

**Waterboro Board of Selectmen
September 24, 2013 Meeting Minutes**

EXECUTIVE SESSION: The Selectmen entered into executive session at 5:45 pm per Title 1 M.R.S.A. §405 (6)(A) to meet with a committee applicant. The Selectmen came out of executive session at 5:55 pm.

PRESENT: Chairman Girard, Selectmen Abbott, Gale, Littlefield & Woodsome, Town Administrator Gary Lamb, Brigit McCallum, Tony & Heather Machado, Dwayne Prescott, Town Planner Tom Ursia, Administrative Assistant Christina Silberman and IT Manager David Lowe.

PLEDGE OF ALLEGIANCE: Chairman Girard opened the meeting with the Pledge of Allegiance at 6:01 pm.

ANNOUNCEMENTS: Chairman Girard announced that construction continues on Route 5 for the water main near the Elementary School.

Chairman Girard invited the public to visit the Waterboro Library. Brigit McCallum has been working on a mosaic for the front entrance of the Library. Part of the mosaic has been installed and it is very impressive. Chairman Girard recognized Ms. McCallum for her work. Brigit McCallum gave a presentation showing pictures of the work done for the mosaic at the Library. Chairman Girard said Ms. McCallum did a fabulous job and the town can be proud to have this. She thanked Ms. McCallum for her hard work.

AGENDA ADDITIONS/DELETIONS: None

APPOINTMENTS: None

HEARING OF DELEGATION: None

1. CORRESPONDENCE: Chairman Girard reviewed the below correspondence;

- a. Treasurer's reports
- b. Information on the Big Brothers Big Sisters fundraiser "The Chain Reaction"
- c. Community Forum information for Goodall Hospital and SMMC
- d. Southern Maine Planning & Development Commission newsletter
- e. EcoMaine recycling reports

2. REPORTS & STAFF INITIATIVES

a. Assessors' Agent Discuss/vote on abatement requests: Mr. Daigle explained the abatement requests. Selectman Abbott moved to approve abatements 14-10, 14-11 & 14-12, seconded by Selectman Woodsome, voted and passed, **5 yeas**. Selectman Gale moved to approve abatement 14-13, seconded by Selectman Abbott, voted and passed, **5 yeas**. Selectman Abbott moved to approve abatements 14-14, 14-15, 14-16, 14-19 & 14-20, seconded by Selectman Woodsome, voted and passed, **5 yeas**.

Selectman Abbott moved to approve abatement #14-17, seconded by Selectman Littlefield, voted and passed, **5 yeas**. Selectman Abbott moved to approve abatement #14-18, seconded by Selectman Littlefield, voted and passed, **5 yeas**.

b. Selectmen's reports: Selectman Woodsome said we need to look at ways to increase the recycling rate.

Selectman Littlefield said that he and Dwayne Prescott attended the Old Home Days Committee meeting not knowing that it had been rescheduled and they had a good discussion.

Selectman Girard said she attended the Road Review Committee meeting and they are working on the driveway ordinance. Todd Abbott offered use of the GPS equipment (loaned to the Town by the Sewall Co.) and unfortunately none of the members were available to use it that day.

Transfer Station Recycling Committee Chairman Dwayne Prescott reported that the Committee met and discussed changes to the hauler fees and they voted to leave the fees as is.

c. Town Administrator Gary Lamb's report: Mr. Lamb reported the following:

- He mistakenly reported last week that an HD Goodall/SMMC merger forum would be held on Wednesday, Oct. 16th at Central Station but this is a Waterboro Association of Businesses meeting. For more info call Kerry DeAngelis at 247-0273.
- Auditor Chris Backman started field work at town hall last week. He will return as needed and there are no problems to report as of now.
- He has discussed the Machado parcel situation with the Town Attorney. A memo should be received tomorrow from her and Selectmen can discuss and perhaps vote Oct. 1st on a future course of action.
- He called Maine Public Employees Retirement System about membership. New signups are due January 1st or July 1st and more information will be coming.
- Town hall staff meetings are on a 2-3 week cycle at 10 am Tuesday mornings. Department Head meetings will be at 8:30 am on Wednesday mornings at Central Station every 1-3 weeks as needed.
- He is investigating health insurance changes in hopes the Town can lower insurance costs in the future.

3. NEW BUSINESS:

a. Discuss/vote on a Committee appointment: Selectman Woodsome moved to appoint Rebekah Higgins to the Budget Committee seconded by Selectman Gale, voted and passed, **5 yeas**.

OLD BUSINESS:

a. Discuss Consent Agreement: This is awaiting an opinion from the Town Attorney.

OTHER:

a. Minutes of the September 17, 2013 Regular Meeting: Selectman Gale moved to approve the minutes of the September 17, 2013 Regular Meeting, seconded by Selectman Abbott, voted and passed, **4 yeas, 1 abstained (Girard-not present at meeting)**.

PENDING DECISIONS:

a. Discuss making policy changes regarding the use of social media: This is under review.

b. Town Charter revision to add a Public Works Department: This is ongoing.

WEEK'S ACTION LIST:

- Selectmen to sign the abatement book
- Follow up on Committee appointment
- Receive input from Town Attorney on the consent agreement

DISCUSSION OF AGENDA ITEMS:

- Consent agreement discussion
- Discuss/vote on Town Administrator's residency
- Conduct executive session at 5:30 to meet with committee applicants
- Discuss Lada Auto Sales, ask the Code Enforcement Officer to come to the next meeting

Chairman Girard read the reminders.

Selectman Gale announced that former Fire Chief Elias Smith passed away and he shared information on funeral services.

ADJOURN: Selectman Woodsome moved to adjourn the meeting at 6:43 pm and go into a workshop to review town owned and tax acquired properties, seconded by Selectman Gale, voted and passed, **5 yeas**.

SIGNED:

- Minutes of the September 17, 2013 Regular Meeting.

APPROVED: Date: _____
