

**Waterboro Board of Selectmen  
December 10, 2013 Meeting Minutes**

**PRESENT:** Chairman Girard, Selectmen Abbott, Gale, Littlefield & Woodsome, Town Administrator Gary Lamb, Transfer Station Manager Clint Andrews, Sharon Abbott, Dwayne Prescott, 4 representatives from HD Goodall/SMMC and Administrative Assistant Christina Silberman. Assessor's Agent Jerry Daigle and Daniel Babb were present during reports.

**PLEDGE OF ALLEGIANCE:** Chairman Girard opened the meeting with the Pledge of Allegiance at 6:02 pm.

**ANNOUNCEMENTS:** None

**AGENDA ADDITIONS/DELETIONS:** New Business item d to discuss/vote to continue waiving fees for metal disposal at the Transfer Station was moved to the reports and staff initiatives section of the meeting.

**APPOINTMENTS: Southern Maine Medical Center/HD Goodall merger presentation.** Representatives of Southern Maine Medical Center and HD Goodall presented information on their merger.

**HEARING OF DELEGATION:** None

- 1. CORRESPONDENCE:** Chairman Girard reviewed the below correspondence;
- a. Treasurer's Report
  - b. Rep. Libby's newsletter
  - c. Senator Tuttle's Legislative Update
  - d. Assessors' Agent's December calendar
  - e. Saco River Community Television 2014-2015 budget information

**REPORTS & STAFF INITIATIVES**

**a. Assessors' Agent: Discuss/vote** on Babb abatement appeal. Assessors' Agent Jerry Daigle said he has reviewed and corrected information regarding Mr. Babb's abatement request and recommended granting abatement #14-55. Selectman Abbott moved to grant abatement #14-55, seconded by Selectman Woodsome, voted and passed, **5 yeas**. Mr. Daigle said he will further review the abutting properties to determine if corrections are needed.

**New Business Item d: Discuss/vote** to continue waiving fees for metal disposal at the Transfer Station. Transfer Station Manager Clint Andrews spoke in favor of continuing to waive the fee to dispose of metal. Selectman Woodsome moved to continue to cease charging fees for disposal of metal, except for gas ranges, seconded by Selectman Abbott, voted and passed, **5 yeas**. Mr. Andrews updated the Board about disposal for the large number of tires taken in during the free disposal day.

**b. Selectmen's reports:** Selectman Littlefield offered condolences on behalf of the Board to the Woodsome family for the passing of Clint Woodsome.

Selectman Woodsome said he met with the 20/20 Committee last night and they are doing a fantastic job. They are finalizing their work and completing reports. They should be done by June.

Selectman Abbott said the Economic Development Committee kick off meeting is tomorrow night.

**c. Town Administrator Gary Lamb's report:** Mr. Lamb reported on the following:

- Reminder that Christmas and New Year's holiday weeks this year will result in town hall being open to the public only Thursday and Friday for each of those two weeks.
- Both the Budget Committee and Economic Development Committee (EDC) have openings for new members. The Budget Committee is a short lived commitment with meetings starting in January for a few months of town meeting budget prep. The EDC needs citizens interested in what Waterboro will look like 10-20 years from now.
- Hamilton Road is still closed with the second half of the new the cement culvert going in today. The road should be open for this weekend with paving next spring.
- Timber sales revenue to date is \$27,397 with another \$3,261 check in the mail and another one due for about \$1,000. This will net us over \$30K in stumpage.
- A Blueberry Road resident called and is interested in buying one of our foreclosed parcels that abuts him. He will follow up and report back later.
- Mr. Lamb attended a meeting with Maine State Retirement (now MEPERS) regarding information we need to evaluate joining the system. A town meeting vote is needed if we choose to join and we would do so as of July 1, 2014.
- As requested of Sewall Company, I received an estimate of \$24,700 for a sewer feasibility study. Since we do not have a body of flowing water to deposit treated sewage into, the estimate is to consider both land application and subsurface options. This single source estimate is for budget discussion purposes and we would RFP this work if we decide to go forward with public sewer in the future.
- The 20/20 Committee has requested that a governance chapter be written for the Comprehensive Plan update that will hopefully be wrapped up in 2014. Mr. Lamb has discussed this with Bob Powers and he will create an initial draft for the Selectmen to edit and finalize.
- There is an MMA staffer that can do our customer service workshop here in town hall this winter, maybe in February. The cost will be mileage only and perhaps a motel room if it snows which is very reasonable.
- Julie is out today and tomorrow at an advanced Excel class. Christina is off this Thursday and Friday. Mr. Lamb will be out Thursday for a medical procedure but hopefully back at work on Friday.

## **2. NEW BUSINESS:**

**a. Review timber harvest:** Mr. Lamb reported that the timber sales revenue will net the Town over \$30K in stumpage.

**b. Discuss plans for employee/volunteer holiday dinner:** The Board finalized plans for the employee/volunteer holiday dinner.

**c. Discuss the audit:** Mr. Lamb said that a partial audit was received today from the auditor and he provided a copy to the Board. The Auditor is working on the final draft audit and hopes to have it next week.

**d. Discuss/vote to continue waiving fees for metal disposal at the Transfer Station:** This item was moved to the staff initiatives/reports portion of the meeting.

**OLD BUSINESS:** None

**OTHER:**

**a. Minutes of the November 26, 2013 regular meeting:** Selectman Littlefield moved to approve the minutes of the November 26, 2013 regular meeting, seconded by Selectman Gale, voted and passed, **5 yeas**.

**PENDING DECISIONS:**

- a. Discuss making policy changes regarding the use of social media:** This will be on next week's agenda.
- b. Town Charter revision to add a Public Works Department:** Pending.

**WEEK'S ACTION LIST:**

- The Assessors' Agent will continue to look at some property valuations.

**DISCUSSION OF AGENDA ITEMS:**

- Discuss/vote on the Social Media Policy.
- Review of the final audit.
- Waterboro Association of Businesses will have their WAB for Warmth and Deck the House Holiday Light winner presentations.

**ADJOURN:** Selectman Woodsome moved to adjourn the meeting 7:12 pm, seconded by Selectman Abbott, voted and passed, **5 yeas**.

**SIGNED:**

- Minutes of the November 26, 2013 meeting
- Abatement

**APPROVED:** Date: \_\_\_\_\_

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