

**Waterboro Board of Selectmen Meeting  
April 12, 2016 Meeting Minutes**

**PRESENT:** Chairman Abbott, Selectmen Gale, Girard, Littlefield & Woodsome, Town Administrator Gary Lamb, Tim Neill, Bob Powers, Tammy Wells, Town Planner Lee Jay Feldman, Deputy Treasurer Julie Giles, Shawn Sanborn, Richard Briganti, Donna Berardi, Jody Lincoln and 1 unidentified person, William Calvert, Jason Ramsdell, Administrative Assistant Christina Silberman & IT Manager David Lowe.

**PLEDGE OF ALLEGIANCE:** Chairman Abbott opened the meeting with the Pledge of Allegiance at 6:06 pm.

**PUBLIC HEARING:** Chairman Abbott opened the Public Hearing at 6:07 pm to hear comments on updating the Maine State Statute Citations noted in the following Ordinances: Town of Waterboro Zoning Ordinance, Town of Waterboro Site Plan Review Ordinance & Town of Waterboro Land Subdivision Regulations of the Planning Board. Chairman Abbott explained that some State Statutes have changed and our ordinances that reference these need to be updated to reference the correct State Statute. Lee Jay Feldman said this is a housekeeping matter to bring our ordinances in line to reference the appropriate State Statute. Jody Lincoln asked if this was regarding Shoreland Zoning. Chairman Abbott responded that this is not related to Shoreland Zoning and this is still under review by the Planning Board. A discussion was had about the public input process regarding ordinance adoption and revision. Chairman Abbott closed the Public Hearing at 6:14 pm.

Selectman Girard moved to approve the Maine State Statute Citation updates, as recommended by Town Planner Lee Jay Feldman and the Planning Board, to the Town of Waterboro Zoning Ordinance, Town of Waterboro Site Plan Review Ordinance & Town of Waterboro Land Subdivision Regulations of the Planning Board, seconded by Selectman Littlefield, voted and passed, **5 yeas**.

**ANNOUNCEMENTS:** None.

**ADDITIONS OR DELETIONS TO AGENDA:** None.

**APPOINTMENTS:** None

**HEARING OF DELEGATION:** Shawn Sanborn addressed the Selectmen to correct something that was recently said about the Sheriff's office, who he works for, and Sanford Communications. It came to his attention that on March 19, 2016 at 10:10 pm Selectman Woodsome filed a complaint with Sanford Communications asking for Sheriff's Deputies to respond for a disturbance in the woods near Carpenter Road. One Deputy Sheriff responded. Since then it has been reported to him that Mr. Woodsome has stated that a dispatcher told him during the call that there were 3 deputies patrolling Waterboro that night that were available. Mr. Sanborn wishes to contest this statement and contends that the dispatcher did not tell Mr. Woodsome this. Mr. Sanborn asked if

he could play a sound bite from the dispatch call. Chairman Abbott said that this is not the appropriate forum to discuss this. If there is disagreement with something one of the Board members said, this should be placed on an agenda for discussion. Mr. Sanborn said that the problem is that public statements were made that are untrue and he wants to make sure the truth is known. Selectman Gale remarked that if Mr. Sanborn believes something was incorrectly stated, then he has made his point and this is not a court. Selectmen Girard said we can clear this up tonight. She clarified that Mr. Sanborn's point is that this is not the comment that the dispatcher made, there were not 3 officers available in Waterboro. Mr. Sanborn concurred that this is what he wanted to say.

**CORRESPONDENCE:** Chairman Abbott reviewed the following correspondence:

- a. Treasurer's reports
- b. Senator Woodsome's newsletter
- c. 4/14/16 Opiate & Heroin Epidemic Community Forum notice
- d. 4/26/16 Selectmen's Public Hearing notice on proposed Zoning Ordinance amendments relative to Article 2, Section 2.08
- e. 4/13/16 York County Budget Committee caucus notice
- f. 3/16/16 letter from SMPDC re: Broadband Planning Grant
- g. Librarian's March 2016 report
- h. Town of Alfred letter re: new Selectman - Tony Palminteri
- i. Motor Vehicle Agent's March 2016 report
- j. Senator King's "Your Government, Your Neighborhood" outreach notice

#### **REPORTS & STAFF INITIATIVES:**

**a. Town Planner Lee Jay Feldman to discuss proposed Zoning Ordinance amendment relating to Article 2, Section 2.08:** Mr. Feldman said that at a workshop on March 15<sup>th</sup>, one of the issues was a resolution to address Article 2.08 (Zoning Ordinance) and he asked if there were any questions. Chairman Abbott asked if he will have some real examples of the setbacks. Mr. Feldman said yes he has an example and offered to review it now. Chairman Abbott replied that it can wait until the public hearing on April 26<sup>th</sup>. Selectman Girard asked for some visuals and Mr. Feldman said he will have some.

**b. Selectmen's reports:** Selectman Gale reported that the Parks & Recreation Committee met last night and they received updates on the preparation of the fields. There is a tentative volunteer event scheduled for this Saturday to work on the little league field.

Selectman Woodsome reported that the School Board had a meeting last Tuesday night in Alfred. There were comments on a proposed cut to the transportation budget to have all students, k-12, take the same bus. School start times were also discussed.

Selectman Girard reported that the 12 Town Group met last night, with only 5 towns represented. They had what she believes will be the final discussion on broadband. Paul Schumacher was present. He is going to go back to ConnectME and pass along that after a year of the Group working on broadband, they finally received a map showing where fiber is available. It would have saved them a lot of work to have the map at the start of the process. It should not be so difficult to get this. Thankfully, our

IT Director Dave Lowe was extremely persistent and was able to get this information. State Representatives will be invited to their next meeting for a review of the legislative session, the budget and future legislation. The Town of Alfred is voting today whether or not to leave the 12 Town Group. The Alfred Selectman asked if Waterboro would be willing to host future meetings of the 6 Town RSU #57 meetings. Selectman Woodsome pointed out that it has been said that only 1 Selectman attended the RSU #57 6 Town meeting from Waterboro and in fact 2 Waterboro Selectman and Mr. Lamb were present.

Chairman Abbott reported that Regional Waste Systems (now EcoMaine) bought 258 acres in Gorham with the intent that it be used for a recycling center about 20 years ago. The land has never been used. Shaw Brothers Family Foundation expressed interest in purchasing the property and EcoMaine has voted to sell the land to them for \$1,750,000. There will be some public access developed on it. It may be referred to as the Ross Grant. Selectman Woodsome asked if EcoMaine lost money on the sale of the property. Selectman Abbott replied that he thinks they paid \$5,000,000 for it 20 years ago.

**c. Town Administrator Gary Lamb's report:** Mr. Lamb reported the following:

Salt shed status: Loan preparation is underway and we hope to close on the loan possibly by the end of next week. The contractor, Richard P. Trask and Sons, visited the site today. Considerable site work has been completed to date by Public Works personnel with rented equipment. We have moved many thousands of yards of material and the foundation hole is essentially complete and nearly ready for foundation forms. We have some additional old material to move away from the construction site and 2-3 days of crushing large boulders from the site. Footings and foundation forms could happen during May, depending on the contractor's schedule. The roof beams take 12-14 weeks to order, so the foundation may sit there for a while before the roof is erected. Building completion is estimated for late September.

Nomination papers can be picked up at Town Hall: The RSU #57 School Board has one 2 year term and one 3 year term. The Board of Selectmen has two 3 year terms and the Water District has one 3 year term. Nomination papers must be returned to Town Hall by 5pm Monday May 2<sup>nd</sup>.

Town Hall roof bid update: McLaughlin Builders was awarded the roof contract. They were also the low bidder. I have signed the contract with them and they will start before June 1<sup>st</sup> and will be done by June 25<sup>th</sup>. Depending on the weather, the job will take about 4 weeks. Work around the main entrance will be done on Mondays, when the office is closed to the public.

Budget update: Selectmen held two budget workshops with the Budget Committee and staff. After tonight's decisions, we will put the final edits into the budget and Annual Town Meeting Warrant. The budget will need a public hearing which could be at the May 10<sup>th</sup> or 24<sup>th</sup> meeting.

Ambulance sale: We put the old ambulance out to bid with a minimum bid of \$4,500. Two sealed bids were received that were opened at noon on Friday, April 8<sup>th</sup> by Chief Bors, Deputy Chief Bennett and myself. GAS Motors of NH bid \$4,567.89 and North East Mobile Health Service bid \$7,000. All agreed with awarding the bid to North East for \$7,000.

Referendum question: Do Selectmen wish to have a referendum question for a second contract deputy? Per Town Charter, section 205, the Board can add this to the Tuesday, June 14<sup>th</sup> election ballot. State law requires a public hearing on the referendum questions, which we have plenty of time for.

Old Home Days update: April Tucker informs me that the Middle School has been approved as the location for the Old Home Days event on Friday & Saturday, July 8<sup>th</sup> & 9<sup>th</sup>. Rides will be in the bus entrance, vendors in the front parking lot, and there will be one or two music stages to make this year more of a musical event. Fireworks will hopefully be held over the fields and the parade route is being discussed with the Sheriff's office.

Library sign: A traffic accident caused damage to the sign at the Library, the insurance company contacted Mr. Lamb and the claim is underway.

Property taxes are due April 15<sup>th</sup>.

Opiate Forum: Reminder that there will be an Opiate and Heroin Forum at Central Station this Thursday. They hope for a large turnout and community support. The forum will be broadcast live on the town public access cable channel. Parking is available at Town Hall and behind the Taylor House.

Selectman Littlefield said that he saw one of the Hollis Selectmen who mentioned that they are very happy with their arrangement with Waterboro for their residents' ability to use our Transfer Station.

## **NEW BUSINESS:**

### **a. Discuss/vote on Fiscal Year 16/17 Budget and Annual Town Meeting Warrant**

**Articles:** Selectman Girard moved to postpone this item until the end of New Business to allow time for the Treasurer to prepare some figures, seconded by Selectman Woodsome, voted and passed, **5 years**. Selectman Gale moved to go with the Town Administrator's recommendation for Account #10, General Government of \$433,292, seconded by Selectman Girard. Selectman Girard said \$400 for licenses can be removed for a total of \$432,892. Selectman Gale withdrew his motion and moved to approve **Account #10, General Government** for \$432,892, seconded by Selectman Littlefield, voted and passed, **5 years**. Selectman Girard moved to fund **Account #13, Leases** for \$320,635, seconded by Selectman Woodsome, voted and passed, **5 years**. (Note: \$25,000 was moved to Leases from CIP for a new loader/backhoe.) Selectman Littlefield moved to accept the Town Administrator's recommendation for **Account #15, Insurances/Benefits** for \$238,232 seconded by Selectman Gale, voted and passed, **5 years**. Selectman Gale moved the Town Administrator's recommendation for **Account #20, Town Clerk** for \$57,725 seconded by Selectman Girard, voted and passed, **5 years**. Selectman Gale moved the Town Administrator's recommendation for **Account #25, Tax Collector** for \$49,300, seconded by Selectman Girard, voted and passed, **5 years**. Selectman Girard moved the Town Administrator's recommendation for **Account #30, Treasurer** for \$69,924, seconded by Selectman Gale, voted and passed, **4 years, 1 abstained (Woodsome)**. Selectman Gale moved to accept the Town Administrator's recommendation for **Account #32, IT** for \$128,952, seconded by Selectman Littlefield, voted and passed, **5 years**. Selectman Girard moved the Town Administrator's recommendation for **Account #35, Municipal Buildings** for \$76,500, seconded by Selectman Littlefield, voted and passed, **5 years**. Selectman Girard moved to approve

Account **#40, Tax Assessor** for \$60,000, seconded by Selectman Gale, voted and passed, **5 years**. Selectman Gale moved the Town Administrator's recommendation for **Account #45, Code Enforcement** for \$73,870, seconded by Selectman Girard, voted and passed, **5 years**. Selectman Littlefield moved to accept the Budget Committee's recommendation for **Account #50, Library** for \$100,245, seconded by Selectman Girard, voted and passed, **5 years**.

Selectman Girard moved to fund **Account #55, Parks & Recreation**, for \$273,133, seconded by Selectman Littlefield, voted and passed, **5 years**. Selectman Gale moved to fund **Account #60, Planning Board** for \$10,450, seconded by Selectman Woodsome, voted and passed, **5 years**. Selectman Girard moved to fund **Account #62, Planning Department** for \$101,875 seconded by Selectman Littlefield, voted and passed, **4 years, 1 nay (Woodsome)**. Selectman Littlefield moved to fund **Account #65, Zoning Board of Appeals** for \$2,225, seconded by Selectman Gale, voted and passed, **5 years**. Selectman Gale moved the Town Administrator's recommendation for Account #70, Public Safety for \$985,687, seconded by Selectman Girard. Selectmen Girard moved to amend the motion to reduce uniforms by \$2,500, seconded by Selectman Gale, voted and passed, **5 years**. The amended motion to approve **Account #70, Public Safety** for \$983,187 was voted and passed, **5 years**. Selectman Girard moved to fund **Account #77, Hydrant Rental** for \$44,000 seconded by Selectman Woodsome, voted and passed, **5 years**. (Note: This can be reduced at Town Meeting by \$2,000 if the PUC does not approve a proposed rate increase.) Selectman Gale moved to fund **Account #79, Ross Corner Fire Company** for \$11,777, seconded by Selectman Littlefield, voted and passed, **5 years**. Selectman Girard moved the Budget Committee's recommendation for **Account #80, Health & Sanitation** for \$430,524 seconded by Selectman Littlefield, voted and passed, **4 years, 1 nay (Woodsome)**. Selectman Littlefield moved to approve the Town Administrator's recommendation plus \$5,000 to be added to building repairs and maintenance for **Account #85, Public Works** for a total of \$1,228,310, seconded by Selectman Gale, voted and passed, **4 years/1 nay (Girard)**. Selectman Woodsome moved to fund **Account #87, General Assistance** for \$68,290 seconded by Selectman Littlefield, voted and passed, **5 years**. Selectman Gale moved to fund **Account #92, Capital Improvements** for \$285,000 seconded by Selectman Littlefield, voted and passed, **5 years**. (Note: \$25,000 under Capital Improvements for a new loader/backhoe will be moved to Leases.) Selectman Girard moved to fund **Account #95, Unclassified** for \$701,698, seconded by Selectman Littlefield, voted and passed, **5 years**. Selectman Girard moved to fund **Account #97, Old Home Days** for \$19,700 seconded by Selectman Littlefield, voted and passed, **5 years**.

Selectman Girard moved to amend the Annual Town Meeting Warrant, Article #4 to add a carry forward for the salt & sand account, seconded by Selectman Littlefield, voted and passed, **5 years**. Selectman Girard moved to add a referendum question at the June 14<sup>th</sup> Election to add a second Contract Deputy, seconded by Selectman Gale, voted and passed, **5 years**. Selectman Girard moved to accept the draft Annual Town Meeting warrant, with the added article regarding the referendum, in principle with a final vote to be taken (at the next meeting) only on the corrections and adding the monetary amounts, seconded by Selectman Woodsome, voted and passed, **5 years**.

**b. Discuss/vote to appoint Election/Ballot Clerks as presented:** Selectman Girard moved to nominate the Ballot Clerks as presented by the Town Clerk, seconded by Selectman Woodsome, voted and passed, **5 yeas**. (Note: Ballot Clerks are appointed for two years.)

**c. Discuss possible June 2016 Election referendum questions:** This will be considered with New Business item a.

**d. Discuss/vote to approve two quit claim deeds:** Selectman Girard moved to approve the quit claim deeds, seconded by Selectman Woodsome, voted and passed, **5 yeas**.

**OLD BUSINESS:** None.

**OTHER:**

**a. Discuss/vote to approve the minutes of the March 22, 2016 regular meeting:** Selectman Woodsome moved to approve the minutes of the March 22, 2016 regular meeting, seconded by Selectman Gale, voted and passed, **5 yeas**.

**PENDING DECISIONS:**

**a. Review Comprehensive Plan task list.**

**WEEK'S ACTION LIST:**

- Finalize the Annual Town Meeting Warrant.

**DISCUSSION OF AGENDA ITEMS:**

- Hold a Public Hearing and vote on a proposed Zoning Ordinance amendment regarding Article 2, section 2.08.
- Consider a board/committee appointment.
- Vote on final approval of the Annual Town Meeting Warrant.
- Discuss recognition of EMTs.

**ITEMS NEEDING SIGNATURE:**

- a.** Election Clerk appointment list
- b.** Quit Claim Deeds
- c.** Minutes of the March 22, 2016 regular meeting

**ADJOURN:** Selectman Woodsome moved to adjourn at 7:37 pm, seconded by Selectman Girard voted and passed, **5 yeas**.

**APPROVED:** Date: \_\_\_\_\_

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