

**Waterboro Board of Selectmen Meeting
June 2, 2015 Meeting Minutes**

5:30 pm EXECUTIVE SESSIONS: Selectman Gale moved to enter into executive session at 5:30 pm per Title 1 M.R.S.A. §405 (6)(A) to meet with committee applicants, seconded by Selectman Littlefield, voted and passed, **3 yeas**. Selectman Gale moved to come out of executive session at 5:49 pm, seconded by Selectman Littlefield, voted and passed, **3 yeas**. (Selectman Abbott was present during the executive sessions but was not in the room when the above votes were made.)

PRESENT: Chairman Girard, Selectmen Abbott, Gale and Littlefield, Town Administrator Gary Lamb, Sharon Abbott, Bob Powers, Mark Dubois of Poland Spring, Public Works Director Doug Foglio, Sr., Dianne Holden, Ted Doyle, Judy Wirth, Ronna Rault, Administrative Assistant Christina Silberman and IT Manager David Lowe. Herman Allen was present during part of the 20/20 Committee appointment.

PLEDGE OF ALLEGIANCE: Chairman Girard opened the meeting with the Pledge of Allegiance at 6:00 pm.

ANNOUNCEMENTS: Chairman Girard gave a reminder that Tuesday, June 9th is voting day at the High School and Saturday, June 13th is the Annual Town Meeting at the Middle School.

ADDITIONS OR DELETIONS TO AGENDA: None.

APPOINTMENTS:

a. Mark Dubois of Poland Spring Water Company: Mr. Dubois said he is the Natural Resource Manager for Poland Spring. He is here to do some community outreach. He provided contact information and said he wants to be aware on any information or issues regarding the Company. Poland Spring Water Company will hold an open house on August 29th. Chairman Girard mentioned some truck traffic traveling on Chadbourne Ridge Rd., which is not a through road. Mr. Dubois said there is a common problem with inaccurate GPS info. They have formed a Traffic Committee and are working to address these types of issues. Selectman Littlefield said that the State put down a skinny mix coat of pavement on Old Alfred Road before turning the road over to the town. They said this would be good for 10 years but it is already breaking up in many places and it would be good if the truck traffic could avoid Old Alfred Road. Mr. Dubois said they are also working with DOT about signage. Mr. Foglio suggested they try to do something about diverting the truck traffic on Route 202 where the road construction is occurring.

b. 20/20 Master Planning Committee: Chairman Girard explained that the 20/20 Master Planning Committee has been working for five years to develop a new Comprehensive Plan. Residents will be voting on approval for this plan next Tuesday, June 9th. Information on the proposed plan is available on the town website, at the Library and here at Town Hall. Bob Powers, 20/20 Master Planning Committee Co-Chair, said that the Committee has been very hard working and hands on. The plan consists of ten chapters; Economic Development, Energy, Future Land Use Planning, Governance, Hospitality and Tourism, Infrastructure, Open Space & Natural Resources, Population & School Enrollment, Recreation Facilities and Village Planning. They also created an Executive

Summary. Mr. Powers explained the work that the Committee did. Woodard and Curran assisted them with the Energy chapter. The Conway School helped with the Village Planning chapter. James W. Sewall Co. helped with the Infrastructure chapter. Planning Decisions helped them with the projections that they did in the Population & School Enrollment chapter. Mr. Powers gave an overview of each chapter. He emphasized that this plan was not created to promote growth. The Committee felt that growth is inevitable and the plan will provide guidelines to follow. A discussion was had on the next steps if the plan is approved by voters.

HEARING OF DELEGATION: Public Works Director Doug Foglio, Sr. said that the CIP projects are completed for the year. He commented that there seems to be a lot of work that the Department of Public Works is asked to do that has not been budgeted. Chairman Girard said the work should be budgeted for and he should work with Mr. Lamb to determine if funds are available for additional work that needs to be done. Selectman Gale suggested creating a monthly priority list. Selectman Littlefield suggested creating a contingency fund for unplanned work that arises. Judy Wirth commented that with a priority list, small things may keep getting pushed aside. Selectman Abbott said the reality is that there is a budget but they all know things come up and we have to work within the constraints of the budget. Mr. Foglio said that the Public Works Department has a much broader base than the Road Review Committee. Mr. Foglio asked if there were any objections to doing some paving in the parking area at Friendship Park with money that is left in this year's budget. Mr. Foglio said he put an ad in *The Smart Shopper* endorsing referendum question 1 (approval to build a salt/sand shed). He encouraged people to vote yes.

CORRESPONDENCE: Chairman Girard reviewed the following correspondence:

- a. Treasurer's reports
- b. 127th Legislature information provided by Rep. Dwayne Prescott

REPORTS & STAFF INITIATIVES:

a. Selectmen's reports: Selectman Abbott gave a reminder that clean-up day is this Saturday, June 6th with no disposal fees at the Transfer Station. He warned people to be prepared to wait in line for a while because it is a very busy day at the Transfer Station. The EcoMaine Annual Meeting will be held June 18th. Selectmen have been invited. Please RSVP if you plan to attend.

Selectman Littlefield said they have been invited to participate in the Old Home Days parade. The parade will be July 11th at 10 am. It is nice that Old Home Days is being held again thanks to great citizens in the community stepping forward.

Chairman Girard reported that the York County Budget Committee continues to meet on Wednesday evenings. They will begin taking votes line by line on the proposed budget at the next meeting. A public hearing will likely be held June 17th or 24th. She added that it has been a very positive experience serving on the Committee this year. There has been a change in the way the Committee interacts with the County Commissioners and County Manager and it has been very cordial.

b. Town Administrator Gary Lamb's report: Mr. Lamb reported on the following:

- Mr. Foglio meets tomorrow with MDOT for an update on the Route 202 paving project.
- He will meet with Biddeford Savings Bank later this week to update payroll software.

- He will attend a winter salt meeting at Southern Maine Planning and Development Commission tomorrow.
- Another large pile of over 1,000 tires has been discovered. These will be disposed of at the Transfer Station's free disposal day on Saturday.

NEW BUSINESS

a. Discuss/vote on a committee appointments: Selectman Gale moved to appoint Matt Brooker, Diane Brooker and Woody Shute to the Cemetery Committee, seconded by Selectman Littlefield, voted and passed, **4 yeas**.

b. Discuss/vote to schedule a public hearing on the proposed Highway Entrance Ordinance: Selectman Littlefield moved to schedule a public hearing on the proposed Highway Entrance Ordinance on June 23rd, seconded by Selectman Gale, voted and passed, **4 yeas**.

c. Discuss forming an Ordinance Review Committee: Selectman Littlefield explained that the issue of updating town ordinances was raised at Candidate's Night and merits strong consideration. Town ordinances need to be brought up to date and codified. Selectman Abbott said he thinks it will be productive for the Selectmen to conduct a workshop to review the ordinances to decide which ones may be repealed or need to be updated. Selectman Gale agreed that the Selectmen should do a preliminary review. Chairman Girard agreed it would be a good summer project. Mr. Lamb said that if the Comprehensive Plan passes, the action list will need to be reviewed and these may affect the town's ordinances. Chairman Girard suggested discussing this further at the July 14th Selectman's meeting.

OLD BUSINESS: None.

OTHER

a. Discuss/vote to approve the minutes of the May 26, 2015 regular meeting: Selectman Gale moved to approve the minutes of the May 26, 2015 regular meeting, seconded by Selectman Littlefield, voted and passed, **3 yeas, 1 abstained (Abbott- not present)**.

PENDING DECISIONS:

a. Discuss strategies for implementing the Comprehensive Plan.

WEEK'S ACTION LIST:

- Notify committee applicants of their appointments.
- Post the public hearing on the proposed Highway Entrance Ordinance for the June 23rd meeting.
- Complete the list of actions items for the Comprehensive Plan, if approved.

DISCUSSION OF AGENDA ITEMS

- Elect the new Chairman and Vice Chairman of the Board of Selectmen.
- Discuss Comprehensive Plan implementation, if approved.
- Discuss LD1 warrant articles.
- Discuss plans for the Town Administrator's annual review.
- Hold the public hearing on the proposed Highway Entrance Ordinance.
- Discuss possible land parcels for an athletic field under Old Business.

ITEMS NEEDING SIGNATURE

a. Minutes of the May 26, 2015 Regular Meeting

ADJOURN: Selectman Abbott moved to adjourn the meeting at 7:33 pm, seconded by Selectman Gale, voted and passed, **4 yeas**.

APPROVED: Date: _____
