staff meeting was held this morning at the town office. A lot of discussion was had about the lobby and signage. Mr. Lamb said he doesn't think an additional office should be added there because it would make the lobby too small. Last week he attended an MMA health insurance seminar. He talked with a couple of upset homeowners and he will be following up on these. He will attend an EcoMaine tour next week. Custodian Pete Cote found trash that was left at the recycling bin. He looked through it and found contact info. Deputy Sanborn contacted the person and was told that the person's son disposed of the trash there and the parent would speak to him. Mr. Lamb asked if any of the

Selectmen have any insight on the town hall lighting project to please speak with him after the meeting. Mr. Lamb said he will be away at a conference for the rest of the week. The Fire Chief has reported that there will be a significant delay in getting the bed completed for the new truck.

NEW BUSINESS: None

OLD BUSINESS:

1. Report on cities/towns funding legal fees for York County Budget Committee:

Chairman Girard said 10 communities and the 12 Town Group have committed to contributing to the legal fund. John Sylvester of Buxton will reach out to the communities that have not responded.

OTHER:

1. Minutes of the August 6, 2013 regular meeting: Selectman Woodsome moved to approve the minutes of the August 6, 2013 regular meeting, seconded by Selectman Abbott, voted and passed, **5 years**.

PENDING DECISIONS:

1. Discuss making policy changes regarding the use of social media: Selectman Littlefield has prepared a draft he created by reviewing other policies and he has sent this to the Town Administrator and the other Selectmen for review.

2. Town Charter revision to add a Public Works Department: Pending

3. Forest management plan and whether to harvest now: A workshop is tentatively scheduled for August 27th to discuss this.

WEEK'S ACTION LIST:

- Provide contact info to Lee Burnett
- Contact Brian Reader about a forest management workshop on August 27th

DISCUSSION OF AGENDA ITEMS:

- Discuss a Code Enforcement matter

Chairman Girard read the reminders.

ADJOURN: Selectman Woodsome moved to adjourn the meeting at 7:43 pm, seconded by Selectman Gale, voted and passed, **5 years**.

SIGNED:

- Minutes of August 6, 2013

APPROVED: Date: _____
