

**Waterboro Board of Selectmen Meeting
July 14, 2015 Meeting Minutes**

5:00 pm EXECUTIVE SESSION (Selectmen Woodsome was not present): Selectman Gale moved to enter into Executive Session at 5:02 pm per Title 1 M.R.S.A. §405 (6)(F) to discuss an application for a poverty abatement, seconded by Selectman Littlefield, voted and passed, **4 yeas**. Selectman Girard moved to come out of Executive Session at 5:30 pm, seconded by Selectman Littlefield, voted and passed, **4 yeas**.

5:30 pm EXECUTIVE SESSION: Selectman Girard moved to enter into Executive Session at 5:31 pm per Title 1 M.R.S.A. §405 (6)(A) to meet with committee applicants, seconded by Selectman Gale, voted and passed, **4 yeas**. Selectman Woodsome arrived at 5:33 pm. Selectman Girard moved to come out of Executive Session at 5:50 pm, seconded by Selectman Woodsome, voted and passed, **5 yeas**.

PRESENT: Chairman Abbott, Selectmen Gale, Girard, Littlefield & Woodsome, Sharon Abbott, Cleo Smith, Julie Kelley, Candace Real, Tammy Wells, Rep. Dwayne Prescott, Christina Silberman and IT Manager David Lowe.

PLEDGE OF ALLEGIANCE: Chairman Abbott opened the meeting with the Pledge of Allegiance at 6:04 pm.

ANNOUNCEMENTS: Chairman Abbott expressed thanks to the Old Home Days Committee for their hard work and a successful event this weekend.

ADDITIONS OR DELETIONS TO AGENDA: None.

APPOINTMENTS: None.

HEARING OF DELEGATION: Cleo Smith addressed the Selectmen about her progress with establishing a food pantry in Waterboro. She is seeking a lease of town owned land next to the town hall for \$1.00 per year. Chairman Abbott said they will have Mr. Lamb work with the Town Attorney to prepare a lease for consideration at the Selectmen's July 28th meeting.

CORRESPONDENCE: Chairman Abbott reviewed the following correspondence:

- a. Treasurer's reports
- b. Waterboro Public Library report
- c. Motor Vehicle Agent's June 2015 and FY14/15 Excise Tax report
- d. EcoMaine recycling report
- e. Levitt's Mill Free Health Center 13th Annual Golf Classic information
- f. List of 2015-2016 Selectmen liaisons/representatives

REPORTS & STAFF INITIATIVES:

a. Selectmen's reports: Selectman Gale reported that the Cemetery Committee met and there is some good energy with this group. Mr. Gale said that last year at this time

we had the first Waterboro Photo Day. This year they are working on plans for another photo day in the fall.

Selectman Littlefield reported that the Public Safety Committee Chairman Ted Doyle will be putting forth a recommendation for the future law enforcement needs in Waterboro. Mr. Doyle will provide this to Mr. Lamb.

Selectman Girard reported that the York County budget has been approved by the County Commissioners and the work of the Budget Committee is done.

b. Town Administrator Gary Lamb's report: Chairman Abbott reviewed Mr. Lamb's written report as follows:

- **Code enforcement activity:** We have 56 active building permits which includes 16 new houses under some phase of construction. There is increasing pressure to have CEO inspection hours on Mondays and Glenn has been doing some of that, as well as an occasional Saturday inspection to help out contractors or owners. The Cressey property on Rte. 202 has been demolished and the lot cleaned up by PATCO. The McClusky property, with much debris outside near Howe and Howe, has apparently been foreclosed on and we will be working with the bank to clean it up.
- **Fire Department/EMS:** We continue to work up specs for the new ambulance that we will order this year and are in discussions on the bid process. We will purchase a 2007 pickup from Bill Dodge this week with 63K miles and looked in decent shape when Jim put in on the lift. We purchased a new white Tahoe from Pape Chevrolet which was the only bid that met our advertised specs. This will be the Chief's car and the Deputy Chief has taken over the 2008 Trailblazer. Both vehicles will be lettered up soon and have radios installed as necessary.
- Biddeford Free Clinic called to thank Waterboro for past financial support and to inform us they are closing as of Sept 30 2015. Their mission is accomplished with more than 100 citizens now on "affordable health care".
- Our end-of-year budget status is preliminary since we are still paying last year's bills thru July. So far we expended 97% of our budget and collected 102% of our projected revenue, good numbers in my mind.
- Thanks again to our revitalized Old Home Days Committee of 15 or more members for a great Old Home Days parade and day-long celebration. Traffic and occasional medical emergencies were handled well by us and our mutual aid neighbors Saturday night. All the traffic lines after the fireworks were gone in about 30 minutes, a job well done.

NEW BUSINESS

a. Discuss/vote to approve and sign a quitclaim deed for property at tax map 008-025B, 51 Roberts Ridge Road: Selectman Littlefield moved to approve the quitclaim deed, seconded by Selectman Gale, voted and passed, **5 yeas**.

b. Discuss/vote to accept a committee member's resignation: Selectman Girard moved to accept the resignation of Susan Rocray from the Economic Development Committee with regret, seconded by Selectman Littlefield, voted and passed, **5 yeas**.

c. Discuss/vote on committee appointments: Selectman Girard moved to appoint James Southworth to the Economic Development Committee, Shauna Marino to the

Cemetery Committee and Kelly Lehoux to the Cemetery Committee, seconded by Selectman Gale, voted and passed, **5 years**.

d. Discuss current board and committee vacancies: Chairman Abbott reviewed the current list of board and committee vacancies. He urged interested residents to apply. Selectman Woodsome added that some of the committees meet infrequently and would not take a lot of time.

e. Discuss scheduling a workshop to review Town ordinances: A workshop was scheduled for Tuesday, August 4th at 6 pm to review Town ordinances.

f. Discuss possible sale of property on West Road: Chairman Abbott stated there is a town owned parcel on West Road that someone has asked to purchase. Mr. Lamb will conduct some research on how the town acquired the property and report on it at the next meeting.

OLD BUSINESS:

a. Discuss possible land parcel for additional athletic field space: Chairman Abbott reviewed information on a town owned parcel, tax map 11 lot 83B, that may be used for additional athletic field space. Selectman Woodsome said there is also a large parcel of property on Belanger Dr. that might be of interest. Mr. Lamb estimated a cost of \$150,000 - \$300,000 to turn this property into an athletic field. Selectman Littlefield said the football group mentioned getting donations for the work needed. Selectman Girard added that the group thinks they can get a lot of the work done through the families that are involved with the football group. Chairman Abbott said more work needs to be done before this can move forward. Selectman Woodsome said he would be concerned with the sight distance for this parcel.

OTHER

a. Discuss/vote to approve the minutes of the June 23, 2015 regular meeting: Selectman Girard moved to approve the minutes of the June 23, 2015 regular meeting, seconded by Selectman Woodsome, voted and passed, **5 years**.

PENDING DECISIONS: None

WEEK'S ACTION LIST:

- Follow up on committee appointments.
- Check on the Public Safety Committee proposal.

DISCUSSION OF AGENDA ITEMS

- Consider a lease for a food pantry.
- Further discuss the West Road property sale under old business.
- Get an update on the salt shed and the Town Engineer's subsurface testing results.
- Get an update on road projects.
- Schedule an Executive Session for the Town Administrator's review after the next meeting.
- Schedule a CEO workshop to follow the regular meeting on August 11th.

ITEMS NEEDING SIGNATURE

- a. Minutes of the June 23, 2015 Regular Meeting
- b. Quitclaim Deed for 51 Roberts Ridge Road

ADJOURN: Selectman Girard moved to adjourn the meeting at 6:55 pm, seconded by Selectman Woodsome, voted and passed, **5 yeas**.

APPROVED: Date: _____

