

**Minutes of Waterboro Board of Selectmen Meeting
August 20, 2013 at Waterboro Town Hall
6:00 p.m. Regular Meeting**

1. PLEDGE OF ALLEGIANCE

2. ANNOUNCEMENTS - none

3. ADDITIONS OR DELETIONS TO AGENDA - none

4. APPOINTMENTS - none

5. HEARING OF DELEGATION – no comments from the public

6. CORRESPONDENCE

- a. Treasurer's reports
- b. Rep Libby's newsletter
- c. Information on the REV3 triathlon bicycle route in Waterboro on August 25, 2013
- d. Public Advisory from Maine Department of Agriculture, Conservation and Forestry Board of Pesticides Control re: free disposal of banned, unusable pesticides

7. REPORTS & STAFF INITIATIVES

- a. Contract Deputy – report postponed because Deputy Sanborn was tied up on a call late today
- b. Fire Department/EMA – report postponed because Chief Bors was tied up on a call late today
- c. Assessors' Agent – Discuss/vote to sign Assessors' Certificate of Assessment, Municipal Tax Assessment Warrant and Certificate of Commitment for FY2014.
 - Assessor Jerry Daigle addressed the Board and explained the commitment figures he has prepared for tax billing. He stated a final change increased the overlay by \$1700 but still with a selectmen approved tax rate of \$13.64 per thousand.
 - Selectmen discussion ensued about the previous 6 month county tax amount that was being paid for in 5 yearly installments and whether that amount had been included in the county tax amount for commitment. Jerry stated it had not, so he left the room, increased the county tax amount by \$38,683, decreased the Municipal Appropriation amount by \$38,683 on the Certification of Assessment form, and returned with amended forms.
 - Dennis Abbott moved to approve the commitment figures as amended. Gordon Littlefield seconded the motion and the motion was approved on 5-0 vote and the documents were later signed by the Board
- d. Code Enforcement Officer – Discuss possible resolution/ consent agreement for 1038A Main Street. CEO Mark Mitchell gave some history on this parcel in that it was too small per ordinance for the permitted structures that have been allowed to be built there. Anthony Machado's attorney Tom Danylik then addressed the Board with some additional history and an offer to draft a consent agreement for Board consideration for legal clarification on the property. The Board by informal consensus accepted the offer to review and comment on a consent agreement after the town attorney had done the same, but no promise was made that they would approve one.
- e. Selectmen's reports

f. Town Administrator report – Gary Lamb

- Lamb commented on the recent town managers conference he attended, CDBG water line project bid summary, state election that will be held on Nov 5th (but no local ballot questions as of now), and the fact that Sept 6th is the deadline to send any local ballot questions in final form to the printer so absentee ballots can be available by Oct 7th. He also stated dock permitting ordinance changes are in the works with CEO and planning board and changes should be before the selectmen by Christmas at the latest.

8. NEW BUSINESS

- a. Discuss/vote on a Planning Board appointment - Motion by Dave Woodsome to appoint Judy Carll to the planning board. Motion seconded by Gordon and approved on 5-0 vote.
- b. Discuss/vote to schedule a special meeting for August 29th to award the CDBG bid. Motion made by Gordon Littlefield to schedule a special selectmen's meeting 3:30pm Thursday August 29, 2013 for the sole purpose of voting to award the CDBG water line project bid. Motion seconded by Dave and approved on 4-0-1 vote with Jon Gale abstaining because he knows he will be absent that day.
- c. Discuss mountain bike trails - Discussion ensued on existing area trails that are or could be used for biking. Snowmobile and ATV clubs need to be approached as do biking enthusiasts and possible interested businesses or those interested in starting recreation or hospitality related businesses. Lamb and Dave Woodsome will write up a promotional/educational piece on mountain biking for initial local media exposure.

9. OLD BUSINESS - none

10. OTHER

- a. Minutes of the August 13, 2013 regular meeting. Motion made by Jon Gale to approve minutes as presented. Motion seconded by Dave Woodsome and motion approved on 5-0 vote.

11. PENDING DECISIONS

- a. Discuss making policy changes relative to use of social media. This will be discussed further at the Sept 3rd meeting.
- b. Town Charter change to establish a Public Works Department. Lamb and Dave Woodsome will meet on Aug 22 to discuss in more detail.
- c. Forest management plan and whether to harvest now. Bd Sel workshop will be held August 27th.

12. WEEK'S ACTION LIST - see that Judy Carll is sworn in as Planning Board member

13. DISCUSSION OF AGENDA ITEMS FOR NEXT WEEK - two executive sessions needed, possible ballot question language, forestry workshop, discuss steps to re-establish the Economic Development Committee

14. ITEMS NEEDING SIGNATURE

- a. Minutes of August 13, 2013
- b. Tax commitment documents

15. REMINDERS

Wed	Aug 21	7 pm	Planning Board	Town Hall
Wed	Aug 21	7 pm	Community Garden workshop	Old Town hall
Thur	Aug 22	11:30am	Senior Luncheon	Snowmobile Club
Thur	Aug 22	7 pm	Library Board of Trustees	Library
Sat	Aug 24	8:30 am	Cribbage Tournament	Old Town Hall
Mon	Aug 26	6:30 pm	Transfer Station/Recycling Committee	Old Town Hall
Tue	Aug 27	6 pm	Selectmen's meeting	Town Hall
Mon	Sep 2		Labor Day	
Tue	Sep 3	6 pm	Selectmen's meeting reports: Conservation Commission, Community Garden Committee, Cemetery Committee	Town Hall

ADJOURN - On motion by Dennis Abbott and second by Jon Gale, the Board voted 5-0 to adjourn the meeting at 6:54pm

Respectfully submitted, Gary Lamb, Town Administrator/temporary scribe

APPROVED: Date: _____
