

**Waterboro Board of Selectmen  
November 18, 2014 Meeting Minutes**

**EXECUTIVE SESSION:** The Board of Selectmen entered into Executive Session per Title 1 M.R.S.A. §405 (6)(A) to meet with committee applicants at 5:30 pm. The Board came out of Executive Session at 5:55 pm.

**PRESENT:** Chairman Woodsome, Selectmen Abbott, Gale, Girard & Littlefield, Town Administrator Gary Lamb, Sharon Abbott, Fire Chief Matt Bors, Deputy Treasurer Julie Giles, Transfer Station Manager Clint Andrews, Public Works Director Doug Foglio, Sr., Administrative Assistant Christina Silberman and IT Manager Dave Lowe. Parks & Recreation Director Mike DeAngelis arrived during the budget review.

**PLEDGE OF ALLEGIANCE:** Chairman Woodsome opened the meeting with the Pledge of Allegiance at 6:00 pm.

**ANNOUNCEMENTS:** None.

**AGENDA ADDITIONS/DELETIONS:** None.

**HEARING OF DELEGATION:** None.

**APPOINTMENTS:** None.

**CORRESPONDENCE:** Chairman Woodsome reviewed the following correspondence;

- a. Rep. Libby's newsletters
- b. Treasurer's Reports
- c. Motor Vehicle Agent October 2014 report
- d. Copy of Applicant's Notice of Intent to File Application with Saco River Corridor Commission to build a home on Beachwood Circle, Tax Map 45, lot 001-317
- e. Sidewalk Snow Removal Bid ad

**REPORTS & STAFF INITIATIVES**

**a. Selectmen's reports:** Selectman Littlefield reported that he and Mr. Lamb attended a meeting at the High School on November 3<sup>rd</sup> to discuss education planning.

Selectman Abbott said that the Economic Development Committee is hosting a Business Summit beginning at 8 am this Friday, Nov. 21<sup>st</sup> at the Grange Hall on West Road.

Selectman Girard reported that the 12 Town Group had guest speaker Fletcher Kittredge of GWI who spoke about internet and fiber optics. They discussed bringing ultra high speed internet into communities. He will be back at their meeting in February with more information. Selectmen Girard clarified that the Road Review Committee did take the Planning Board concerns regarding the draft driveway ordinance into consideration. The Committee Secretary and the Public Works Director made the revisions to the draft and the Road Review Committee members had not seen the revised draft. There will be some areas where the two groups may not agree.

Chairman Woodsome reported there will be ice skating rink set up at the Taylor House this winter.

**b. Town Administrator Gary Lamb's report:** Mr. Lamb reported the following:

**CEO hiring update:** We conducted one interview and are in discussions with a candidate.  
**Election update:** 3,057 citizens voted out of our new total of 4948 registered voters, a 61.8% turnout - pretty good! Congratulations to Senator elect David Woodsome for a very convincing victory in his race. Let's all shoot for 75% turnout at the 2016 presidential election and lead the state!

**Health Insurance:** We will have a staff meeting on Monday Dec 15<sup>th</sup> with our health insurance rep Debbie Bridges to discuss the present three plans we offer and whether to change the options. I proposed we drop the most expensive plan that has only three members and replace it with a high deductible plan that some or all employees join. For those new enrollees to the high deductible plan, the town can use the savings in premiums to be set aside to reimburse much of the high out of pocket costs that will be paid by employees. We can let existing employees shop among the three plans or we can mandate all switch to the high deductible plan or we could make all new hires join the high deductible plan and phase out the other two through attrition and retirement. If we do a rollout to a new plan, it will be effective Feb 1<sup>st</sup>. Lots to discuss in the next few weeks.

**Waterboro Business Summit:** Friday Nov 21<sup>st</sup> from 8am to noon at the Grange Hall on West Road our EDC is conducting a business summit to get business owners, community members to think aggressively on how Waterboro should grow, what businesses we should try to attract and what we want WB to look like in future decades.

**Congratulations** to Leo and Sandy Binette for being recognized as Medium Business of the Year for York County at the York County Community College Entrepreneur awards ceremony, certainly deserving for two hard working parents and a growing business.

**Food Pantry Space Needed:** With the closing of the church, our Food Pantry needs to find new heated space if they are going to operate in Waterboro. They are looking for a space roughly 10 feet by 25 feet with heat and lights. They would pay for and install one or two refrigerators and upright freezers. If you know of such available space, please contact me at town hall.

**Christmas holiday hours:** All front lobby staff and many others would like to take Friday Dec 26<sup>th</sup> off as a vacation day and close town hall. Does the Board of Selectmen approve of doing this? Historically it is a very slow day for town business.

**Fire Dept. Grant:** Congratulations to our Fire Dept. staff for obtaining a \$2000 MMA safety grant to help purchase three sets of turnout gear.

**Tax Foreclosures:** Mr. Lamb provided an update on tax lien foreclosures.

Selectman Abbott offered congratulations to Maine House of Representatives Elect Dwayne Prescott.

## **NEW BUSINESS:**

**a. Conduct the first quarter budget review:** Mr. Lamb reviewed the first quarter budget expenses and revenues. Public Works Director Doug Foglio, Sr. said that his company has a high deductible health insurance plan for their employees and he advised the town to be careful with offering reimbursements and to make sure a sum of money is set aside for this. Transfer Station Manager Clint Andrews said we are up over 20 tons for household waste compared to the same time last year. Parks & Recreation Director Mike DeAngelis said things are going well for his department and they are on track with the budget.

**b. Discuss/vote on a board and committee appointments:** Selectman Littlefield moved to appoint Lisa Crocker to the Budget Committee and Laurie Warchol as an ex-officio member to the Economic Development Committee, seconded by Selectman Gale, voted and passed, **5 yeas**.

**c. Discuss/vote on approval to renew a State Beer, Malt & Vinous Liquor License for Woody’s Sports Grille:** This item was postponed.

**d. Discuss status of Code Enforcement Officer vacancy:** Mr. Lamb stated during his report that he is in the process of filling the position.

**e. Discuss filling vacancies on the Transfer Station / Recycling Committee:** The Transfer Station/ Recycling Committee currently has only two members and this is not enough members to hold meetings. Three new members are needed to fill out the committee of five with at least one more member to be able to hold meetings. The Transfer Station will post a notice on their sign indicating we are seeking more members on this committee. Please contact the town office if you are interested.

Selectman Gale asked about scheduling the employee/volunteer holiday party and a date was scheduled for Dec. 19<sup>th</sup> 5-7pm at central station.

**OLD BUSINESS:**

**OTHER:**

**a. Discuss/vote to approve the minutes of the October 28, 2014 Regular Meeting:** Selectman Abbott moved to approve the Minutes of the October 28, 2014 meeting, seconded by Selectman Gale, voted and passed, **4 yeas, 1 abstained (Girard-not present)**.

**PENDING DECISIONS:**

a. Selectmen’s approval of the 20/20 Master Planning Committee Governance Chapter.

**WEEK’S ACTION LIST:**

- Christina will follow up on committee appointments.

**DISCUSSION OF AGENDA ITEMS:**

- Gary will provide an update on the CEO vacancy
- Consider approval to renew Woody’s liquor license
- Presentation of and vote to accept the town audit

**ADJOURN:** Selectman Abbott moved to adjourn the meeting at 6:45 pm, seconded by Selectman Gale, voted and passed, **5 yeas**.

**SIGNED:**

a. Minutes of the October 28, 2014 Regular Meeting

**APPROVED:** Date: \_\_\_\_\_

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