

**Waterboro Board of Selectmen  
August 27, 2013 Meeting Minutes**

**1. EXECUTIVE SESSIONS:**

**a.** Selectman Abbott moved to go into executive session at 5:26 pm per Title 1 M.R.S.A. §405(6)(A) to discuss a personnel matter, seconded by Selectman Gale, voted and passed, **5 years**. Selectman Gale moved to come out of executive session at 5:28 pm, seconded by Selectman Littlefield, voted and passed, **5 years**.

**b.** Selectman Littlefield moved to go into executive session at 5:29 pm per Title 1 M.R.S.A. §405(6)(C) to discuss a matter relating to possible acquisition of public property, seconded by Selectman Gale, voted and passed, **5 years**. Selectman Littlefield moved to come out of executive session at 5:59 pm, seconded by Selectman Woodsome, voted and passed, **5 years**.

**PRESENT:** Chairman Girard, Selectmen Abbott, Gale, Littlefield and Woodsome, Town Administrator Gary Lamb, Dwayne Prescott, Bob Powers, Tim Neil, Dianne Holden, Town Planner Tom Ursia, Administrative Assistant Christina Silberman and IT Manager David Lowe. Deputy Treasurer Julie Giles, Motor Vehicle Agent Brenda Crenner and Deputy Tax Collector Sharon Reed were present during their reports. Road Commissioner Doug Foglio, Sr. arrived during reports. Brian Reader and Judy Carll arrived during new business.

**2. PLEDGE OF ALLEGIANCE:** Chairman Girard opened the meeting with the Pledge of Allegiance at 6:00 pm.

**3. ANNOUNCEMENTS:** None

**4. AGENDA ADDITIONS/DELETIONS:** Selectman Abbott said that at the meeting last week it was discussed to have an item on tonight's agenda. This item was held off the agenda and he would have liked to have been notified it was being postponed and Chairman Girard agreed to do this.

**5. APPOINTMENTS:** None

**6. HEARING OF DELEGATION:** None

**7. CORRESPONDENCE:** Chairman Girard reviewed the following correspondence;

**a.** Treasurer's reports

**8. REPORTS & STAFF INITIATIVES**

**a. Treasurer:** Deputy Treasurer Julie Giles provided printed reports and reviewed them for the Board. The auditor will be here in September. Ms. Giles will be sending the auditor some information in advance for some preliminary work.

**b. Motor Vehicle:** Motor Vehicle Agent Brenda Crenner provided a printed report and gave a year end recap on vehicle registrations.

**c. Tax Collector:** Deputy Tax Collector Sharon Reed provided a printed report and gave a year end recap on tax collection. Ms. Reed said that a tax payment club is available and the deadline to sign up is September 1<sup>st</sup>. Members of the tax club pay

their property taxes in 10 equal installments due by the 15<sup>th</sup> of each applicable month with no interest.

**d. Selectmen's reports:** Selectman Woodsome said he met with Mr. Lamb last week to discuss Public Works and more research is needed.

Selectman Abbott reported that he attended the Transfer Station/Recycling Committee and they elected a new Chairman, Dwayne Prescott. He clarified that there is a charge to dispose of tires at the Transfer Station, except on a free disposal day. The next free disposal day at the Transfer Station will be October 12<sup>th</sup>. A tax title auction has been scheduled for September 14<sup>th</sup>.

Selectman Littlefield said he contacted the New England Mountain Bike Association's Executive Director, Philip Keyes. They had a conference call with Mr. Lamb earlier today and there are several leads on establishing a mountain bike presence in Waterboro. This area is very conducive to mountain biking and it could create an economic boost to the community. Selectman Littlefield asked any interested parties to contact Town Administrator Gary Lamb with ideas. If there is enough interest, the Board might schedule a workshop to discuss this further.

Chairman Girard reported that the York County Budget Committee has been asked to attend several municipalities' board and council meetings to provide information. So far, 12 communities have committed funds for the Committee's legal fees. The Committee is meeting this Thursday night at 6:30 pm at the Alfred Town Hall for an update.

**e. Town Administrator's report (provided prior to the Motor Vehicle Agent report):**

Mr. Lamb thanked Road Commissioner Doug Foglio, Sr. for finding someone to paint the striping on Old Alfred Road where it intersects with Townhouse Road and Route 5 as a safety precaution. Mr. Lamb said he spent a couple of hours with Mr. Foglio on a variety of road projects.

## **9. NEW BUSINESS:**

**a. Discuss/vote on any ballot issues for November 2013:** Road Commissioner Doug Foglio, Sr. asked if a vote on building a new salt shed will be done. Chairman Girard said this will be held off on until the next Town Meeting and we are waiting for information from the State. Mr. Lamb said he received a phone message from someone hired as a consultant to do some work at the site and he is waiting to get back in touch with him. No other items were discussed to be voted on in November.

Mr. Foglio said that he heard there was a discussion at the Transfer Station/Recycling Committee meeting and that he was accused of keeping a stock pile of used culverts. Selectman Abbott explained what was said at the meeting and said he did not think any accusations were being made. Mr. Foglio said he keeps the old, used culverts that are no longer suitable for use on town roads and donates them to local groups that use them on trails. Mr. Foglio said if the Board does not want him to do this to let him know.

## **10. OLD BUSINESS:** None

## **11. OTHER:**

**a. Minutes of the August 20, 2013 regular meeting:** Selectman Woodsome moved to approve the minutes of the August 20, 2013 regular meeting, seconded by Selectman Abbott, voted and passed, **5 yeas.**

**12. PENDING DECISIONS:**

- a. Discuss making policy changes regarding the use of social media
- b. Town Charter revision to add a Public Works Department
- c. Forest management plan and whether to harvest now

**13. WEEK'S ACTION LIST:** None

**14. DISCUSSION OF AGENDA ITEMS:**

- Economic Development Commission discussion
- Possibly have Senator Tuttle and Representative Libby in to provide reports
- Social Media Policy discussion

Chairman Girard read the reminders.

**15. ADJOURN:** Selectman Gale moved to adjourn the meeting at 6:37 pm and go into a workshop on Forest Management, seconded by Selectman Woodsome, voted and passed, **5 yeas**.

**SIGNED:**

- Minutes of August 20, 2013

**APPROVED:** Date: \_\_\_\_\_

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