

**Waterboro Board of Selectmen Meeting
March 24, 2015 Meeting Minutes**

PRESENT: Chairman Girard, Selectmen Abbott, Gale and Littlefield, Town Administrator Gary Lamb, Sharon Abbott, David Benton, Charlie Drapeau, Tammy Wells, Administrative Assistant Christina Silberman and IT Manager David Lowe. Brigit McCallum, Public Works Director Doug Foglio, and Nancy Roberge arrived during reports. Donna Berardi arrived during new business.

PLEDGE OF ALLEGIANCE: Chairman Girard opened the meeting with the Pledge of Allegiance at 6:00 pm.

ANNOUNCEMENTS: None.

ADDITIONS OR DELETIONS TO AGENDA: None.

HEARING OF DELEGATION: None.

APPOINTMENTS: None.

CORRESPONDENCE: Chairman Girard reviewed the following correspondence:

a. Treasurer's Reports

b. Assessor's Notice to Taxpayers

c. R.S.U. #57 Board of Directors meeting notice - Chairman Girard added that the R.S.U. #57 Board of Directors will have a 2015-2016 budget review session on April 1st at 6:30 pm at the Massabesic High School Auditorium.

REPORTS & STAFF INITIATIVES:

a. Selectmen's reports: Selectman Abbott reported that he attended the Business After Hours at Biddeford Savings Bank that was put on by the Biddeford Saco Chamber of Commerce along with Selectman Littlefield and Mr. Lamb and it was a good event.

b. Town Administrator Gary Lamb's report: Mr. Lamb reported the following:

- Mr. Lamb said he will move forward soon to fill the vacancy at the front counter. He is waiting for the determination on whether the position should be full or part time.
- Mr. Lamb has been in discussion with Southern Maine Planning and Development Commission to provide labor and services for the Planning Board and the Economic Development Committee. Offsetting revenue could be considerable if applicants are billed for staff time.
- Mr. Lamb thanked Ms. Silberman for her work on the draft Town Meeting warrant.

NEW BUSINESS

a. Discuss/vote to approve revisions to the Economic Development Committee

Mission Statement: Selectman Gale moved to accept the EDC mission statement with the changes recommended by Selectman Abbott, seconded by Selectman Littlefield, voted and passed, **4 yeas**.

b. Discuss/vote to accept the resignation of David Woodsome from the Board of Selectmen: Selectman Gale moved to accept the resignation of David Woodsome from the Board of Selectmen, seconded by Selectman Littlefield, voted and passed, **4 years**.

c. Discuss/Vote to appointment a Selectmen's liaison to the Planning Board and to the 20/20 Master Planning Committee: Selectman Littlefield moved to appoint Selectman Gale as the Selectmen's liaison to the 20/20 Committee, seconded by Selectman Abbott, voted and passed, **4 years**. Selectman Littlefield moved to appoint Selectman Abbott as the Selectmen's liaison to the Planning Board, seconded by Selectman Gale, voted and passed, **4 years**.

d. Discuss/vote on committee appointments: Selectman Gale moved to appoint Angie and Chuck Grover to the Old Home Days Committee, seconded by Selectman Littlefield, voted and passed, **4 years**.

e. Discuss/Vote to approve Town Administrator's retirement reimbursement: Selectman Abbott moved to approve the payment that has been identified as a percentage listed in the Town Administrator's contract (for a retirement contribution) and take this from the retirement fund that has been budgeted and enter into an agreement that these funds will be invested in a retirement account by Mr. Lamb, seconded by Selectman Gale, voted and passed, **4 years**.

OLD BUSINESS:

a. Discuss/vote to schedule a public hearing on the Road Review Committee's proposed Highway Entrance Ordinance. Selectman Littlefield moved to schedule a public hearing on April 14, 2015 for the proposed Highway Entrance Ordinance, seconded by Selectman Abbott, voted and passed, **4 years**.

OTHER

a. Discuss/vote to approve the minutes of the March 10, 2015 regular meeting: Selectman Gale moved to approve the minutes of the March 10, 2015 regular meeting, seconded by Selectman Littlefield, voted and passed, **4 years**.

PENDING DECISIONS:

a. Discuss strategies for implementing the Comprehensive Plan.

WEEK'S ACTION LIST:

- Mr. Lamb will arrange to have Town Attorney Natalie Burns attend the April 14th Selectmen's meeting.
- Advertise the public hearing for the proposed Highway Entrance Ordinance.
- Schedule a workshop with the Road Review Committee at the April 28th Selectmen's meeting

DISCUSSION OF AGENDA ITEMS

- Public Hearing and vote on the proposed Highway Entrance Ordinance.
- Discuss fees for consent agreements.

ITEMS NEEDING SIGNATURE

a. Minutes of the March 10, 2015 regular meeting

ADJOURN: Selectman Gale moved to adjourn the meeting and enter into a budget workshop with the Budget Committee at 6:20 pm, seconded by Selectman Littlefield, voted and passed, **4 yeas**.

APPROVED: Date: _____
