

**Waterboro Board of Selectmen  
October 29, 2013 Meeting Minutes**

**PRESENT:** Chairman Girard, Selectmen Abbott, Gale, Littlefield & Woodsome, Sharon Abbott, York County Sheriff's Major Tom Baran, Daniel Babb, Road Commissioner Doug Foglio, Sr., Dwayne Prescott, Administrative Assistant Christina Silberman and IT Manager David Lowe. Assessors' Agent Jerry Daigle was present for his report. York County Sheriff's Deputy Shawn Sanborn arrived during Major Baran's presentation. Town Attorney Ken Cole and Tim Neill arrived during the Assessors' Agent's report.

**PLEDGE OF ALLEGIANCE:** Chairman Girard opened the meeting with the Pledge of Allegiance at 6:00 pm.

**ANNOUNCEMENTS:**

- a. The Selectmen's meeting schedule will change to the 2<sup>nd</sup> and 4<sup>th</sup> Tuesday evenings each month beginning in November.
- b. Election Day polling place has changed to Massabesic East School, the former Junior High School, at 84 West Road. Election Day is November 5, 2013.
- c. Selectman Littlefield offered condolences to the Woodsome family on behalf of the Board on the passing of Jessie May Woodsome.

**AGENDA ADDITIONS/DELETIONS:** Road Commissioner Doug Foglio, Sr. explained that there is a subdivision on Soucy Lane with a requirement that the road be paved before the last two lots are sold. The contractor is asking for permission to hold off on having the final coat of paving done until Spring. He has a contract on one of the remaining two lots and the Code Enforcement Officer will not issue the occupancy permit because of the requirement. The contractor has offered a performance guarantee to be put in escrow. Selectmen Littlefield moved to add this item to the agenda, seconded by Selectman Woodsome, voted and passed, **4 years, 1 nay (Girard)**.

**APPOINTMENTS: York County Sheriff's Department Major Tom Baran for a presentation on domestic violence:** Major Baran explained that October is Domestic Violence Awareness month. He gave a presentation on domestic violence and the impacts of this in Waterboro. Major Baran outlined the procedures the Sheriff's Department follows when responding to a domestic violence call. He provided the following resources and contact phone numbers: 9-1-1 in case of emergency, York County Sheriff's office #324-1111 x1, Caring Unlimited for support services #1-800-239-7298, the York County District Attorney's office #234-9001, and Victims Advocates offices in Alfred #324-8001, Biddeford #282-3006 and Springvale #324-1174. Major Baran said that domestic violence is a serious matter and the Sheriff's office does anything they can to help.

**HEARING OF DELEGATION:** None

**1. CORRESPONDENCE:** Chairman Girard reviewed the below correspondence;

- a. Treasurer's Report
- b. Rep. Libby's newsletter

- c. Senator Tuttle's newsletter
- d. Copy of the 10/22/13 A/P Warrant
- e. Info from Swamp, Inc. re: Easter Equine Encephalitis and West Nile Virus
- f. November 13, 2013 Public Hearing notice on a GA Ordinance amendment
- g. **CONFIDENTIAL** Two letters of denial from the Assessors' Agent

## **2. REPORTS & STAFF INITIATIVES**

- a. **Assessors' Agent Discuss/vote on abatements and Discuss/vote on supplemental tax bills:** Assessor's Agent Jerry Daigle explained the abatements, abatement denials and supplemental bills. Selectman Abbott moved to accept the Assessors' Agent's recommendation and approve abatements #14-45A, 14-48, 14-49 & 14-50, seconded by Selectman Gale, voted and passed, **5 yeas**. Selectman Abbott moved to accept the Assessors' Agents' recommendation to deny an abatement request for 12 Sequoia Lane, seconded by Selectman Littlefield, voted and passed, **5 yeas**. Mr. Babb spoke regarding his request for an abatement for 36 Penny Circle. Selectman Abbott moved to ask the Assessors' Agent to further review the abatement request for 36 Penny Circle seconded by Selectman Littlefield, voted and passed, **5 yeas**. Selectman Abbott moved to accept the Assessors' Agents' recommendation to issue supplemental tax assessments as presented, seconded by Selectman Gale, voted and passed, **5 yeas**.
- b. **Selectmen's reports:** Selectman Gale said the Community Garden Committee is constructing a shed. He attended the Library Board of Trustees meeting and they are working on their vision and goals and new bylaws.

### **NEW BUSINESS:**

- a. **Discuss/vote on a proposal for Soucy Lane:** Selectman Littlefield moved to approve the request to delay paving until spring and authorize the Code Enforcement Officer to issue an occupancy permit for the unit under contract, not for the remaining unit, and place the proffered check into an escrow account in the name of the Town and Mr. Soucy, seconded by Selectman Abbott, voted and passed, **0 yeas, 5 nays - motion fails**. Selectman Woodsome moved that Mr. Soucy can enter into a contract with Dayton Sand and Gravel to have the finish coat of paving applied no later than May 30, 2014 and the Code Enforcement Officer can issue an occupancy permit for the unit being sold, after a copy of said contract is provided, and the remaining unit cannot be sold until the finish coat of paving is completed, seconded by Selectman Littlefield, voted and passed, **3 yeas, 2 nays (Girard & Gale)**.

### **OLD BUSINESS:**

#### **OTHER:**

- a. **Minutes of the October 22, 2013 regular meeting:** Selectman Littlefield moved to approve the minutes of the October 22, 2013 regular meeting, seconded by Selectman Woodsome, voted and passed, **5 yeas**.

#### **PENDING DECISIONS:**

- a. **Discuss making policy changes regarding the use of social media:** In process.
- b. **Town Charter revision to add a Public Works Department:** In process.

**WEEK'S ACTION LIST:**

- Mr. Daigle will follow up on the Sequoia Lane and Penny Circle abatement requests.
- Notify the CEO about the occupancy permit for the Soucy Lane property.

**DISCUSSION OF AGENDA ITEMS:**

- Conduct a Public hearing on amendments to the General Assistance Ordinance.
- Rep. Libby & Senator Tuttle will provide a Legislative update.

Chairman Girard read the reminders.

**ADJOURN:** Selectman Littlefield moved to adjourn the meeting 7:07 pm, seconded by Selectman Gale, voted and passed, **5 yeas**.

**SIGNED:**

- Minutes of the October 22, 2013 regular meeting.
- Junkyard permits approved 10/22/13

**APPROVED:** Date: \_\_\_\_\_

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