

**Minutes for Waterboro Board of Selectmen Meeting
July 26, 2016 at Waterboro Town Hall
5:45 pm – Executive Session – 6:00 pm Regular Meeting**

Executive Session per Title 1 MRSA section 405(6)(A) to meet with a committee applicant.

Applicant was unable to attend the meeting. The Executive Session was not held.

Regular meeting began at 6:03 p.m. with the following attendees: Selectmen Gordon Littlefield, Dennis Abbott, Tim Neill, Dwayne Woodsome and Jon Gale; Journal Tribune Reporter Tammy Wells, Dave Lowe, Town Administrator Gary Lamb, and Robert Powers.

1. PLEDGE OF ALLEGIANCE

2. PUBLIC HEARINGS - None

3. ANNOUNCEMENTS

Dennis Abbott extended sympathy thoughts to the family of Sam Woodsome.

4. ADDITIONS OR DELETIONS TO AGENDA

5. APPOINTMENT - None

6. PUBLIC COMMENTS - None

7. CORRESPONDENCE

- a. Treasurer's reports
- b. Motor Vehicle and Excise Tax reports
- c. Letter of thanks concerning Old Home Days
- d. Saco River Corridor Commission meeting schedule

8. REPORTS & STAFF INITIATIVES

- a. Selectmen's reports

Dwayne Woodsome shared that he found two additional veterans who are in excess of 90 years old: Robert Collupy and Bud Pike.

b. Town Administrator Gary Lamb's report was delivered as follows:

- **Town Hall roof status** - job is complete and we already notice the attic is much cooler this summer.
- **Salt shed Update** - Metal roofing and siding is nearly complete. Wiring is in process. Fans and overhead door installations soon. Roofing crew may be done by August 5th weather permitting. Then we have final grading and paving inside and out.
- **Old Route 202 ROW research progress** - nothing new from DOT surveyor on this old ROW next to Hamilton Brook and across the street from Lions Medical Center
- **Shoreland zoning** - Your packet contains five SZ related documents in preparation for the August 9th public hearing and subsequent discussion. These are the approved recommendations from the planning board, town attorney, CEO and town planner and are as follows:
 - a cover letter from our CEO...
 - a short list of the most significant changes
 - the new draft standalone ordinance
 - a list of amendments from other sections of the zoning ordinance that are mostly reference citation corrections
 - an 11" x 17" shoreland zoning map

Please read these documents, mark them up and call with any questions. The changes are considerable...especially since the CEO and PB are recommending a 40 foot dock length limit and building permits for docks, and substantial dock repair. If we wish to require permits and length limits for docks. that is a very considerable time commitment for CEO and staff. We have 5-6 lakes or ponds with homes that might all have to be inspected annually for compliance. I do not think it is worth the time and effort...as long as the docks come out of the water in the fall...just my opinion.

CEO Glenn will be here for the August 9th meeting.

- The Water District meeting dates have changed to the first and third Wednesday nights of the month.
- The Sheriff's Office has posted the opening for the second deputy position. There has been some interest from within the Sheriff's Department. Interviews should be scheduled within the next month.

9. NEW BUSINESS

- a. Discuss/vote whether or not to set August 9th as a date for a public hearing on recommended Shoreland Zoning ordinance changes

Jon Gale made a motion to set August 9th as the date for public hearing on recommended Shoreland Zoning Ordinance changes. Seconded by Gordon Littlefield. Motion passed 5-0.

- b. Discuss/Vote concerning abatement after a house fire

Town Assessor Alex Konczal answered questions from the Selectmen clarifying the circumstances behind the request, the tax year of the abatement and the dollar amount. The abatement of \$2,555.97 represents the tax year 2015.

Jon Gale made a motion to grant an abatement on the property located at 52 Dirigo Drive, Map 54, Lot 9, in the amount of \$2,555.97 for the 2015 commitment. Seconded by Gordon Littlefield. Motion passed 5-0.

- c. Discuss/vote whether to accept gift of property at intersection of Bennett Hill Road and Deering Ridge Road to relocate and improve this intersection

Dennis Abbott clarified the exact location of the property. This is a very small parcel and with ownership of the property, the Bennett Hill intersection can be vastly improved creating greater vehicular safety. It was noted that staff will needs to be sure that the property owner is not taxed for this parcel.

Jon Gale made a motion to accept the gift of property at the intersection of Bennett Hill Road and Deering Ridge Road to relocate and improve this intersection. Seconded by Tim Neill. Motion passed 5-0.

- a. Discuss/vote on a board/committee appointment

Jon Gale made a motion to table this item. Possibly on the August 9, 2016 agenda. Seconded by Dwayne Woodsome. Motion passed 5-0.

10. OLD BUSINESS

- a. Review Charter Amendment Process – Per Town Attorney

Gary presented information from the Town Attorney regarding the process involved to amend the Town Charter to change the month and day of week of the annual town meeting.

The Selectmen discussed both changing the month and day of the week of the annual town meeting and eliminating town meeting and replace with referendum voting. It was decided to hold a workshop on August 16, 2016 to discuss this further. The Selectmen requested the prior Charter Commission members, the Town Attorney and the Deputy Clerk be invited to attend the workshop.

11. OTHER

- a. Discuss /vote to approve the minutes of the July 12, 2016 regular meeting.

Gordon Littlefield made a motion to accept the minutes of July 12, 2016. Seconded by Jon Gale. Motion passed 5-0.

12. PENDING DECISIONS

- a. Review Comprehensive Plan task list.

13. WEEK'S ACTION LIST

14. DISCUSSION OF AGENDA ITEMS

Shoreland Ordinance

15. ITEMS NEEDING SIGNATURE

- a. Minutes of the July 12, 2016 regular meeting

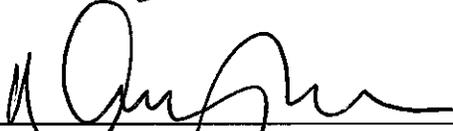
16. REMINDERS

17. ADJOURN

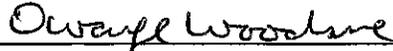
A motion was made by Dwayne Woodsome to adjourn, seconded by Gordon Littlefield. Motion passed 5-0. Meeting was adjourned at 6:59 pm.

These minutes were approved by the Waterboro Board of Selectmen on

August 9, 2016



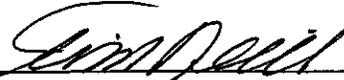
Dennis Abbott



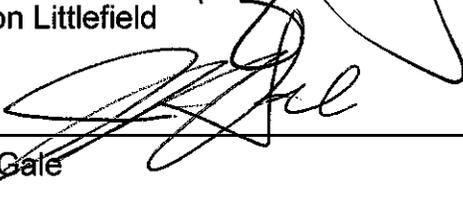
Dwayne Woodsome



Gordon Littlefield



Tim Neill



John Gale