

**Waterboro Board of Selectmen
August 26, 2014 Meeting Minutes**

PRESENT: Chairman Woodsome, Selectmen Abbott, Gale, Girard & Littlefield, Town Administrator Gary Lamb, Sharon Abbott, Town Assessor Bob Konczal, Dwayne Prescott, Contract Deputy Shawn Sanborn, Tammy Wells, Administrative Assistant Christina Silberman and IT Manager Dave Lowe. Code Enforcement Officer Mark Mitchell was present during his report.

PLEDGE OF ALLEGIANCE: Chairman Woodsome opened the meeting with the Pledge of Allegiance at 6:00 pm.

ANNOUNCEMENTS: None.

AGENDA ADDITIONS/DELETIONS: A report from the Town Assessor was added under Reports and Staff Initiatives.

APPOINTMENTS: Contract Deputy Shawn Sanborn to discuss speeding issues. Deputy Sanborn said speeding is an ongoing problem in town. Speeding issues were discussed. Deputy Sanborn said he works 40 hours per week here in Waterboro. It is hit or miss for any other deputies to be in town. Selectman Girard suggested applying for a speed grant specifically for the Town of Waterboro through the Sheriff's Department and Deputy Sanborn agreed this would be good. Deputy Sanborn reminded the public that school starts on September 2nd. He asked people to make sure to allow extra commuting time to allow for school buses. Tickets will be given to drivers who pass stopped school buses, no excuses. He asked that people be orderly this year and take ownership of their bus stops. Please teach your kids to walk against traffic and not down the middle of the road. Deputy Sanborn said that the town is undermanned for law enforcement coverage. Waterboro and Gray are the last of the top 50 Towns in the State that do not have full police coverage. Standish does not have their own police department but they do have 5 or 6 dedicated contract deputies. Chairman Woodsome said that the law enforcement needs of the town are being reviewed. Selectman Littlefield said that the Public Safety Committee is working on a study to determine the law enforcement needs of Waterboro currently and in the future and it is already evident that we are under staffed. Deputy Sanborn suggested the Committee look at Standish with a contract deputy force and Buxton with their own police department because these towns share a similar demographic with Waterboro.

HEARING OF DELEGATION: None.

CORRESPONDENCE: Chairman Woodsome reviewed the following correspondence;

- a. Rep. Libby's newsletters
- b. Senator Tuttle's Legislative Update
- c. Treasurer's Reports
- d. Motor Vehicle Agent's June & July 2014 reports
- e. Maine Department of Agriculture, Conservation and Forestry Board of Pesticide Control press release regarding free disposal of banned, unusable pesticides

REPORTS & STAFF INITIATIVES

a. Code Enforcement Officer to provide an update on Lada Auto Sales: Code Enforcement Officer Mark Mitchell said there has been some improvement at the Lada Auto Sales property but not much. He suggested further legal action. Mr. Mitchell has not approved an auto recycler license for Lada Auto Sales. Owner Viktor Garnik says he cannot clean up the property without this license. The Board agreed to move forward with legal action. Selectman Abbott said there are other “automobile recyclers” in Town that he does not believe meet the definition of the law.

b. Selectmen’s reports: Selectman Gale reported that the Parks & Recreation Committee met last night. One thing they spent some time on was discussing the cost of lighting the field at the Lion’s Club. The electric bill for July was around \$500.00. The major user of this field is an adult softball league. The Committee asked Parks & Recreation Director Mike DeAngelis to determine the cost of managing the field and meet with Mr. Lamb to discuss asking the league to share the costs.

Selectman Abbott said that another month has passed without sufficient members for the Transfer Station/Recycling Committee to meet and said we need more members.

Selectman Girard said that Maine Municipal Association has sent notices regarding the candidates’ forums that will be at Waterboro’s Central Fire Station at 6:30 pm on Sept. 8th for the Senatorial candidates and on Oct. 13th for the House of Representatives candidates.

Chairman Woodsome said that Senator Susan Collins will visit Woodsome’s Feeds and Needs tomorrow at 1:45 pm for breast cancer awareness and survivor rally.

c. Town Administrator Gary Lamb’s report: Mr. Lamb reported the following:

1. Personnel policy rewrite discussion will continue on Friday with Chief Bors, Parks & Rec Director Mike DeAngelis and Mr. Lamb.
2. Retirement option changes are progressing. MainePERS staff states we can offer more than one 457 plan. Steve Harlow conducted a group staff meeting here this morning to explain his 457 plan. MainePERS will conduct a group meeting here on Tuesday September 23rd for discussion on their 457 plan. In addition, MainePERS will soon send letters to eligible employees letting them know how much it will cost to buy back Waterboro service time. It is expensive, with the employee having to pay the town and employee share plus interest but it is completely an individual employee’s decision whether or not to pursue the optional buy back.
3. Mr. Lamb will attend the RSU #57 School Board meeting tomorrow night to see if there is any decision on voting on an athletic improvement bond this fall. The Town needs to be prepared for either electronic or paper ballots if there will be such a bond vote.
4. He attended the Economic Development Committee meeting on August 19th and they discussed a future Economic Development summit, possibly on one of the last 2-3 Fridays in October.
5. At the request of the 12 Town Group, Mr. Lamb invited the Governor here for a public forum for the 12 Town Group elected officials on any Thursday night this fall. His staff stated we will know within 2 weeks if the Governor will accept.

6. Mr. Lamb asked that people be on the lookout for someone dumping commercial trash around town. It happened last night at Gobeil Park, West Shore Road and one other location. It looks like someone was clearing out a construction site and did not want to pay or wait for the Transfer Station to open. Anyone with knowledge about this is urged to contact him or Public Works Director Doug Foglio or Deputy Sanborn.

7. He will attend a trails meeting on Wednesday at Southern Maine Planning and Development Commission to review a variety of county interests for ATV and snowmobile trails.

d. Town Assessor Bob Konczal: Mr. Konczal addressed the Selectmen about setting the tax rate. Based on the valuation, the minimum tax rate could be \$13.98 and the maximum tax rate could be \$14.68. He provided a handout to the Board showing data over the past five years and reviewed the information. The Board will discuss this at a special meeting before their workshop next Tuesday, September 2nd.

NEW BUSINESS:

a. Discuss/vote on need for additional funding for the Economic Development Committee (this was discussed after item b): The Economic Development Committee has a \$5,000 budget for this year. If the summit discussed in item b determines that more funding is needed for this fiscal year then there may be a need for a Special Town Meeting to appropriate additional funds.

b. Discuss the Economic Development Committee hosting an Economic Development Summit (this was discussed before item a): Selectman Abbott said that the Economic Development Committee has raised some issues with the level of support the Town has. They discussed having an economic business summit to bring the municipal and business community together to determine where future economic development should be concentrated. They would like to have the summit be professionally facilitated with funds that have been budgeted for the Committee.

OLD BUSINESS: None.

OTHER:

a. Minutes of the August 12, 2014 Regular Meeting: Selectman Gale moved to approve the Minutes of the August 12, 2014 Regular Meeting, seconded by Selectman Littlefield, voted and passed, **5 years**.

PENDING DECISIONS:

a. Review status of Annual Town Meeting: Selectman Abbott said there is a provision in the Town Charter to allow, by petition, a change from holding an annual town meeting to having a referendum vote to approve the budget. Selectman Gale said it may be time for another Charter Commission to change to a Town Manager/Town Council form of government. More discussion on this will be had at the Selectmen's workshop next week.

WEEK'S ACTION LIST:

- Add a Special Meeting before the September 2nd Workshop to discuss setting the tax rate.

DISCUSSION OF AGENDA ITEMS:

- Get an update on dog licensing/enforcement
- Get a status update of the Town Audit

ADJOURN: Selectman Littlefield moved to adjourn at 7:35 pm, seconded by Selectman Gale, voted and passed, **5 yeas**.

SIGNED:

- Minutes of the August 12, 2014 Regular Meeting

APPROVED: Date: _____
