

**Waterboro Board of Selectmen
November 12, 2013 Meeting Minutes**

PRESENT: Chairman Girard, Selectmen Abbott, Gale, Littlefield & Woodsome, Sharon Abbott, Dwayne Prescott, Roger Macomber, Charlie Drapeau, Road Commissioner Doug Foglio, Sr., Nancy Roberge, Administrative Assistant Christina Silberman and IT Manager David Lowe. Deputy General Assistance Administrator Nancy Johnson was present for the public hearing. Senator John Tuttle was present through appointments.

PLEDGE OF ALLEGIANCE: Chairman Girard opened the meeting with the Pledge of Allegiance at 6:00 pm.

PUBLIC HEARING: Chairman Girard opened the public hearing to hear comment on proposed amendments to the General Assistance Ordinance, Appendix B, Food Maximums. Deputy General Assistance Administrator Nancy Johnson explained the changes and said these are due to the expiration of the American Recovery and Reinvestment Act. Chairman Girard closed the public hearing.

Discuss/vote to approve amendments to the General Assistance Ordinance, Appendix B, Food Maximums. Selectman Gale moved to approve the amendment to the General Assistance ordinance as presented, seconded by Selectman Littlefield, voted and passed, **5 yeas**.

ANNOUNCEMENTS: Chairman Girard reminded people that the Selectmen's meeting schedule has changed to the 2nd and 4th Tuesday evenings each month.

Selectman Littlefield said that he recently attended a Waterboro Association of Businesses meeting that the Selectmen were invited to. When he arrived, he noticed that two Selectmen were already there so he left so it would not be construed as an illegal meeting because it was not posted. (Whenever three or more Selectmen are present for a meeting or event, a notice should be posted.)

AGENDA ADDITIONS/DELETIONS: Selectman Gale moved to add an item to the agenda to approve renewal of a liquor license for Woody's Sports Grille. Motion failed for lack of a second.

APPOINTMENTS: Senator John Tuttle: Senator John Tuttle thanked the Selectmen for the opportunity to be here. He explained that due to redistricting, he now represents Waterboro, Sanford, Springvale, Shapleigh, Parsonsfield, Newfield and Cornish as Senate District #3. The Senator reviewed information from last year's State budget. Senator Tuttle hosts constituent hours in Waterboro at Waterways coffee shop each month and at his home every Sunday. He is currently serving on the Veteran's Committee in Augusta and they are working on several issues. Senator Tuttle answered questions from the Board. Chairman Girard thanked Senator Tuttle for coming in.

HEARING OF DELEGATION: None

1. CORRESPONDENCE: Chairman Girard reviewed the below correspondence;

a. Treasurer's Report

- b. Rep. Libby's newsletter
- c. Senator Tuttle's Legislative Update
- d. Zoning Board of Appeals 11-14-13 agenda
- e. Assessors' Agent's November calendar
- f. Motor Vehicle Agent's October report

2. REPORTS & STAFF INITIATIVES

a. Road Review Committee: Road Review Committee Chairman Roger Macomber said there are a lot of small projects the Committee has been working on. The driveway ordinance is 90% done and they are reviewing the street map for accuracy. Their next big project will be to work on the overlays for the map, such as culverts. Chairman Macomber said that the Road Review Committee is currently full. Some complaints about excessive speed have been received. The Committee has traffic counters that record the speed of vehicles. The Committee has collected data that showed some roads with a 35 mph speed limit had an average speed of 47-48 mph. The traffic counters are not used this time of year because of the cold.

b. Road Commissioner: Road Commissioner Doug Foglio Sr. reported that they are working on Roberts Ridge Rd. to clean the ditches and re-shoulder the hill. He was recently cleaning out some things and he found the original contract for Ossipee Hill Rd. from 1981. The pad has been poured at the Town garage. The plumbing is done and the septic system and the water are in. They still need to put up the walls and the roof and then the addition will be done. Mr. Foglio said they are working on Hamilton Rd. replacing culverts and getting ready for the new bridge. He explained how the new culverts will work. Mr. Foglio said the new bridge sections are in production and he plans to begin installation around December 1st. Hamilton Road will be closed while the work is being done. On James Dr., off Hamilton Rd., CMP has redone the power system there and Mr. Foglio did some drainage and put in a new cross culvert. He has had a request for a new driveway culvert and they need to do some patches. The gates at Gobeil Park have been taken down and a gate will be put up at the Town garage with room to pull off the road when the gate is closed. Mr. Foglio talked about concerns with Urban Compact Zones set by the State. He reported that the speed reduction request on West Rd. was denied by the Maine Department of Transportation (MDOT) and they recommended that the Town put up a series of signs on the turns. Mr. Foglio pointed out to MDOT that West Rd. is a State Rd. and they agreed to put up the signs. The driveway entrance ordinance is 90% done. He suggested that a road opening permit be required due to concerns with the pavement settling in where the openings occur. Selectman Woodsome asked about the water issue near Hamilton Rd. where the railroad is. Mr. Lamb said he intends to discuss opening the stone culverts that cross the railroad bed with the land owners. Selectman Woodsome asked about salt and sand and Mr. Foglio said there is enough for several storms and more will be delivered when the wood harvesters are finished with their work. Selectman Woodsome asked about the contract with Dayton Sand & Gravel for Soucy Ln. and Ms. Silberman said that the contract for Soucy Ln. to be paved by May 30th has been provided to Code Enforcement. Several people have approached Mr. Foglio about a private road being accepted as a town road. Mr. Foglio has taken a strong stance that roads have to meet town standards before they can be accepted as a town road. Mr. Lamb said several people have discussed this with him also and he agrees with Mr. Foglio.

c. Selectmen's reports: Chairman Girard reported that the 12 Town Group met last night. They talked about the status of the lawsuit between the Budget Committee and the Commissioners. John Sylvester talked about correspondence received from Maine Municipal Association asking that local government officials be more involved with the Legislature. The 12 Town Group discussed ways to become more involved. The Group discussed hosting candidate forums and they hope to have the three major candidates for Governor attend a meeting in January. Chairman Girard said that Sanford Regional Communications spoke to the Group in September about changes to their format to become more of a partnership with municipalities. The Group believes this will mean an increase in costs to municipalities. Sanford Regional Communications was supposed to come back with more information and has not provided this yet so the Group is asking for an extension of the current contract for one year. Chairman Girard said that a number of residents have spoken with her about the increase in their property tax bills. She has explained to them that only about ¼ of the taxes go to fund town government and the rest goes to the County and the school. She recommends that residents become more involved with RSU #57's budget discussions because that is where the bulk of the tax money is going. The Selectmen have no control over the County or RSU #57 budgets.

Selectman Woodsome said that several people have provided negative feedback regarding the change in the polling place especially concerning parking and crowds of kids walking around. Mr. Lamb explained that the parking area was supposed to be reserved for voters only and the teachers were using it. Changes will be made for the next election regarding the parking issue.

d. Town Administrator Gary Lamb's report: Mr. Lamb reported that the McLucas Rd. gate has been installed by the property owner and the Fire Chief has a key. The owner will open the gate during snowmobile season and the stumps and boulders have been removed. The auditor was in last week to conduct some more field work and the audit should be done before Thanksgiving. Maine Municipal Association's dues have increased by 3.5 - 4%. The formula (for calculating dues) will change over the next 3-4 years and the changes will be phased in so there will not be one large increase. The work at South Station is nearly complete and it is looking good. Mr. Lamb was contacted by a resident with concerns about the safety of using milfoil as mulch in the Community Garden so close to the lake. He has contacted the State about this and is waiting to hear back. Mr. Lamb reported that the Town Hall will be closed the day before Christmas and the day before New Year's Day. This will mean that Town Hall will only be open Thursday and Friday for those two weeks. The office is closed on Mondays. Wednesday 12/25 and 1/1 are holidays so the office is closed. The staff are given a half day holiday on Tuesday 12/24 and 12/31 and will take the other half of the day off using vacation time. Mr. Lamb asked the Selectmen to let him know what follow up needs to be done as a result of the workshop on town properties. The budget creation is under way. Mr. Lamb will attend a workshop in Waterville with Ms. Giles on Thursday. Selectman Abbott said there are several things that need to be done relative to the town property workshop and the Board has to make a decision on how to proceed. Selectman Littlefield asked about the audit and the Board discussed the deadlines.

NEW BUSINESS: None

OLD BUSINESS: None

OTHER:

a. Minutes of the October 29, 2013 regular meeting: Selectman Abbott moved to approve the minutes of the October 29, 2013 regular meeting, seconded by Selectman Littlefield, voted and passed, **5 yeas**.

PENDING DECISIONS:

- a. Discuss making policy changes regarding the use of social media:** In process.
- b. Town Charter revision to add a Public Works Department:** In process.

WEEK'S ACTION LIST:

DISCUSSION OF AGENDA ITEMS:

- Talk about the December meeting schedule.
- Discuss having a staff holiday dinner.
- Consider approval to renew the liquor license for Woody's Sports Grille.
- Discuss town properties & matured tax liens.
- Discuss the board and committee report schedule.

Chairman Girard read the reminders.

ADJOURN: Selectman Woodsome moved to adjourn the meeting 7:15 pm, seconded by Selectman Gale, voted and passed, **5 yeas**.

SIGNED:

- Minutes of the October 29, 2013 regular meeting
- General Assistance Ordinance Amendment adoption form

APPROVED: Date: _____
