

**Waterboro Board of Selectmen
September 17, 2013 Meeting Minutes**

EXECUTIVE SESSION: The Board entered into executive session at 5:46 pm per Title 1 M.R.S.A. §405 (6)(A) to meet with a committee applicant. Selectman Littlefield moved to come out of executive session at 5:50 pm, seconded by Selectman Abbott, voted and passed, **4 yeas**.

PRESENT: Vice Chairman Woodsome, Selectmen Abbott, Gale & Littlefield, Town Administrator Gary Lamb, Sharon Abbott, Anthony Machado, Heather Machado, Tom Danylik, Fire Chief Matt Bors, Deputy Chief Lisa Bennett, Contract Deputy Shawn Sanborn, Dwayne Prescott, Ralph Bowley, Shawn Shoemaker, Code Enforcement Officer Mark Mitchell, Administrative Assistant Christina Silberman and IT Manager David Lowe.

PLEDGE OF ALLEGIANCE: Vice Chairman Woodsome opened the meeting with the Pledge of Allegiance at 6:00 pm.

ANNOUNCEMENTS: Vice Chairman Woodsome reported that construction continues on Route 5 for the water main extension to the Elementary School and it is going well.

AGENDA ADDITIONS/DELETIONS: None

APPOINTMENTS: None

HEARING OF DELEGATION: Ralph Bowley addressed the Selectmen about being charged at the Transfer Station for disposing of household trash that he picks up from Waterboro households. He feels he should not be charged for this. Vice Chairman Woodsome said he will ask the Transfer Station/Recycling Committee to look into the fees.

CORRESPONDENCE: Vice Chairman Woodsome reviewed the below correspondence;

- a. Treasurer's reports
- b. Copy of the Wadsworth Woodlands timber sale agreement
- c. Maine Municipal Association's cemetery information packet
- d. Planning Board 9-18-13 agenda

REPORTS & STAFF INITIATIVES

a. Contract Deputy: Deputy Shawn Sanborn reported that school is back in session and he asked drivers to allow extra time for traveling due to school buses. He is investigating reports of inappropriate pictures being sent via text, a/k/a "sexting", by kids at the high school and middle school. He asked parents to be vigilant with their kids and check their electronic devices. He also asked that parents know what their kids are doing and where they are at night. Damages to a fence at the Middle School were caused by someone on an ATV. There has been an issue with egging in Lake Arrowhead and he is looking for the offender. If you observe people using ATVs inappropriately, please report this to the Sheriff's office. Please call dispatch at 324-1111 and ask for Deputy Sanborn or leave a message for him with any info about these or other matters. People who wish to call anonymously can dial *67 before dialing the phone number and the caller's number will not show on caller ID. Dispatchers are required to ask for contact info but callers do not have to give this out if they don't want to. He will be watching the back roads more often now

that summer is over and traffic is lighter on the main roads. He warned new drivers that he does not give many breaks because he finds fear is a good way to get people to slow down. There was an accident where a suspected drunk driver left the scene and he suspects the person was being harbored by friends that wouldn't answer their door. Deputy Sanborn said he is currently #4 on the list of York County Sheriff's Deputies with the highest arrest rates. Selectman Littlefield asked if he has seen any evidence of the utility bill scam where a caller says your bill is overdue and asks you to pay over the phone. Deputy Sanborn said he has not heard of this. He is aware of a scam involving two black males going into a business and asking to change a large bill for smaller ones and the business ends up being short changed. There are telephone scams with the caller saying you have one a lottery but you have to pay a fee to claim the prize.

b. Fire Dept./EMA: Chief Bors reviewed department statistics. He reported that they have 1 fulltime employee on medical leave and this could be for several months. Two call company members have been promoted to Lieutenant due to position vacancies. Live in students have moved in and have started training. They are waiting on the body for the new forestry truck and it should arrive in a few weeks. All apparatus is going through annual preventative maintenance. Rescue 2 has developed a shifting problem. This is the same ambulance that had a rebuild just over a year ago. The pumpers will have annual testing done the first week of October. The boat will be placed in storage at Old Center Station at the end of month. Elliot Enterprises has completed gear repairs. They will be testing the fire hoses beginning September 30. The Department is working with York County EMA to discuss grant funding for local emergency management and there may be an opportunity to recover some funds with this program. Deputy Chief Lisa Bennett and Administrative Assistant Laura Fish attended the Assistance to Firefighters grant workshop this past Monday. Their plan is to evaluate the current personal protective gear inventory and submit a grant for replacement of the older gear. The Department is exploring needed repairs at South Station. Chief Bors met with Road Commissioner Doug Foglio to look at a drainage problem at the rear of building. Vice Chairman Woodsome asked about mutual aid calls and Chief Bors said he will get additional info on this. Vice Chairman Woodsome said there is a citizen concern about the ditch near the cistern on Ossipee Hill Ext. and he asked if some riprap could be placed in there. Chief Bors will check with Road Commissioner Foglio on this.

c. Assessors' Agent report: Assessors' Agent Jerry Daigle reported that the annual review of building permits issued from April 2012 through March 2013 is complete. New totals from the building permits issued during this period equal \$2.5 million. Increase to personal property is \$300,000+ in valuation. The FY2014 tax rate was set at \$13.64 per \$1,000 of valuation which is an 84 cent increase over the prior year. There is an issue with some of valuations on the tax bills that were mailed due to a software glitch. Mr. Daigle is working to resolve these errors. **Discuss/vote on abatement requests:** Selectman Abbott moved to approve abatement requests #14-01 through #14-09, seconded by Selectman Littlefield, voted and passed, **4 yeas**.

d. Code Enforcement Officer: CEO Mark Mitchell reported that building activity has dropped off this year. 29 permits have been issued since June including sheds, decks and additions. He is working with the Town Planner and the Planning Board on fine tuning some regulations and zoning. Mr. Mitchell said he has been mediating some zoning issues between neighbors in town. Tree cutting permits in the shoreland zone are necessary and most people are aware of this. Mr. Mitchell said he had knee surgery a

couple of months ago and he is all better. He attended the Southern Maine Regional Planning Commission Annual Meeting with Selectman Woodsome. The guest speaker spoke on farming and this was quite interesting. He is tending to enforcement actions. He is working with a car sales business that looks more like a junkyard and he hopes to have this cleaned up before winter. A storage building project near Jellerson Rd. is on hold until spring. The owner of the pawn shop is now running the convenience store next door.

e. Saco River Corridor Commission: Shawn Shoemaker reported that the Commission is working on permit requests, amendments and time extensions. Their position on time extensions has changed dramatically. They want to see substantial construction activity to justify granting extensions. There has not been a lot of activity for permits in Waterboro. Property owners that want to put in a stairway to the water need a permit and will have to follow the guidelines. Joy at the Commission's office is available to help people with the process. There have been some workshops on different things that are available to Maine residents. One was on a new paving material that is more porous, drains better and requires less salt and sand in the winter. The office can provide recommended plantings for the area with low water and fertilizer requirements. Vice Chairman Woodsome asked if there is a map that shows the Saco River Corridor. Mr. Shoemaker said he has asked for this and will follow up. Mr. Shoemaker said it is best to ask if you think you may need a permit. Call Saco River Corridor Commission at 625-8123 with any questions. The office staff is very helpful and informative.

f. Selectmen's reports: Selectman Abbott reported that he and Mr. Lamb attended the EcoMaine Board meeting last week. They approved a half a million dollar reduction for next year's assessment. This will be a reduction of approximately \$22,000 to Waterboro's assessment. The reduction in tipping fees has also been a positive. EcoMaine's Annual Open House is Saturday, October 5th from 8:30 am – 11:30 am.

Selectman Gale said he attended the Waterborough Historical Society's annual Chili, Chowder and Apple Desert contest. This was a great event and was very well attended. Corey Woodsome won both the chili and chowder contest. The Historical Society is planning an event with bluegrass music. Selectman Gale commended Paula and Ben Nadeau of 72 Old Alfred Rd for having a small free "library". Anyone is welcome to take a book or leave a book.

Vice Chairman Woodsome said he met with Mr. Lamb today and they worked on the creation of a Public Works Department. This will be a continuing process.

g. Town Administrator Gary Lamb's report: Mr. Lamb reported that HD Goodall and SMMC have scheduled public forums on their merger. One will be held at Central Station on Wednesday, October 16th at 8 am. He attended the Water District meeting last night. The Water District does want improved communications with the Selectmen and the 20/20 Committee. The Water District plans to provide an update to the Selectmen every 6-12 months as needed. Members of the newly formed Budget Committee are needed. There is currently only one member and five are needed. Tax bill corrections are being worked on by Mr. Daigle and Ms. Reed. The Trio software had a glitch involving an incorrect assessment file affecting about 2% of the accounts. The insurance certificate for Wadsworth Woodlands has been received and the harvesting will begin tomorrow. The Auditor will begin field work here tomorrow. The GIS mapping training by Sewall Company went well last week.

NEW BUSINESS:

a. Discuss/vote to appoint Gary Lamb as an alternate EcoMaine Representative:

Selectman Abbott moved to appoint Gary Lamb as the alternate EcoMaine Board Representative, seconded by Selectman Littlefield, voted and passed, **4 years**.

b. Discuss/vote on a Committee appointment:

Selectman Abbott moved to appoint Michelle Bennett to the Parks and Recreation Committee, seconded by Selectman Littlefield, voted and passed, **4 years**.

OLD BUSINESS:

a. Discuss Consent Agreement: Tony and Heather Machado’s Attorney Tom Danylik addressed the Board regarding a proposed consent agreement that would address a zoning issue involving his clients. The Board reviewed the matter. Mr. Lamb will follow up with the Town Attorney regarding this.

OTHER:

a. Minutes of the September 10, 2013 Regular Meeting: Selectman Abbott moved to approve the minutes of the September 10, 2013 Regular Meeting, seconded by Selectman Gale, voted and passed, **4 years**.

PENDING DECISIONS:

a. Discuss making policy changes regarding the use of social media: This is under review by the Town Attorney.

b. Town Charter revision to add a Public Works Department: This is in process.

WEEK’S ACTION LIST:

- Mr. Lamb will follow up with the Town Attorney on the consent agreement.

DISCUSSION OF AGENDA ITEMS:

- Schedule an executive session at 5:45 to meet with a committee applicant.
- Consider tax abatement requests.

Vice Chairman Woodsome read the reminders.

ADJOURN: Selectman Gale moved to adjourn the meeting at 7:47 pm, seconded by Selectman Abbott, voted and passed, **4 years**.

SIGNED:

- Minutes of the September 10, 2013 Regular Meeting.

APPROVED: Date: _____

