

**Waterboro Board of Selectmen
October 8, 2013 Meeting Minutes**

PRESENT: Chairman Girard, Selectmen Abbott, Gale, Littlefield & Woodsome, Town Administrator Gary Lamb, Sharon Abbott, Charles Thornton with 3 others, Atty. Gene Libby, Heather and Anthony Machado, Tammy Wells, Administrative Assistant Christina Silberman and IT Manager David Lowe. Assessors' Agent Jerry Daigle was present during his report. Dwayne Prescott arrived during Selectmen's reports.

PLEDGE OF ALLEGIANCE: Chairman Girard opened the meeting with the Pledge of Allegiance at 6:01 pm.

ANNOUNCEMENTS:

- a. Construction on Route 5 for the water main extension continues but traffic should no longer be affected by this.
- b. Ossipee Lake draw down begins October 15, 2013.
- c. The Selectmen's meeting schedule will change to the 2nd and 4th Tuesday evenings each month beginning in November.

AGENDA ADDITIONS/DELETIONS: Selectman Littlefield asked to add discussion on McLucas Rd. Chairman Girard said that some research is being conducted and this will be added to next week's agenda.

APPOINTMENTS: None

HEARING OF DELEGATION: None

CORRESPONDENCE: Chairman Girard reviewed the below correspondence;

- a. Rep. Libby's newsletter
- b. EcoMaine school recycling grant information
- c. York County Shelter Program information

REPORTS & STAFF INITIATIVES

a. Assessors' Agent Discuss/vote on abatement requests: Selectman Gale moved to accept the Assessors' Agent's recommendation and approve abatements #14-36 & #14-37 seconded by Selectman Littlefield, voted and passed, **5 years**. Selectman Abbott moved to accept the Assessors' Agent's recommendation to approve abatement #14-38, seconded by Selectman Littlefield, voted and passed, **5 years**. Selectman Gale moved to accept the Assessors' Agent's recommendation to approve abatements #14-39 & #14-41, seconded by Selectman Littlefield, voted and passed, **5 years**. Selectman Gale moved to accept the Assessors' Agent's recommendation to approve abatement #14-42, seconded by Selectman Abbott, voted and passed, **5 years**.

b. Old Home Days Committee: None

c. SRCTV & d. Cable Television Committee: David Lowe reported that they have reached a compromise on the franchise agreement with Time Warner Cable. The Town will get approximately \$10,500 for reimbursement for equipment. Time Warner will be responsible to maintain the existing fiber. There is fiber already at Central Station. A broadcast point can be set up there and the training sessions could be recorded also. Mr. Lowe thanked Committee member Tony Vigue for all of his hard work. Mr. Lowe also

thanked Patrick and Matt at the SRCTV studio for reaching out to the public to be involved in producing shows for the station. The studio is located on Plains Road in Hollis.

Selectman Littlefield asked if the Town could enter into an agreement with a competitor if the Town is not happy with Time Warner Cable. Mr. Lowe said the Town is locked in with Time Warner Cable right now. Selectman Abbott said he is not aware of any other hard wire cable companies in Maine. Selectman Gale asked how this contract relates to the previous one. Mr. Lowe replied that it is about the same and the equipment reimbursement is less. Mr. Lowe said that the Committee feels the new agreement is equitable.

e. Selectmen's reports: Selectman Littlefield reported on the timber harvest with pictures and he said the operation is going well.

Selectman Gale said he attended the MMA Convention on Wednesday. One session he attended that was interesting was "Civility in Town Hall" and he reviewed some highlights.

Selectman Abbott said EcoMaine had an open house last Saturday. EcoMaine is offering a grant for school recycling programs and applications are available.

Selectman Woodsome asked when the regional trail meeting with Mr. Burnett is and Mr. Lamb replied that this is tomorrow at 4:30.

Chairman Girard reported that she attended the Town Attorney's conference last week along with Selectmen Woodsome and Littlefield. There was some very timely information reviewed. Mr. Lamb brought back extra booklets for the others to review. Chairman Girard said she found a federal grant for recreation and she shared the info with Mr. Lamb.

f. Town Administrator Gary Lamb's report: Mr. Lamb reported that he met the PATCO staff at Friendship park and thanked them for their donation of labor and materials to build a new grandstand. This should be finished on Friday. Mr. Lamb thanked the town office staff for their work in collecting just under 50% of the tax revenue and he thanked the tax payers. Interest will accrue on outstanding taxes beginning October 5th at the rate of 7%. He met with the Lions Club President to discuss a new tenant there. There is ongoing work to prepare the budget and the CIP documents. The Fire Chief stopped in today with the new forestry truck which is ready for lettering. Mr. Lamb will attend the regional trail meeting tomorrow. The Town has received the first check from the timber harvest and funds will be kept in a separate account.

NEW BUSINESS:

a. Discuss scheduling a meeting for the Public Safety Committee: Chairman Girard said there are 3 members now and she asked Selectman Littlefield to set up a meeting. Selectman Littlefield will work with Ms. Silberman to plan a meeting.

b. Discuss scheduling a meeting for the Economic Development Committee: Chairman Girard said there are 4 members of this Committee now. Selectman Abbott suggested scheduling a meeting on Wednesday, Oct. 23rd.

OLD BUSINESS:

a. Discuss a Consent Agreement: Chairman Girard explained that this item has been on the agenda a number of times and several documents have been received. Notices were sent to all of the abutters about tonight's discussion on the advice of the Town Attorney. Atty. Gene Libby, representing Charles Thornton, addressed the Board and spoke against approving a consent agreement. Mr. & Mrs. Machado spoke in favor of approving a

consent agreement. The Board discussed the matter. Selectman Woodsome moved to approve a consent agreement, seconded by Selectmen Littlefield, voted and passed, **3 yeas, 2 nays (Abbott & Gale).**

b. Discuss/vote to set up a meet and greet event for the Town Administrator:

Chairman Girard reported that Woody's is usually closed on Mondays but is willing to be open for this event. There would be a cost of \$5.00 per person which includes light appetizers. The event was scheduled for Monday, October 28th from 5 – 7 pm. Chairman Girard will follow up with Woody's.

OTHER:

a. Minutes of the October 1, 2013 regular meeting: Selectman Woodsome moved to approve the minutes of the October 1, 2013 regular meeting, seconded by Selectman Gale, voted and passed, **4 yeas, 1 abstained (Abbot-not present).**

PENDING DECISIONS:

- a. Discuss making policy changes regarding the use of social media:** In process.
- b. Town Charter revision to add a Public Works Department:** In process.

WEEK'S ACTION LIST:

- Selectman Littlefield will follow up on scheduling a Public Safety Cmte. meeting.
- Ms. Silberman will schedule the Economic Development Cmte. meeting.
- Mr. Lamb will follow up on the consent agreement.

DISCUSSION OF AGENDA ITEMS:

- Discuss McLucas Rd.
- Discuss scheduling an evaluation of the Town Administrator.
- Discuss final plans for the Town Administrator meet and greet.

Chairman Girard read the reminders.

Mr. Lamb asked the Board aboutn their preference for the format of the quarterly reports.

ADJOURN: Selectman Gale moved to adjourn the meeting at 7:28 pm, seconded by Selectman Woodsome, voted and passed, **5 yeas.**

SIGNED:

- Minutes of the October 1, 2013 regular meeting.

APPROVED: Date: _____
