

**Waterboro Board of Selectmen  
October 15, 2013 Meeting Minutes**

**PRESENT:** Chairman Girard, Selectmen Abbott, Gale, Littlefield & Woodsome, Town Administrator Gary Lamb, Sharon Abbott, Dwayne Prescott and IT Manager David Lowe. Assessors' Agent Jerry Daigle was present during reports.

**PLEDGE OF ALLEGIANCE:** Chairman Girard opened the meeting with the Pledge of Allegiance at 6:00 pm.

**ANNOUNCEMENTS:**

- a. Ossipee Lake draw down begins October 15, 2013.
- b. The Selectmen's meeting schedule will change to the 2<sup>nd</sup> and 4<sup>th</sup> Tuesday evenings each month beginning in November.

**AGENDA ADDITIONS/DELETIONS:** None

**APPOINTMENTS:** None

**HEARING OF DELEGATION:** None

**CORRESPONDENCE:** Chairman Girard reviewed the below correspondence;

- a. Treasurer's report
- b. Rep. Libby's newsletter
- c. EcoMaine recycling reports

**REPORTS & STAFF INITIATIVES**

**a. Assessors' Agent Discuss/vote on abatement requests:** Selectman Gale moved to accept the Assessors' Agent's recommendation and approve abatements #35A and #43 through #46, seconded by Selectman Littlefield, voted and passed, **5 yeas**. Selectman Abbott moved to accept the Assessors' Agent's recommendation and approve abatement #40, seconded by Selectman Littlefield, voted and passed, **5 yeas**. Selectman Gale moved to accept the Assessors' Agent's recommendation and approve abatement #47, seconded by Selectman Woodsome, voted and passed, **5 yeas**. Mr. Daigle said he will send about 39 supplemental tax bills by early November for the accounts that showed "zero due" in error.

**b. Road Review Committee:** This will be rescheduled

**c. Selectmen's reports:** Selectman Littlefield said the town office parking lot is looking good with new striping. Mr. Lamb said that Mike Risti did the new striping.

Selectman Abbott said the town recycling rate at EcoMaine is about 18%. He attended the EcoMaine Board meeting last week and they accepted the annual audit and there were no journal entries.

Chairman Girard said she attended the 12 Town Group meeting last night and 8 towns were present. There was a presentation from Sanford Rep. Andrea Boland on the effects of electro-magnetic pulses to the power grid. The National Geographic Channel will air a show called "American Blackout" regarding this on October 27<sup>th</sup>. The Group will invite legislative candidates to a meeting for the opportunity to meet them and understand their platforms. To date, 20 out of 29 towns have committed to contribute

funds toward the York County Budget Committee's legal assistance regarding the dispute with the County Commissioners. Sanford Regional Communications is working on a proposal to go from a user based system to a partner based system. Several contracts expire at the end of 2013 and they hope more information is ready in 3-4 weeks. John Sylvester has reached out to RSU #57 to reestablish the 6 Town Group for the school budget.

**d. Town Administrator Gary Lamb's report:** Mr. Lamb thanked PATCO Construction, Inc. for their work building a new grandstand for Friendship Park valued at \$30,000. The Town paid for \$4,000 in materials. He attended a Forest Works regional trail meeting at Southern Maine Regional Planning to see what kind of a trail project could be done with \$7,000. They discussed leveraging these funds toward a larger grant and will look into this. Mr. Lamb said he worked at the Transfer Station until noon on Saturday for the free disposal day and it went very well. Mr. Lamb thanked Lynn Gray's wife and Tim Neill for volunteering to work that day. The electronics recyclers were present with a semi-truck and two workers and this was very helpful. One property owner brought in about 2,000 tires and about 3,000 tires were disposed of that day. Mr. Lamb met with CEO Mark Mitchell and Lada Auto Sales owner Viktor Garnik and there is more work to do on how to proceed. Lighting upgrades at town hall will begin October 28<sup>th</sup> and will reduce the power bill. There is a meeting tomorrow morning at the fire station on the SMMC/Goodall merger. He is working on a draft job description for a public works director. Mr. Lamb said that staff has asked to take a ½ day off (in addition to the ½ day holiday) on December 24<sup>th</sup> resulting in the town office being closed that day. The Machado consent agreement will be a court filing with the Town Attorney's signature.

#### **NEW BUSINESS:**

**a. Discuss McLucas Road:** Chairman Girard explained that she and Selectman Littlefield have both been contacted about the end of McLucas Road Extension being blocked off where it turns into a recreational trail. When McLucas Road Extension was abandoned/ discontinued, the town maintained a fire lane easement over it. The road has to be kept open for fire lane purposes. Selectman Littlefield shared photos of the barrier constructed of large boulders and tree stumps. Ms. Girard said there is no way fire apparatus could get through this barrier. Selectman Littlefield explained that this also happened in the late 1990s and the Board of Selectmen at that time gave him a letter saying that the road had to be kept open. Signage is there warning that the trail is closed, no ATVs, etc. Mr. Lamb shared an article that was approved at the Town Meeting of March 1955 where several roads including this one were discontinued and it states that closing the road is subject to granting right of ways for fire lanes. Chairman Girard said we need to do more research and bring this back on a future agenda.

#### **OLD BUSINESS:**

**a. Discuss final plans for a meet and greet event for the Town Administrator:** Chairman Girard said she is waiting for menu info from Woody's. They anticipate 75 people will attend. This is scheduled for Monday, October 28<sup>th</sup> from 5-7 pm. Chairman Girard will work with Ms. Silberman to get invitations out.

#### **OTHER:**

**a. Minutes of the October 8, 2013 regular meeting:** Selectman Gale moved to approve the minutes of the October 8, 2013 regular meeting, seconded by Selectman Woodsome, voted and passed, **5 yeas.**

**PENDING DECISIONS:**

- a. Discuss making policy changes regarding the use of social media:** In process.
- b. Town Charter revision to add a Public Works Department:** In process.

**WEEK'S ACTION LIST:**

- Continue research on McLucas Road
- Send invitations for the Town Administrator meet and greet and finalize plans

**DISCUSSION OF AGENDA ITEMS:** None

Chairman Girard read the reminders.

**EXECUTIVE SESSION:** Selectman Gale moved to go into executive session per Title 1 M.R.S.A. §405 (6)(A) to conduct a review with the Town Administrator at 6:35 pm, seconded by Selectman Abbott, voted and passed, **5 yeas.** Selectman Woodsome moved to come out of executive session at 7:10 pm, seconded by Selectman Gale, voted and passed, **5 yeas.**

**ADJOURN:** The meeting was adjourned at 7:10 pm.

**SIGNED:**

- Minutes of the October 8, 2013 regular meeting.

**APPROVED:** Date: \_\_\_\_\_

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